From
Sri M.V.Seshagiri Babu, I.A.S.,
Collector & District Magistrate,
Sri Potti Srimulu Nellore District.
Nellore.

To
1. District Medical & Health Officer,
   SPS Nellore.
2. District Coordinator of Hospital
   Services, SPS Nellore.
3. The Sub Collector, Gudur, Kavali.
4. The Revenue Divisional Officer, Nellore, Atmakur
   and Naidupeta.
5. The all Municipal Commissioners in SPS Nellore
   District.
6. Chief Executive Officer, Zilla Parishad, SPS
   Nellore.
7. District Panchyat Officer, SPS Nellore.
8. Project Director DRDA, SPS Nellore.
10. Project Director, MEPMA, SPS Nellore.
11. Administrative Officer, Collector Office, Nellore.

Sir,

Sub:- COVID-19 - SPSR Nellore District - Containment, Control and Prevention of
spread of COVID-19 - Instruct to furnish the list of purchases for publication in
Notice Board of CEO ZP, Nellore - Revised proforma Regarding.

Ref:- Instructions of the District Collector, SPS Nellore

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It is inform that, during the meeting held on 31.03.2020 in Z.P. Meeting Hall, on COVID-19,
with the Sri Mekapati Goutam Reddy, Hon'ble Minister for Industries, Commerce, Information
Technology, Skill Development and Training, Government of Andhra Pradesh, and Dr. P. Anil
Kumar, Hon'ble Minister for Irrigation (Water Resources), Government of Andhra Pradesh and with the
Taskforce committee members, to give more transparency in purchase of various items to
Containment, Control and Prevention of spread of COVID-19, the Hon'ble Ministers have suggested to
publish the details of purchases made in connection with the COVID-19 in SPS Nellore District in Z.P.
Notice Board, Nellore in the following proforma.

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Voucher No.</th>
<th>Date</th>
<th>Item Purchase</th>
<th>Quantity</th>
<th>Rate/Value -- Peer Unit/Kg</th>
<th>Amount Rs. Ps.</th>
<th>Total Expenditure Incurred Upto</th>
<th>Total Cumulative Expenditure Upto</th>
<th>Remarks</th>
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In view of the above, it is requested to prepare the purchase details every day and furnish duly
signed by the concerned officers to the Assistant Audit Officer, SPS Nellore (Mail I.D. aaogudur@gmail.com) attending duties in Z.P. Office, first floor for publication in the Notice board of the Z.P. Meeting Hall, Nellore and also to send, to D.I.O NIC, Collectorate, Nellore (Mail I.D. apnel@nic.in) to publish in official Website of Nellore District.

Yours faithfully

Copy to the Camp Clerk to District Collector, SPS Nellore.
Copy to the Camp Clerk to Joint Collector, SPS Nellore.
Copy to the Camp Clerk to Joint Collector-2, SPS Nellore.
Copy to the Camp Clerk to District Revenue Officer, SPS Nellore.
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