



# OFFICE OF THE NO. 5 BHATPARA GRAM PANCHAYAT

Vill.- Bhushila, P.O.- Dakshin Shibrapur, P.S.- Balurghat, District- Dakshin Dinajpur.

## NOTICE INVITING TENDER

NIT No.- 4/2021-22

Date:- 23/09/2021

Memo No.:- 180/BhGP

Encrypted electronic bids are hereby invited by the Prodh. No. 5 Bhatpara Gram Panchayat through a single stage two part e-Procurement System; (Part I: Techno-commercial bid and Part II: Financial bid) for the 'LIST OF WORKS' given below from eligible bonafied contractors/agencies/bidders having specified Pre-Qualification (eligibility) credential for execution of works of similar nature and desired financial capabilities. The technical bid in Part-I would require the bidder to qualify for the next phase of financial bid: Part-II, in which L1 bid price would determine the final selection and acceptance of a bidder for award of the Procurement of Goods & Works contract. Intending contractors/bidders desirous of participating in this e-Tender are required to login to the Government of West Bengal e-Procurement website having URL <https://wbtenenders.gov.in>, or by logging-in using their assigned User ID and password. They may also visit the official website having URL [www.ddinajpur.nic.in](http://www.ddinajpur.nic.in) to locate the same e-Tender. The interested bidders eligible for the tender are required to submit their bids through the e-Procurement System using their valid DSC eToken with assigned PIN using login ID and password.

### Annexure-A

Sl. No.	Name of the work	Site details	Source of Fund	Estimated Amount (In Rs.)	Tendered Amount (in Rs.)	Earnest Money (In Rs.)	Required Credential	Work completion period.
1	CONSTRUCTION OF CEMENT CONCRETE ROAD FROM RABINDRANATH SARKAR to Dakshin Majhigram Pucca Rasta AT Majhigram SANSAD, UNDER NO. 5 BHATPARA G.P., P.S.- BALURGHAT, DISTRICT:- DAKSHIN DINAJPUR UNDER 15th. C.F.C. FUND, AAP No.- 137(2021-22)	Majhigram	SFC/PBG	349581.00	349581.00	7000.00	@ 60% of Ten. Amount	60 Days
2	CONSTRUCTION OF CEMENT CONCRETE ROAD FROM Notun Para Pucca Rasta to Arati Kisku Via Dilip Singh House AT BHUSHILA SANSAD, UNDER NO. 5 BHATPARA G.P., P.S.- BALURGHAT, DISTRICT:- DAKSHIN DINAJPUR UNDER 15th. C.F.C. FUND, AAP No.- 137(2021-22)	Bhushila	SFC/PBG	150210.00	150210.00	3100.00	@ 60% of Ten. Amount	60 Days

### Information to bidders:

Cost of Tender Document	Rs. 500.00 (Each)
Date of uploading of NIT Documents (Publishing Date)	24/09/2021 (From 11-00 Hours as per server clock)
Tender Document Download / Sell Start Date	24/09/2021 (From 11-00 Hours as per server clock)
Last date of downloading the document	09/10/2021 (up-to 18-00 Hours as per server clock)
Bid Submission Start Date	24/09/2021 (From 11-00 Hours as per server clock)
Bid Submission Closing Date	09/10/2021 (up-to 18-00 Hours as per server clock)
Bid opening date for Technical Proposals	29/10/2021 (up-to 11-00 Hours as per server clock)
Bid opening date for Financial Proposal	29/10/2021 (up-to 12-00 Hours as per server clock)
Pre bid meeting with bidders at Gram Panchayat Office	06/10/2021 (At 2-00 PM. At G.P. Office)

N.B. - If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

The Technical Proposal should contain scanned PDF files of all documents in the following standardized formats in two part covers or folders. Tenders may be liable for rejection if any following items with specified file name are missing.

Cover No.	Cover	Document Type	Descriptions (File Name)
1	Pre-Qual/Technical	.pdf	EMD & Participation Charge
		.pdf	Declaration
1.1	OID folder	.pdf	Referred to clause-3.2B

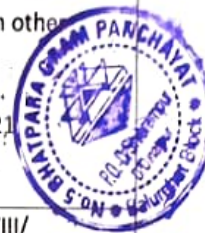
### My Document [OID\* Cover] containing:

It is desired that PDF files of all other original documents in support of their eligibility shall have to be submitted under the OID cover folders as detailed below.

