



OFFICE OF THE PRODHAN

HARSURA GRAM PANCHAYAT

VILL.-SUHARI, P.O.-RAMPUR, BLOCK:- TAPAN, DIST.- DAKSHIN DINAJPUR

Memo No.- 108/HR-GP/21

Date:- 03-02-2021

NOTICE INVITING TENDER

NIT No.-10/20-21

Sealed Tender form (Percentage-Rate) are hereby invited by the Undersigned from resourceful, experienced, bonafied and reputed Contractor/Firms for execution of the 1 no. work(s) mentioned in below **Annexure-A**. Bidders must quote rates separately for each scheme and should be mentioned on sealed tender Name and Sl. No. of Work and NIT No.

Tender Papers will have to dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within 11.02.2021 not later than 01:00 P.M. Delayed submission of Tender Documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on the same day i.e. on 11.02.2021 at 02:00 P.M. in presence of the Bidders, who may wish to remain present. Tender Form/Participation Chrage (Miscellaneous Receipt Form No. 5) along with relevant documents has to be purchased from the Gram Panchayat office.

INFORMATION TO BIDDERS:

Date of Sale of Participation Chrage / Tender Form	On any working day from	08-02-2021 to 10-02-2021
	(from 11:00 A.M. to 03:00 P.M.)	
Last date of dropping of Sealed Tender	On or before	11.02.2021 (up-to 01:00 P.M.)
Date of Opening of Sealed Tender	11.02.2021	(at 02:00 P.M.)

N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in **Annexure-B (No. 2 & 3)** must be produced on demand at any stage of tender procedure.

Annexure-A

Sl. No.	Name of the Work	Estimated Amount (Rs.)	Tender Amount (Rs.)	Source of Fund	Earnest Amount (Rs.)	Required Credential (Rs.)	Cost of Tender Form (Rs.)	Completion Period (Days)
1	CC Road from House of naimuddin to dhigipara at uttar mahadevpur sansad. AAP No. 288/19-20	100000	99827	14th FC	2000	60000	250	60

Annexure-B

TERMS AND CONDITIONS:

- 1) Cost of Tender Form/Participation Chrage (non-refundable) has to be paid in cash only.
- 2) Bidders must submit self attested photocopies of **valid GST registration Certificate**, last three year **Income Tax Return (2018-19, 2019-20 & 2020-21)**, **Profession Tax Registration Certificate with current challan** and **current Trade Registration Certificate** as the case may be.
- 3) Bidders must submit any **Credential*** (60% of Estimated Cost) **with Work Order** of work during last three years **issued by Government department. (*As per the Artho-O-Parikalpana Upa-Samity meeting resolution on 29.01.2021)**
- 4) In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
- 5) Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
- 6) Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) for a single work shall be rejected outright.
- 7) No special preferences in respect of **Earnest Money, Security Deposit** etc. will be given to any Co-operative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders.
- 8) Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelope.
- 9) Earnest money should be deposited in Cash (Miscellaneous Receipt Form No. 5) and will be refunded/forfeited as the case may be. Earnest Money documents need to be submitted along-with Sealed Tender.
- 10) GST, ITDS and Labour Cess will be deducted as per existing rates fixed by the respective department of the Government.
- 11) Pre-bid conference/meeting with the prospective Bidders will be held on 10.02.2021 at 1:00 PM. Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.
- 12) Site visit may be done by the bidders at their own cost.
- 13) Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper Rs. 10 within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.

(P.T.O.)

- 14) The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
- 15) Quoted rate shall be inclusive of all charges including royalty, GST, tools charges, transportation etc.
- 16) Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
- 17) Tenderer must be submitted in Sealed Tender & all relevant documents (self attasted) addressed to "The Prodhan, Harsura Gram Panchayat, Vill.-Suhari, PO-Rampur, PS- Tapan, District- Dakshin Dinajpur.

Sd/-
Prodhan

Harsura Gram Panchayat

Date:- 03-02-2021

MEMO NO. 108/HR-GP/21/1(12)

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to :-

- 1) The Block Development Officer; Tapan Dev. Block; Dakshin Dinajpur.
- 2) The DIO, NIC, Dakshin Dinajpur with a humble request to upload in the district website.
- 3) Postmaster; Rampur SO, Tapan, Dakshin Dinajpur
- 4) Tathya Mitra Kendra; Harsura Gram Panchayat.
- 5) The Upa-Prodhان; Harsura Gram Panchayat.
- 6) The Opposition Leader; Harsura Gram Panchayat.
- 7) The Sanchalak, Silpo-O-Parikatham Upa-Samity; Harsura Gram Panchayat.
- 8-10) The Executive Assistant, Secretary, Nirman Sahayak; Harsura Gram Panchayat.
- 11) Office Notice Board.
- 12) Office Copy.

Sd/- 03.02.2021
Prodhان
No.4 HARSURA G.P.
Tapan Block, Dinajpur
Prodhان
Harsura Gram Panchayat