

**TENTATIVE TOUR PROGRAMME OF THIRU. P.PONNIAH, I.A.S.,
DISTRICT COLLECTOR, TIRUVALLUR,
FOR THE PERIOD FROM 03.12.2020 to 31.12.2020**

Date	Time	Meeting / Inspection	Description	Officer / Incharge
07.12.2020 Monday	09.00 AM	Flag Day Undiyal Collection		AD (Ex-Serviceman)
	10.00 AM	CM Cell & GDP Review Meeting	Meeting	PA(G), SDC(SSS)
	03.30 PM To 04.00 PM	Flagship review meeting	Meeting	JD(Agri), AD(Fisheries), Horticulture, RJD(AH)
	04.00 PM	COVID - 19 Review meeting	Meeting	DRO, PD (DRDA), AD(P), AD (TP), All MC's, Health Team
	04.30 PM	PDS Review	Meeting	DRO, DSO, JR CO-OP, RM TNCSC
08.12.2020 Tuesday	8.00 AM	Inspection of Development works at Tiruttani Block office	Inspection	TiruttaniBlock BDOs, AEE, All AEs
	11.00 PM	Inspection of Tiruttani Taluk office	Inspection	RDO, Tiruttani, Tahsildar, Tiruttani
	3.00 PM	Agriculture Marketing - District level Technical Committee Meeting	Meeting	DD Agri(Marketing), Professor Periyakulam Horticulture College, Scientist IIFPT (Tanjore), AEE Agri- marketing board chennai, KVK Scientist Tirur
	4.00 PM	River Rejuvenation under MGNREGS work	Meeting	PD (DRDA), EE RD, BDOs, Pallipet, RK pet, Tiruttani, Thriuvallangadu, Poondi, and AES
	4.30 PM	Amma Two Wheeler Scheme meeting	Meeting PA (G)	PD (Ma. Thi)
09.12.2020 Wednesday	9.00 AM	Town Panchayat Dept Review	Meeting	AD (TP), AEE (TP), All EO's
	10.00 AM	Municipality works Review	Meeting	RDMA, Corporation commissioner Avadi, MC, Tiruvallur, Tiruttani, Poonamallee, Thiruverkadu
	11.00 AM	Highways All works review	Meeting	DE Highways, DE (RR), DE(NH), DE(Project) and TNRDC
	12.00 Noon	PWD (WRD) Review	Meeting	EE Kosastahaliyar, EE Araniyar
10.12.2020 Thursday	10.00 AM	CPRR Land Issues.	Meeting	Special DRO (CPRR)
	2.00 PM	Election Review	Meeting	PA (Election)
	3.00 PM	Video Conference - Election		PA (Election)
	5.00 PM	Review on Land acquisition	Meeting	DRO, APA (L) & Line department to Special Project, NHAI, Highways, PWD

	5.30 PM	Gazetted officer's meeting, Special Tapal review	Meeting	DRO, PA(G), APA (L), All RDO's, SDC(SSS), DADWO, DBCWO, DSWO, GM-DIC, LDM, DSO, AC(EXCISE), PA(Election), TAHDCO, PA(Agri), AD (Survey),
11.12.2020 Friday	8.00 AM	RD Department Review - PMAY, MGNREGS, SBM	Meeting	PD (DRDA), EE (RD), All AEE, ALL BDOs, All AEs and All Oversears
	3.00 PM	RD Department Review – Road and Bridges, MPLACD, MLACDS, RCSIDS and other Schemes		PD (DRDA), EE (RD), All AEE, ALL BDOs, All AEs
12.12.2020 Saturday	10.00AM	Surprise Inspection - Special Summary Revision Special Camp	Inspection	10.00AM
	11.00 AM	Inspection of Uthukottai taluk Office	Inspection	Tahsildar (Ukt)
	03.00 PM	Inspection of Development works at Poondi Block	Inspection	Poondi Block BDOs, AEE, All AEs
13.12.2020 Sunday	10.00AM	Surprise Inspection - Special Summary Revision Special Camp	Inspection	
14.12.2020 Monday	10.00 AM	CM Cell & GDP Review Meeting and Flag Day review	Meeting	PA(G), SDC(SSS)
	10.30 AM	CSR Meeting	Meeting	PD(DRDA)
	11.30 AM	<u>Gun License Enquiry</u> RC. No.21615/2018/M5 RC. No.16665/2020/M5 <u>SARFASI Enquiry</u> RC. No. 12386/2018/M1 RC. No. 27215/2017/M2 RC. No. 7422/2018/M2 RC. No. 27172/2017/M2 RC. No. 19644/2017/M2 RC. No. 18401/2019/M2	Enquiry	PA (G), MH
	03.30 PM To 04.00 PM	Flagship review meeting	Meeting	JD(Agri), AD(Fisheries), Horticulture, RJD(AH)
	04.00 PM	COVID – 19 Review meeting	Meeting	DRO, PD (DRDA), AD(P), AD (TP), All MC's, Health Team
	04.30 PM	PDS Review		DRO, DSO, JR CO-OP, RM TNCSC
15.12.2020 Tuesday	10.00 AM to 01.00 pm	District Revenue Administration Meeting	Meeting	
		Steering Committee on eviction of encroachments (All concerned Officers and RDO's, Tahsildars, APA (Lands) and DRO		DRO,APA(Lands), RDOs & Tahsildars
		Land Matters relating to other		TWAD, TNHB, SCB, TNEB, BSNL

