



NOTICE INVITING TENDER FOR WORKS CONTRACT  
Office of the Pradhan  
No.8 Nazirpur Gram Panchayat  
Vill.- Nazirpur, P.O.-Nazirpur  
Balughat Development Block, District-Dakshin Dinajpur  
NIT NO.-05(20-21)

Memo No: -351/NGP/2020

Dated: 10.12.2020

NOTICE INVITING TENDER

[Chapter-IV, Rule 11 of W.B. Panchayat (GP) Accounts, Audit & Budget) Rules 2007 and West Bengal Gram Panchayat procurement Manual 2014-Section-6-51  
Ref.: Resolution of Gen. Meeting No.- 05, Dated-12.10.2020 & Resolution of A-O-P-U-5 Meeting No.- 06, Dated 13.11.2020

Sealed Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure-A.

Annexure-A

Sl No.	Name of the work	Sansad Name	AAP No. (2019-20)	Source of Fund	NIT Estimated Amount (in Rs.)	Earnest Money (in Rs.)	Required Credential for Similar type of work	Approx. Work completion period. *
1	Construction of PCC Road from h/o Golap Mondal towards the shop of Hamidul Sarkar at Kadamtoli under No.8 Nazirpur GP. [PATHASHREE]	Rampurkismat	35	14 th. CFC	350000.00	7000.00	@ 60% of NIT Estimated amount	15 Days

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within 18/12/2020 not later than 1.00 P.M. Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on the same day i.e. on 18/12/2020 at 2.30 P.M. in presence of the bidders, who may wish to remain present. Tender Form along-with relevant documents has to be purchased from the Gram Panchayat office.

\* THE TIME WILL BE CONSIDERED FROM THE DATE OF RECEIPT OF WORK ORDER FOLLOWED BY A MEETING WITH THE 1<sup>ST</sup>. LOWEST BIDDERS WHERE THEY MAY BE ASKED FOR WORK PROGRAMME FOLLOWED BY ISSUE OF LETTER OF ACCEPTANCE.

General Information to Bidders :-

Cost of Tender Document (to be deposited in cash)	Rs. 500.00 Each
Last Date & time for receipt of application:-	14/12/2020 up to 3.00 PM
Date of Sale of Tender Form	On any working day from 10/12/2020 to 17/12/2020 (from 11.00 AM to 3.00 PM)
Last date of dropping of Sealed Tender Form	On or before 18/12/2020 (up to 1.00 PM) Note: The wall clock fixed at the office of the Pradhan will be assumed as authentic
Date of Opening of Tender	18/12/2020 (At 2.30 P.M.)

N.B. - If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

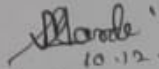
Annexure-B

Terms & Conditions :-

1. Cost of Tender Form (non-refundable) has to be paid in cash only.
2. Bidders must submit self attested photocopies of valid GST registration Certificate, last three years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License from local bodies as the case may be.
3. Bidders must submit Credential in similar nature of work during last three years. Please note that Credential means Payment certificate (where NIT No., Memo. No., Fund, Name of Work, Work Order Memo. No., M.B.No., Page No., Bill amounts including necessary deductions, Voucher No. & date, PAN, GST Regn. No. etc. to be furnished clearly) which will be tagged with Work Order & Completion Certificate.

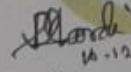
4. In case of bid/tender originating from cancellation of bidders, entire tender process will be cancelled.

- ... must quote rates in absolute numerical values (both in figures and words) against the NIT estimated amount. Rate quoted in percentage will be rejected.
6. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
8. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Co-operative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders.
9. Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelope.
10. Earnest money should be deposited in Cash/Bank Draft in favour of the Pradhan, No. 8 Nazirpur Gram Panchayat, Vill. - Nazirpur, P.O. - Nazirpur and will be refunded/forfeited as the case may be. In case of Cash/Bank Draft, the bidder must collect receipt from Gram Panchayat office and quote the Number in Tender Form. In case of Government Bond/securities respective pledged documents need to be submitted along with Sealed Tender.
11. Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash/Cheque/Bank Draft/Government Bond / Securities duly pledged in favour of the Pradhan, No. 8 Nazirpur Gram Panchayat, Vill.- Nazirpur, P.O.- Nazirpur or the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.
12. STDS, TDS and applicable Cess (if any) will be deducted as per existing rates fixed by the respective Department(s) of the Government.
13. ~~Pre-bid-conference/meeting with the prospective bidders will be held on xxxxx at xxx PM (not later than 4 days before the last date of submission of Tender). Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.~~
14. Site visit may be done by the bidders at their own cost.
15. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
16. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated unbalanced or unreasonable.
17. Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper within seven days from the receipt of "Letter Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions, ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
18. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
19. Quoted rate shall be inclusive of all charges including royalty, GST, tools charges, transportation etc.
20. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
21. The successful tenderer will have to procure Non-Judicial Stamp paper in his/her own cost.
22. Bidders will get necessary drawings with the Tender Form. All documents i.e. drawings Tender Form signed by the Tenderer must be submitted in Sealed Tender addressed to the Pradhan, No. 8 Nazirpur Gram Panchayat, Vill.- Nazirpur, P.O.- Nazirpur, P.S.-Balurghat, District- Dakshin Dinajpur.
23. The contractor must submit the digital record of project events in digital format (DVD/CD/Flash Drive) including coloured photographs (print and soft copy) to serve as a permanent record of the work at his own cost.

  
10.12.2020  
Pradhan  
No.8 Nazirpur G. P.  
Dakshin Dinajpur  
Pradhan  
No.8 Nazirpur G.P.  
Balurghat Block, D/Dinajpur

Copy forwarded for information for wide publicity :-

1. The SDO, Balurghat Sub Division, at Balurghat ,Dakshin Dinajpur.
2. The BDO, Balurghat Development Block, Dakshin Dinajpur
3. Tathya Mitra Kendra, Balurghat Block Jurisdiction , Dakshin Dinajpur.
4. Librarian Khanpur Rural Library, Dakshin Dinajpur.
5. The DIO,NIC,Balurghat Dakshin Dinajpur
6. The Executive Assistant, No. 8 Nazirpur G.P.
7. The Nirman Sahayak, No. 8 Nazirpur G.P.
8. The Secretary, No. 8 Nazirpur G.P.
9. The Sanchalok, Shilpo – O – Parikathamo Upasamity, No. 8 Nazirpur G.P.
10. Leader of Opposition, No. 8 Nazirpur G.P.
11. Office Notice Board of No. No. 8 Nazirpur G.P
12. Office Guard File No. 8 Nazirpur G.P.

  
10.12.2020

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