

उपायुक्त का कार्यालय (जिला विकास शाखा) गिरिडीह।

पत्रांक 385 /वि०

प्रेषक,

उपायुक्त,
गिरिडीह।

सेवा में,

जिला जनसम्पर्क पदाधिकारी
गिरिडीह।

गिरिडीह, दिनांक 09 अप्रैल, 2018

विषय :-

दिनांक 16.04.2018 से 18.04.2018 तक झारखंड महोत्सव के आयोजन हेतु विज्ञप्ति प्रकाशित कराने के संबंध में।

महाशय,

उपर्युक्त विषय के संबंध में कहना है कि सरकार के सचिव, पर्यटन, कला संस्कृति खेलकूद एवं युवा कार्य विभाग झारखंड, राँची के पत्रांक 03 दिनांक 04.04.2018 द्वारा झारखंड महोत्सव आयोजित करने की स्वीकृति दी गई है। उक्त के आयोजन हेतु विज्ञप्ति प्रकाशित किया जाना आवश्यक है।

अतः विज्ञप्ति की प्रति संलग्न करते हुए निदेश दिया जाता है कि इसे राज्य स्तरीय समाचार पत्रों में प्रकाशित कराना सुनिश्चित करें।

अनुलग्नक:-यथोक्त।

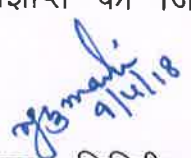
विश्वासभाजन,

ह०/-

उपायुक्त, गिरिडीह।

ज्ञापांक 385 /वि. गिरिडीह, दिनांक 09 अप्रैल, 2018

प्रतिलिपि :- जिला सूचना विज्ञान पदाधिकारी, गिरिडीह को विज्ञप्ति के एक प्रति के साथ सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित। निदेश है कि उक्त विज्ञप्ति को जिले के वेबसाईट पर अपलोड करना सुनिश्चित करें।


उपायुक्त, गिरिडीह।

OFFICE OF THE DISTRICT MAGISTRATE-CUM-DEPUTY COMMISSIONER, GIRIDIH
(District Development Section)

**INVITATION OF EXPRESSION OF INTEREST FOR IMPLEMENTATION OF
JHARKHAND DHAM MAHOTSAV IN GIRIDIH**

District Administration, Giridih invites Expression of Interest (EOI) for organizing Three day Jharkhand Dham Mahotsav (Festival) scheduled to be organized at Jharkhand Dham, Block Jamua, District Giridih from 16th April 2018 to 18th April 2018

Applicant details: Suitable Agencies/Consultancy with experience working in Jharkhand in Similar area eligible to submit an expression of interest.

Application process and general conditions: The application process is in two stages.

Stage 1: Submission of proposal based on eligibility. Applicant should have experience of organizing at least one Mahotsav in Jharkhand in last two years. Applicant should enclose copy of work orders by respective authorities.

Stage 2: Presentation of Plan to the selection committee by Shortlisted Agency.

The Terms of References (TOR) may be downloaded from website www.giridih.nic.in

Place of submission of EOI Document :- District Development Section, Office of the Deputy Commissioner, Giridih, Jharkhand- 815301

Last date of Submission of proposal is 13th April 2018 before 2:00 PM at District Development Section, Collectorate Giridih and Opening of EOI Documents on 13th April 2018 at 03:00 PM


Deputy Commissioner
Giridih.

Terms of Reference (TOR)

A. Background

"Jharkhand Dham Mahotsav" shall be celebrated at Jharkhand Dham (Block Jamua) from 16th to 18th April, 2018 Mahotsav will have three day extravaganza through performance by National and Jharkhand fame artists on a world class stage specially prepared for the Mahotsav. Multiple initiative of Central and State Govt. shall be exhibited during the Mahostav.

B. Scope of Work

- Event Management
 - Stage Preparation
 - Lighting Arrangement
 - Event Area Seating Arrangement
 - Event Area Barricading
 - Videography, Photography, Drone Surveillance, CCTVs
 - Sound Arrangement
 - Artists Engagements and Arrangements
 - Invitation cards, Momento, Print Designs
 - Snacks and Water Arrangement for VVIPs, Artists & Crew

C. Eligibility Criteria

Following are the required qualification experience

- Proven track record and experience of organizing at least one Mahotsav in Jharkhand
- Work order of events (Mahostav) in last two years.
- Demonstrable experience and understanding of Event Organisation through presentation to selection committee.

D. Deliverables

1. Submission of detailed plan to district administration.
2. Submission of detailed Budget related with Event
3. Engagement with Artists finalized for Mahotsav
4. Travel & Accommodation of Artists at suitable places
5. Prepration of Stage and Event area a day prior to the event
6. Media & District Administration briefing regarding preparation of Mahotsav
7. Coordination and overall management of Event on 16th April 2018 to 18th April, 2018
8. Any other requirement after discussion with District Administration

E. Step for Evaluation of Proposal

The following steps will be undertaken in conducting the process and selecting the agency

- District Administration will constitute the selection committee for proposal responses
- Based on evaluation agencies will be shortlisted
- Shortlisted agencies will have to present their plan before the District level committee
- Selection of agency will be based on the proposal submitted and presentation of plan to the selection committee

F. Requirements of EOI

A Statement on organization capabilities including:

- Background summary of the agency outlining area of expertise
- List of past and current assignments.
- Any direct experience the agency has working on similar assignments.

9/3/18
Deputy Commissioner
Giridih.