



## ZILLA SWASTHYA SAMITI



Office of the Chief District Medical & Public Health Officer, Subarnapur

No: 1084

Date: 24.10.19

### NOTICE

Sealed tenders are hereby invited from suppliers/ agencies/ hoteliers/ caterers/ individuals for [A. supply of Food Catering Services (Meals, Tiffin, Snacks, Tea, Coffee, etc.) & B. Hotel Accommodation service] to CDM & PHO cum District Mission Director, SUBARNAPUR (Location: SUBARNAPUR) for a period of one year on annual rate contact basis. Details regarding supply as per need and the term & conditions of the tender may be downloaded from the district website [www.subarnapur.nic.in](http://www.subarnapur.nic.in). **The bidders should apply with separate bid documents for catering service & hotel accommodation Service.** The tender should reach the office of the undersigned on or before 20/11/2019 (till 04.00PM) **registered post/ Speed Post**. Tender will be opened at 04.00 PM on 21/11/2019. The undersigned reserves the right to cancel all or any bids without any reason thereof. Delay received & incomplete bids will not be entertained.

Sd/- Dr P.K Guru

Chief District Medical & Public Health Officer-  
CUM-DMD, Subarnapur

A. FOOD CATERING SERVICES

*Jm*  
*23/19*

Addl. District Public  
Health Officer (FW)  
Subarnapur

## Tender for Food Catering Services

Office of the CDM & PHO cum DMD SUBARNAPUR invites tenders from reputed Caterers/ Agency/ Firms/ individuals for providing food catering services for different training and Meeting etc based on the training and Meeting batch size for a period of 1 year. The number of Participants for each training/ event will be communicated before 1 day of the meeting and training etc.

### 1. Tender Details:

Sl. No	Particulars	Date
1	Release of tender notification in website	25.10.2019
2	Pre-bid meeting date & time	30.10.2019 at 03:00 PM
3	Last date for submission of Technical and Financial Bids	20.11.2019 at 04.00PM
4	Opening of Technical Bids & Financial Bid	21.11.2019 at 04.00PM
5	Signing of Contract	25.11.2019

### 2. Eligibility Criteria & Document Submission:

The following are the minimum eligibility Criteria for the applicant to participate in the tender *"for providing Food Catering Service to O/o CDM & PHO cum DMD, SUBARNAPUR"*


- Having Valid Food License
- Having GST Registration Certificate/ PAN Registration
- A declaration to the effect that the caterer/Firm/Agencies/individual has not been blacklisted by any of the Organization at any point of time and no criminal/civil case is pending against the said caterer.

Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from district website: [www.subarnapur.nic.in](http://www.subarnapur.nic.in).

The tender will have to be submitted in two parts i.e. technical bid (Cover-A) and price bid (Cover-B). The bidders should submit their technical and price bid separately in two envelopes clearly marked as technical bid & price bid and those two envelopes should be put into another outer envelope super scribed as "Tender for Supply of FOOD to NHM, SUBARNAPUR in reference to Advt.No \_\_\_\_\_ / \_\_\_\_\_, Dtd. \_\_\_\_/\_\_\_\_/2019."

The tenders should be addressed to:

The CDM & PHO cum District Mission Director,  
SUBARNAPUR – 767017 (Odisha)

  
**Addl. District Public  
Health Officer (FW)**  
Subarnapur

### Other Terms & Conditions

1. The firm should have valid GST/PAN
2. Tender must be accompanied by Tender document Cost of Rs.1180/-including GST (Non refundable) and EMD of Rs.5000/-(Rupees Five Thousand only) in technical bid by way of demand draft, drawn on any Nationalized/Scheduled Bank in favour of the ZSS (Non - NRHM) A/c payable at SBI, SUBARNAPUR (1085). Tenders not accompanied by tender document cost & EMD will not be considered. EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded on successful completion of the contract without interest.
3. The firm will have to submit an Affidavit (On original Stamp Paper of relevant value @20/-) in the technical bid with the following clauses:-
  - a. Our organization/ myself not been blacklisted by any Government Organization.
  - b. Our organization/ myself does not have any legal suit/ criminal case pending against it for violation of GST Act or any other law.
  - c. The CDM&PHO CUM DMD-cum-District Mission Directorate, SUBARNAPUR will have no liability regarding transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place in good condition. The defective or damaged if any will be replaced by our organization.
  - d. Our organization / I agree to abide by all terms & conditions of tender.
  - e. Our organization / I will quote prices inclusive of all taxes.
4. The supplier selected shall have the responsibility to supply the food items mentioned at Annexure I & II as per supply order which is required for carrying out day to day official work of CDM & PHO, SUBARNAPUR.
5. Each Tender document must be signed with seal.
6. Required items to be order one day prior to the event and the agency/ firm is responsible to provide required quantity in time. In case of non compliance i.e. delay in supply, poor quality of food etc. 10% amount of penalty to be deducted from the billing amount.
7. The agency has to submit the GST bill within 3 days completion of the programme and payment will be made to the Bank account of the agency in next 10 days. The details of the bank account to which payment will be made, must be mentioned on the bill.
8. The agency has to take the responsibility to supply the food with Plates, Glass, and Container etc.
9. This rate will be applicable for items for one year on an annual rate contract basis.
10. The suppliers shall also ensure that the quality and quantity have to be as per the supply order and approved rate contract.
11. Delivery of the materials shall be made by the supplier at their own cost & risk.
12. The price should be quoted inclusive of all taxes & catering charges on per plate basis.
13. The supplier must use biodegradable polythene/ polythene of less than 50 micrometer or thermo-cool materials as disposable serving materials.
14. The utensils used for preparation & services must be cleaned & hygienic to the satisfaction of the consumer.
15. The extension of contract may be considered by the CDM&PHO CUM DMD on mutual satisfaction, year by year for another 2 years with unchanged quoted rate.
16. The quantity of the items should be enough for a general man. However the vendor has to submit the description in Annexure-2 against the rate mentioned.
17. For any dispute, decision of CDM&PHO CUM DMD-cum-District Mission Directorate, SUBARNAPUR shall be final.
18. All legal disputes are subject to the jurisdiction of SUBARNAPUR court only.

*[Handwritten Signature]*  
23/19

**Addl. District Public  
Health Officer (FW)  
Subarnapur**

