

APPLICATION PERFORMA

Post Applied for:

[1] PERSONAL INFORMATION:

Name in full (in Block Letters):

Father's Name (in Block Letters):

Date of Birth (Attach Self attested:

copy of Matriculation Certificate)

Postal Address with contact No. and e-mail address:

Permanent Address:

Disability, if any:

Have you been charge-sheeted, convicted of or pleaded guilty to an offence? Yes/No

If yes particulars thereof and present status:

Have you been associated with any organization that has been blacklisted OR has been proved of financial fraud? Yes/No

If yes, Please explain:

[2] EDUCATIONAL INFORMATION: Please give details of your education track record (from high school to PG)

Sr. No.	Qualification (Degree/PG) with specialization	Name of the college/University	Degree	Period (from-to)	% age marks Scored

[3] EMPLOYMENT HISTORY: (GIVE DETAILS OF THE LAST THREE POSTINGS)

Sr.No.	Department/ institution	Period (from-to)	designation	Job responsibilities	Address, Phone, Email	Last salary drawn

Total No. of Year's employment experience:

[4] COMPUTER SKILLS:

How do you rate yourself Excellent/Good/Average/No Experience

References: (Please give details of two references)

- (1) Name/Title Address & Phone No.:
Relationship with referee:
- (2) Name/Title Address & Phone No.:
Relationship with referee:

DECLARATION: I certify that the information furnished by me in this application is true and complete. I understand that false information may be grounds for hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above (including the enclosed documents)

Signature