		Departments (TWAD,TNHB, SCB, TNEB, BSNL etc., - APA (Lands) and DRO		etc., - APA (Lands) & DRO
		Computerization of Land Reforms and Bhoodan Land		DRO /APA (L)
		Long Pending references relating to Land Matters and CLA [APA(L)-DRO]		DRO & APA(L)
		Other Collections: (L.R.: Loans, RR Act: Lease Rent: ULT –APA (L) – DRO		DRO & APA(L)
		All Highways Dept Land Matters Review meeting		DRO, APA(L), DE-Highways, ADE-Highways
		Cable TV Review Meeting		Tahsildar Cable TV.
		Flag Day Collection Review		AD(Ex-Serviceman)
		CM Cell petitions review		SDC
	03.00 PM-04.00 PM	Law & Order Review Meeting		MH(S), SP, PA(G) , AD(Mines), RDOs DSPs, PD NHAI, DE(H), RTOs, DCPO Tahsildars
		Traffic Advisory Committee meeting		
		Mines & Minerals Co-ordination Meeting		
	04.00 PM	District Coastal Zone Authority committee meeting		DE TNPCB(Gpd), RDMA, AD(Fisheries), AD(TP), DD Industries
16.12.2020 Wednesday	10.00 AM	High Level Committee Meeting	Meeting	10.00 AM
	03.00 PM	Gummidipoondi Local Planning Committee – 57 th committee meeting	Meeting	AD (DTCP)
	04.00 PM	Discussion with DIET, Tirur	Discussion	Principal DIET, Tirur
17.12.2020 Thursday	8.00 AM	Inspection of Development work at Poonamallee Block	Inspection	Poonamallee Block BDOs, AEE, AEs
	11.00 AM	Inspection of Poonamallee taluk office	Inspection	RDO, Tiruvallur, Tahsildar, Poonamallee
	2.00 PM	Election Review	Meeting	PA (Election)
	3.00 PM	Video Conference – Election		
	5.00 PM	Review on Land acquisition	Meeting	DRO, APA (L) & Line department to Special Project, NHAI, Highways, PWD
	5.30 PM	Gazetted officer's meeting, Special Tapal review	Meeting	DRO, PA(G), APA (L), All RDO's, SDC(SSS), DADWO, DBCWO, DSWO, GM-DIC, LDM, DSO, AC(EXCISE), PA(Election), TAHDCO, PA(Agri), AD (Survey),

