



**OFFICE OF THE CONTROLLER (CD)/DISTRICT MAGISTRATE (S)
DISTRICT OFFICE CIVIL DEFENCE (South)
GOVT.OFN.C.T. OF DELHI
District Magistrate (South) Office Complex,
Room No. 106, 1st Floor, M. B. Road, Saket, New Delhi-110068
Tel: 011-29532980, E-mail: southdcd@gmail.com**



File No. DISTT./SOUTH/(20)/CD/2011-12/Pt. 1/2573-79

Dated:- 01/01/2021

CIRCULAR

Sub:- Details of Civil Defence Volunteers.

In order to update the records of CDVs at District Civil Defence South, please furnish the details of graduate CDVs of your division who have completed computer diploma course from any institute and in possession of 30 w.p.m. typing speed.

The Civil Defence Volunteers who are not in touch with their wardens may also submit their detail directly to District Civil Defence Office, O/o the District Magistrate, M.B. Road Saket.

The details of such CDVs should be submitted to this by 02.01.2021 as per format given below:-

Sl. No.	NAME	E.NO.	DIVISION	TYPING SPEED	DETAILS OF COMPUTER COURSE	CONTACT NO.	REMARKS

Please ensure that the report should reach on due date.

Hemdutt
1/1/2021
(HEM DUTT DIXIT)
SENIOR INSTRUCTOR (CD)
DISTRICT SOUTH

Copy to:-

1. PA to Controller (CD)/District Magistrate (South) for information please.
2. PA to Addl. Controller (CD)/Additional District Magistrate (South) for information please.
3. Dy. Controller (CD)/SDM (HQ) for information please.
4. Dy. Controller (CD)/SDM (Saket, Mehrauli, Hauz Khas) for information please.
5. Sr. CW, CW, Addl.CW, Dy.CW (Zonal & HQ), DW, LW, Dy. LW of South District.
6. DIO (NIC), South with the request to upload the above circular on website Distt: (South).
7. Office Order file/District Office Notice/Display Board.

Hemdutt
1/1/2021
(HEM DUTT DIXIT)
SENIOR INSTRUCTOR (CD)
DISTRICT SOUTH