Sl. No.	Category	Sub-category (File Name)	Sub-category description

*Prodh. No. 5 Bhatpara G.P. Balurghat Block-D/Dinajpur*

1	Certificates	certificates.pdf	<ol style="list-style-type: none"> <li>1. Latest Professional Tax Payment Certificate (PTPC) or, PT deposit challan for current financial year or Government Order for exemption in other States where ever applicable.</li> <li>2. Valid PAN Card in the name of bidder/organization.</li> <li>3. Income Tax Return of Assessment Year – 18-19, 19-20 &amp; 20-21.</li> <li>4. Valid GSTIN under GST Act &amp; Rules with current GST Return.</li> <li>5. Trade Registration Certificate for current financial year.</li> </ol>
2	Company Details	companydetails.pdf	<ol style="list-style-type: none"> <li>1. For Partnership Firms: Legally valid Partnership Deed, Form-VIII/ Memorandum of Registration of Registrar of Firms</li> <li>2. For Companies: Incorporation Certificate, List of current owners/ Directors/Board Members</li> <li>3. For State Registered Co-operative Societies: Society Registration certificate from ARCS of the State /Society by-Laws, last 3 years Auditor's Report of Directorate of Co-operative Audit (FY – 18-19, 19-20 &amp; 20-21).</li> <li>4. Audit Report must accomplish with this file for the FY - 18-19, 19-20 &amp; 20-21 for all type of bidder. Otherwise the tender should be rejected.</li> <li>5. Upto Date Bank Statement for the FY - 18-19, 19-20 &amp; 20-21 for all type of bidder. Otherwise the tender should be rejected.</li> </ol>
3	Credential of works	Credential .pdf	<ol style="list-style-type: none"> <li>1. Work Order duly authenticated by issuing authority within the zone of preceding three financial years (FY - 18-19, 19-20 &amp; 20-21) whichever is available with similar nature of work.</li> <li>2. Completion Certificate of one 100% completed work as desired in the NIT as the Credential Certificate (CC) duly authenticated by competent authority of within the zone of preceding three financial years (FY - 18-19, 19-20 &amp; 20-21 ) whichever is available.</li> </ol> <p><b>[Note: The work order &amp; completion certificate should be the same work]</b></p>
4	Financial credential	Payment certificate.pdf	<ol style="list-style-type: none"> <li>1. All 100% Payment Certificates of competent authorities during preceding three FY (FY - 18-19, 19-20 &amp; 20-21) whichever is available of the same work of above.</li> </ol> <p><b>[Note: The work order, completion certificate &amp; payment certificate should be the same work]</b></p>



\* OID denotes Other Important Documents.

Note:

(i) It is desirable that all documents stated above in PDF files shall be uploaded by bidders only in specified designated name.

**No off-line document will be accepted and considered during tender evaluation stage from bidders.**

(ii) If the State Registered Co-operative Societies was set up less than three years ago, audited balance sheets and P/L Accounts for the number of years since inception are to be submitted under Technical cover and the average value would be evaluated only for the period since inception and not three years.

(iii) No file in Technical / Pre-Qual cover or OID cover folder is allowed by the system to be kept blank/empty. Where ever the forms and documents are uploaded by the Proddhan, on behalf of Artho – O – Parikalpana Upasamity, the same is to be downloaded, duly filled up, converted to pdf file, and again uploaded, forming a part of tender document. Relevant blank Forms are to be firstly downloaded by the bidders from the NIT in e-Procurement portal, filled up completely and again uploaded with their electronic bid.

**Financial proposal / bid under Financial cover:-** The financial bid should contain the following documents in one cover or folder.

Cover No.	Cover	Document Type	Descriptions
2	Finance	.xls	BOQ

(i) Bill of Quantities (BOQ): The contractor/bidder is required to quote the financial offer/bid price or rate as percentage above or below the estimated amount put to tender or 'at-par' with tender value, in the space marked for quoting rate in the BOQ of the tendered work.

(ii) Only the downloaded sheet of the above document in Excel format is required to be uploaded by the contractor/bidder.

(iii) BOQ without a valid numeric rate at the designated space provided in the BOQ will be disqualified and rejected outright. Contractors/bidders willing to quote "at-par" rate shall need to write "0" in the 'space' provided for rates in the BOQ of the tendered work.