18.12.2020 Friday	10.00 AM	Inspection of Development works at Ellapuram Block	Inspection	Ellapuram Block BDOs, AEE, AEs
	3.00 PM	RD Department Review	Meeting	PD (DRDA), EE (RD)
19.12.2020 Saturday	10.00 AM	DISHA Meeting	Meeting	PD (DRDA), All Line Department
20.12.2020 Sunday		HOLIDAY		
21.12.2020 Monday	10.00 AM	CM Cell & GDP Review Meeting and Flag Day Meeting		PA(G), SDC(SSS)
	03.30 PM To 04.00 PM	Flagship review meeting		JD(Agri), AD(Fisheries), Horticulture, RJD(AH)
	04.00 PM	COVID – 19 Review meeting		DRO, PD (DRDA), AD(P), AD (TP), All MC's, Health Team
	04.30 PM	PDS Review		DRO, DSO, JR CO-OP, RM TNCSC
22.12.2020 Tuesday	8.00 AM	Inspection of Development works at Gummidipoondi Block	Inspection	Gummidipoondi Block BDOs, AEE, All AEs
	11.00 AM	Inspection of Gumidipoondi Taluk Office	Inspection	Tahsildar (GPD)
	4.00 PM	15 Point programme – Quarterly Meeting	Meeting	DBCWO
	04.30 PM	Social Welfare Department review	Meeting	DSWO
	05.00 PM	ICDS Review	Meeting	PO (ICDS)
	05.30 PM	Noon Meal review	Meeting	PA (NMP)
23.12.2020 Wednesday	8.00 AM	Inspection of Development works at RK Pet Block	Inspection	RK Pet Block BDOs, AEE, AEs
	11.00 AM	Inspection of RK Pet Taluk Office	Inspection	RDO, Tiruttani, Tahsildar, RKPet
24.12.2020 Thursday	9.00 AM	Agriculture Production Committee Meeting	Meeting	JD (Agri), PA (Agri)
	10.00 AM	Agriculture GDP		PA (Agri)
	2.00 PM	Election Review	Meeting	PA (Election)
	3.00 PM	Video Conference – Election	Meeting	
	5.00 PM	Review on Land acquisition	Meeting	DRO, APA (L) & Line department to Special Project, NHAI, Highways, PWD
	5.30 PM	Gazetted officer's meeting, Special Tapal review	Meeting	DRO, PA(G), APA (L), All RDO's, SDC(SSS), DADWO, DBCWO, DSWO, GM-DIC, LDM, DSO, AC(EXCISE), PA(Election), TAHDCO, PA(Agri), AD (Survey),

25.12.2020 Friday		CHRISTMAS - HOLIDAY		
26.12.2020 Saturday	8.00 AM	Inspection of Development works at Minjur Block	Inspection	Minjur Block BDOs, AEE, All AEs
	11.00 PM	Inspection of Ponneri taluk Office	Inspection	Tahsildar (Ponneri)
	3.00 PM	Inspection of Development works at Cholavaram block	Inspection	Cholavaram Block BDOs, AEE, All AEs
27.12.2020 Sunday		Holiday		
28.12.2020 Monday	10.00 AM	CM Cell & GDP Review Meeting and Flag Day Meeting	Meeting	PA(G), SDC(SSS)
	03.30 PM To 04.00 PM	Flagship review meeting	Meeting	JD(Agri), AD(Fisheries), Horticulture, RJD(AH)
	04.00 PM	COVID – 19 Review meeting	Meeting	DRO, PD (DRDA), AD(P), AD (TP), All MC's, Health Team
	04.30 PM	PDS Review	Meeting	DRO, DSO, JR CO-OP, RM TNCSC
29.12.2020 Tuesday	8.00 AM	Inspection of Development works at Pallipet Block	Inspection	Pallipet Block BDOs, AEE, AEs
	11.00 AM	Inspection of Pallipet taluk Office	Inspection	RDO Tiruttani and Tahsildar, Pallipet
	5.00 PM	Education Department Review		CEO, DEO's
30.12.2020 Wednesday	8.00 AM	Inspection of Development works at Vilivakkam Block	Inspection	Vilivakkam Block BDOs, AEE, AEs
	11.00 AM	Inspection of Avadi Taluk office	Inspecting	RDO, Tiruvallur and Tahsildar, Poonamallee
31.12.2020 Thursday	F.N	Office work		
	2.00 PM	Election Review	Meeting	PA (Election)
	3.00 PM	Video Conference – Election	Meeting	
	5.00 PM	Review on Land acquisition	Meeting	DRO, APA (L) & Line department to Special Project, NHAI, Highways, PWD
	5.30 PM	Gazetted officer's meeting, Special Tapal review	Meeting	DRO, PA(G), APA (L), All RDO's, SDC(SSS), DADWO, DBCWO, DSWO, GM-DIC, LDM, DSO, AC(EXCISE), PA(Election), TAHDCO, PA(Agri), AD (Survey),