

**ONE STOP CENTRE
TAMENGLONG
JOB APPLICATION FORM**

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| Post applied for (in Block Letters): | |
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| 1. Personal Details | | | |
|--------------------------------|--|----------------|--|
| Name (in Block Letters) | | | |
| Email Id | | | |
| Mobile No. | | | |
| Correspondence Address | | | |
| Permanent Address | | | |
| Date of Birth | | | |
| Marital Status | | | |
| Father's Name | | | |
| Mother's Name | | | |
| District | | Pincode | |

| 2. Education | | | | |
|--------------------------------|------------|--------------------|----------|------------------|
| Examination/Degree/ Diploma | University | Year of Passing | Division | Percentage/ CGPA |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
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| 3. Work Experience (Last Employment) | | | |
|---|--|-----------------|--|
| Designation | | | |
| Organisation | | Salary | |
| Start Date | | End Date | |
| Main Duties and Responsibilities | | | |
| Reason for Leaving | | | |

| 4. Previous Employment Record | | | |
|-------------------------------|--|-----------------------|--------------------|
| Organisation | Period of Service (Start Date-End Date) | Monthly Salary | Designation |
| | | | |
| | | | |
| | | | |
| | | | |
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| 5. References | |
|-------------------------------------|--|
| Name | |
| Designation and Organisation | |
| Contact No. | |
| Relationship | |
| Name | |
| Designation and Organisation | |
| Contact No. | |
| Relationship | |

Instruction for filling up the application form:

- All details of the candidate should be filled in correctly in a legible manner.
- All candidates should attached two passport size photographs at the column provided above.
- Candidates should bring along their original educational and work experience certificates or testimonies mentioned in the forms at the time of interview.
- Candidates submitting the application forms by email should carefully attach a soft copy of their passport photograph and scanned copy of their signature in the application form (.docx) file. However, candidates are requested to bring hard copies of the application form duly filled at the time of interview.
- Hardcopies of the forms may be submitted at the Deputy Commissioner's Office, Tamenglong along with an application fee of Rs 100.
- For candidates submitting the forms online, the application fee can be paid when they submit the hard copies at the time of interview.

Declaration

I hereby declare that all the statements made in my application and the attached job application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any stage, my application is liable to be rejected and if already appointed, my services are liable to be terminated without notice.

Date:

Signature:

Place: