



Government of West Bengal  
Office of the District Magistrate & Collector  
Dakshin Dinajpur : Balurghat

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(Nezarath Section)

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**NOTICE INVITING E- TENDER (TWO COVER SYSTEM)**

Memo No. : 1128 /Nzt/2021

Dated : 28/08/2021

For and on behalf of the Additional District Magistrate (Gen), Dakshin Dinajpur, invites online item rate tenders for the following items by two cover system. Pre-qualification documents in a separate cover and Bid document with schedule rate in another cover are to be submitted online by the authorized dealer and supplier of electronic equipments and peripherals who satisfy the terms and conditions set out in pre-qualification document.

Name of Work : - Supply of Laptop, Desktop, All in one Colour Printer, Laser Printer, Web Camera and UPS for section use and Desktop Computer, Colour Laser printer cum scanner and UPS for Blocks.

Sl. No	Materials	Quantity	Estimated Rate/Each	Total Estimated Amount	Earnest Money	Time allowed for Completion of Supply
1	Laptop Computer (15.6" Screen Size 10 <sup>th</sup> Gen Intel Core i5, Dedicated NVIDIA GTX 1650ti 8Gb DDR4-2400Mhz, 1Tb 5400 rpm SATA HDD or 512 Gb Nvme 2.0 SSD with Windows 10 Home Edition OS.)	1	Rs. 75,000.00	Rs. 75,000.00	Rs. 20,000.00	21 Days
2	Laptop Computer (15.6" Screen Size, 10 <sup>th</sup> Gen Intel Core i5 Integrated Intel UHD Graphics 630, 8Gb DDR4-2400 Mhz, 1Tb 5400 rpm SATA HDD or 512 Gb Nvme 2.0 SSD with Windows 10 Home Edition OS.)	1	Rs. 50,000.00	Rs. 50,000.00		
3	Desktop Computer (Monitor 20", 10 <sup>th</sup> Gen, Intel Core i5, 8Gb DDR4-2400 Mhz, Intel UHD Graphics 630, 1Tb 7200 rpm SATA with Windows 10 Home Edition OS.)	2	Rs. 50,000.00	Rs. 1,00,000.00		
4	All in one Colour Printer HP Smart Tank 530 Printer	1	Rs. 18,995.00	Rs. 18,995.00		
5	Laser Printer HP Neverstop Laser 1000W	1	Rs. 14,100.00	Rs. 14,100.00		
6	Web Cam Rapoo C200	2	Rs. 2,100.00	Rs. 4,200.00		
7	UPS(650VA)	8	Rs. 3,000.00	Rs. 24,000.00		

8	Desktop Computer All-in-One PC (Intel® Core™ i5-6500 Processor with Intel HD Graphics 530 (3.2 GHz up to 3.6 GHz, with Intel Turbo Boost, 6Mb cache, 4 Core), Windows 10 Pro 64, 500 Gb 7200 rpm SATA, 8Gb DDR4-2133 SDRAM (1x4Gb), 22" Screen TN widescreen WLED backlit anti glare non touch LCD, Intel® HD Graphics 530, Display port 1.2 to HDMI 2.0a Active Adapter 4K 60Hz)	6	Rs. 70,000.00	Rs. 4,20,000.00
9	A3 Colour Laser Printer cum Scanner Printer Type Print, Scan, Copy, Fax with ADF, Maximum Print Resolution: 4800 x 1200 dpi (with Variable-Size Droplet Technology), Automatic Duplex Printing: Up to A3 size, Print Direction; Bi-Directional Printing, Uni-directional Printing.	3	Rs. 75,000.00	Rs. 2,25,000.00

Intending bidders may download tender documents from e-procurement portal of West Bengal Govt. website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) from 18:55 Hours, on 31.08.2021 to 18:55 Hours, on 14.09.2021. The pre-qualification and bid documents duly filled in all respect should be submitted online through e-portal from 18:55 Hours, on 31.08.2021 to 18:55 Hours (as per server clock) on 14.09.2021. Additional District Magistrate (Gen) does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for on-line bids. The pre-qualification documents will be opened at 11:00 Hours on 18.09.2021, by the Additional District Magistrate (Gen) in presence of available bidders.

The Financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders, the date and time which circulated later on. If the dates are changed due to un-avoidable circumstances intimation will be given in website and office notice board. No individual intimation will be issued in this connection.