**Annexure-B**

**Terms & Conditions:-**

*Proddhan*  
No. 5 Bhatpara G.P.  
Balurghat Block, D/Divinipur



1. The Tender Fee has to be paid through RTGS/NEFT from the bidder's own account from any nationalized bank in favour of the Pradhan, No. 5 Bhatpara Gram Panchayat in the Account No. 1977010015978, IFSC – UTBI0BHQW81 (United Bank of India, Bhushila Branch). The Scan Copy should be uploaded with UTR No. & name of work with sl.no. No other modes are accepted.
2. Earnest Money Deposit (EMD) has to be paid through RTGS/NEFT from the bidder's own account from any nationalized bank in favour of The Pradhan, No. 5 Bhatpara Gram Panchayat in the Account No. 1977010015978, IFSC – PUNB0197720 (PUNJAB NATIONAL BANK, Bhushila Branch). The Scan Copy should be uploaded with UTR No. & name of work with sl.no. No other modes are accepted. If the bidder is exempted from payment of EMD by the State Finance Department, the Govt order for such exemption is to be uploaded while opting for EMD exemption category. Any misjudgment and resultant non submission of EMD will lead to rejection of the bid. However, all other PQ credentials are to be fulfilled by each bidder.
3. Bidders must submit self attested photocopies of valid Trade License from local bodies, GSTIN registration, PAN, latest three years Income Tax Return (ie. 18-19, 19-20 & 20-21) and Profession Tax Clearance Certificate with current challan and Trade Registration Certificate/License from local bodies for current financial year or Government Order for exemption in other States where ever applicable. Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.- Op. Societies are required to furnish valid Bye Law, Current Audit Report, Valid Clearance Certificate from A.R.C.S. for the year 2020-2021. The partnership firm is required to furnish copy of Registered Partnership Deed. A Company shall furnish the Article of Association and Memorandum.
4. Bidders must submit self attested photocopies of Work Order, Completion Certificate and Payment Certificate / Credential Certificate in similar nature of work during last 3 years from the date of issue of notice for proofing credential submitted as previous.
5. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
6. Bidders must quote rates in Percentage Basis in the BOQ.
7. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
8. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
9. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Co-operative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders.
10. Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Bank Draft duly pledged in favour of the "Pradhan, No. 5 Bhatpara Gram Panchayat" OR the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.
11. GST, TDS and applicable Cess (if any) will be deducted as per existing rates fixed by the respective department of the Government.
12. Site visit may be done by the bidders at their own cost.
13. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
14. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
15. Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper of Rs. 10.00 (Rupees Ten only) within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
16. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
17. Quoted rate shall be inclusive of all charges including royalty, GSTIN, tools charges, transportation etc.
18. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
19. The successful tenderer will have to procure Non-Judicial Stamp paper in his/her own cost for standard agreement with the under signed.
20. Bidders will get necessary documents i.e. drawings, estimate, Tender Form signed by the Tenderer. ~~Bidders will be submitted the Sealed Tender addressed to Pradhan, No. 5 Bhatpara Gram Panchayat, Vill.- Bhushila, P.O.- Dakshin Shibrampur, P.S.- Balurghat, District Dakshin Dinajpur.~~
21. Tender Inviting Authority:- "The Pradhan, No. 5 Bhatpara Gram Panchayat, Vill.- Bhushila, P.O.- Dakshin Shibrampur, District Dakshin Dinajpur, Pin- 733103.
22. The contractor must submit the coloured photographs (pre, mid, post) to serve as a permanent record of the work at his own cost.
23. NIT is also published in [www.wbtenders.gov.in](http://www.wbtenders.gov.in).

Pradhan  
No. 5 Bhatpara Gram Panchayat

**DECLARATION**

Dear Sir / Madam,  
Having examined the Technical PQ cover, OID cover, Corrigendum (\*optional) & entire e-NIT documents, I/we hereby would like to state that I/we willfully accept all your conditions and offer to execute the work as per the tenders rules in e-NIT, terms & conditions, specifications, drawings, bill of quantities and corrigenda/addenda, SoR, and Agreement involving the e-Tender and Serial no of work stated above. I/We acknowledge that the making of our bid shall be regarded as an unconditional and absolute acceptance of the terms & conditions of the e-NIT. I/We also agree to remedy the defects during execution and upto end of security period of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda/corrigenda.

Pradhan  
No. 5 Bhatpara G.P.  
Balurghat P.O.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

Full name of Bidder / Contractor: \_\_\_\_\_

Duly authorized to sign bid for & on behalf of (Name of Firm): \_\_\_\_\_ (In  
letters or typed) with seal.

Office address / address with seal: \_\_\_\_\_

Mobile No: \_\_\_\_\_ E mail ID: \_\_\_\_\_



**Memo No.:- 180/1(8)/BhGP**

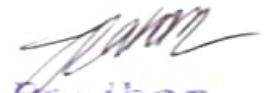
**Date:- 23/09/2021**

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

1. The SDO, Balurghat, Dakshin Dinajpur.
2. The Executive Officer/BOO, Balurghat Development Block, Balurghat, Dakshin Dinajpur.
3. D.I.O, N.I.C., Balurghat, Dakshin Dinajpur is hereby requested to upload the NIT in website.
4. The Sanchalok, Shilpo - O - Pankatham Upa-samity
5. The Opposition Leader, No. 5 Bhatpara G.P.
6. Daily News Paper for widely publication of NIT.
7. Office Notice Board, No. 5 Bhatpara Gram Panchayat.
8. Office Copy.

Pradhan  
No. 5 Bhatpara Gram Panchayat

Vill.- Bhushila, P.O.- Dakshin  
Shibrampur, P.S.- Balurghat, D. Dinajpur

  
Pradhan  
No. 5 Bhatpara G.P.  
Balurghat Block, D. Dinajpur