### **Eligibility Criteria for Participation in tender & Information to Bidders.**

1. Self attested copies of valid Pan Card, Valid IT (Return copy for the Financial Assessment Year : 2020-21), GST Registration Certificate with current return, Enrollment Certificate (PTCE) and Current Challan must be uploaded in appropriate folder. During scrutiny of Technical Bid/ Tender documents, if it is found that any information is incorrect, the technical bid/tender documents will be rejected without assigning any reason thereof. The Additional District Magistrate (Gen) will have the sole discretion to decide the eligibility of the Contractor on the basis of his submitted documents and evaluation and reserves the right to refuse any explanation to the Contractor without assigning any reason thereof and the decision of the Authority of Nezarath Section will be final in this respect. All papers will be verified with original papers as and when necessary.

2. Bids from joint venture are not allowed.

3. The indenting bidders should know the fact 'that the rates in the BOQs are inclusive of all duties, taxes, shall be included in the rates, prices and total Bid price submitted by the bidder. No separate claim on any circumstances will be allowed.

4. In this tender no arbitration will be allowed.

5. All the related documents are to be produced in ORIGINAL to this office during scrutiny.

6. No Mobilization / Secured advance will be allowed to selected agency.

7. Any rate above the estimated rate of work will not be ACCEPTED. The Authority of Additional District Magistrate (Gen) reserves the right to reject or accept any or whole tender without assigning any reason thereof.

8. The process of deposit of earnest money through offline instruments like Bank Draft, Pay Order etc. has been stopped for e-tender procurement w.e.f. 01/09/2016. as per order no. 3975-F(Y) dated 28/07/2016 of Finance Department, Audit Branch, Govt. of West Bengal. **Necessary Earnest Money will be deposited by the bidder electronically;** on-line through his net banking enabled bank account, maintained at any bank or; offline through any bank generating NEFT/RTGS challan from the e- tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective bank as per the beneficiary name, account no. amount, beneficiary Bank name ICICI Bank, IFSC Code and e- procurement Ref no. **Intending bidder who wants to transfer EMD and Participation Charge through NEFT/RTGS must read the instruction of the challan generated from E-Procurement site. Bidders are also advised to submit EMD of their bid, at least, working days before the bid submission closing date as it requires time for processing of Payment of EMD.**

**Documents to be enclosed along with the Tender:-**

- i) PAN Card & Valid IT (Return copy for the Financial Assessment Year : 2020-21),
- ii) GST Registration Certificate with current return.
- iii) Enrollment Certificate (PTCE), Professional Tax Payment Certificate and Current Challan.
- iv) In case of Partnership Firm / Registered Company, the intending Tenderers are requested to submit the copy of the **DEED** of Partnership / relevant document in support of proof of so.
- v) Trade Certificate.

**Terms and Conditions**

1. All the Intending Tenderers are requested to visit the sites of works prior to submission of the Tender at their own effort and interest.
2. In case of any day, meant for this tender, appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
3. No materials, Tools & Plants etc. will be issued from this end.
4. No preconditioned tender will be accepted.
5. All the rates of works are inclusive of all taxes, levy, octroi, transportation, loading, unloading, stacking, etc including all other incidental charges therein.
6. Time & Cost over-run will not be permitted. In case of any work not being completed by the contractor within the stipulated time-frame, necessary Penal measure, in the tune of deduction of an amount, as decided by the Nezarath section will be imposed.
7. Necessary deduction towards Income Tax and GST etc. will be made as per Govt. norms, **will be deducted from each progressive Bill** as the case may be.
8. Sub-allotment of work under any circumstances will not be permitted.
9. Any bill (running account/final) payment of proposed executed work may be made to Agency as per availability of fund.
10. Escalation claimed by the Agency will not be entertained by the Authority.
11. At the time of execution of work, the quantity of work may likely to be increased or decreased as per the requirement of site condition as well.
12. Payment is subjected to availability of fund.

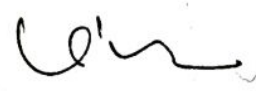
  
**Addl. District Magistrate (General)**  
**Dakshin Dinajpur**

Date : 28/08/2021

**Memo No. : 1128 /NZT/2021/1(5)**

Copy forwarded for information & wide publicity to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat,
2. The Nezarath Deputy Collector, Dakshin Dinajpur, Balurghat.
3. The District Nodal Officer (MGNREGA), Dakshin Dinajpur, Balurghat.
4. The District Informatics Officer, National Information Centre, Dakshin Dinajpur **with a request to upload the NIT into the Website of Dakshin Dinajpur.**
5. Office Notice Board.

  
**Addl. District Magistrate (General)**  
**Dakshin Dinajpur**