

**TENTATIVE TOUR PROGRAMME OF TMT.E.SUNDARAVALLI, I.A.S.,
DISTRICT COLLECTOR, TIRUVALLUR,
FOR THE PERIOD FROM 01.07.2018 to 31.07.2018**

Date	Time	Programme	Officers to attend
01/07/2018 Sunday		Holiday	
02/07/2018 Monday	09.30 AM	CM Cell/GDP Petition review (SDC-SSS)	DRO, PA(G) & SDC(SSS) & First level Officers
	11.00 AM	Political Parties meeting	PA(Election)
	11.00 AM	Grievance Day	
	04.00 PM	PDS Review (DSO)	DSO, JR(Co-op), RM(TNCSC) & TSOs
	05.00 PM	Road Safety meeting (RTO, Redhills)	RTO, Tiruvallur
	06.00 PM	Revenue Department Nodal Officers review- with all Dy.Collectors	PA(General) & Nodal Officers
	07.00 PM	RD Zonal Officers review meeting	PD,DRDA & all Zonal Officers
03/07/2018 Tuesday	10.00 AM	Office work	
	05.00 PM	Enquiry – New Gun Licence (C.M.Prakash)(M6)	MH
		Meeting on Sensitisation of Annual Survey of Industries	DD(Statistics)
04/07/2018 Wednesday	08.30 AM	Visit of State Information Commissioner for conducting enquiry on pending appeal petitions	
	10.00 AM	Surprise Inspection	
	02.30 PM	Awareness training programme on RTI	
	05.00 PM	Court Cases Review meeting	PA(G) & Spl.Tahsildar(Refugee) & all dept. officers
		Personal enquiry – SARFAESI Act-Hinduja (M2)	MH
		Enquiry – Gun Licence (V.S.Raghuraman)	MH
		District Special Bankers meeting	PD(MaThi)
05/07/2018 Thursday	05.30 PM	District Co-ordination Committee to arrest discharge of untreated effluent on land in into water bodies	DEE, TNPCB, Tiruvallur
	10.00 AM	Inauguration of TNPSC coaching Class for differently abled persons at District Employment Office, Tiruvallur	DEO, Tiruvallur
	10.00 AM	Agriculture Collective Farming, MI Installation inspection	JD(Agri) & DD(Horticulture)
	03.00 PM	District Legal Aid Society Under Trial review Committee meeting	MH
	04.00 PM	National Lok Adalat Preliminary meeting	MH
	04.30 PM	10(1) Appeal – Tiruvottiyur Taluk (B1)	APA (Lands)
	05.00 PM	Enquiry – New Gun licence(M5)	MH

	05.30 PM	Private Negotiation – F Section	DRO & APA (Lands)
06/07/2018 Friday	10.00 AM	Plastic eradication awareness programme at Poonamallee	Municipal Commissioner, Poonamallee, BDO, Poonamallee
	03.00 PM	Sri Bhavani Amman Festival 2018 Co-ordination Committee meeting	DRO, PD,DRDA, AD(Pts.)ACHR&CE), DD(HS), DFO, EE,,TNEB,Tiruvallur, DM(Transport), DSP, Uthukottai, DE(H), BDO, Ellapuram
	04.00 PM	Personal enquiry – SARFAAESI Act-Kotek Mahendra (M2)	MH
	04.00 PM	Dengue and BBBP review meeting for Poonamallee, Kadambathur, Tiruvallur & Poondi Blocks	JD(HS), DD(HS),TLR & PME, BMOs, & BHS, DSWO, DADWO, AD(Pts.), AD(TP), DCPO, PO,ICDS
		Drinking Water Supply review meeting & Plastic Eradication Action Plan & Unauthorised lay out regularisation meeting	PD-DRDA, EE(TWAD), AD(Pt), AD(TP),AD&T&CP), Mun. Commrs.&BDOs (VP)
	05.00 PM	Skill Week meeting	District Employment Officer
07/07/2018 Saturday		Surprise inspection	
	05.00 PM	Issue of Patta in Avadi Town Survey – Hon’ble Minister programme	
08/07/2018 Sunday		Holiday	
09/07/2018 Monday	09.30 AM	Inauguration of Skill week rally at Collectorate	District Employment Officer
	09.30 AM	CM Cell/GDP Petition review (SDC-SSS)	DRO, PA(G) & SDC(SSS) & First level Officers
	10.00 AM	Review – Prohibition & Excise meeting (AC-Excise)	(AC-Excise) & DM(TASMAC), DSP(P&E)
	11.00 AM	Grievance Day	
	03.00 PM	PDS Review (DSO)	DSO, JR(Co-op), RM(TNCSC) & TSOs
	03.30 PM	Kannan Kottai Thervoi Project Review (DRO Kannankottai)	DRO,Spl.DRO, Kannankottai, EE , Spl. Tah., RDO, PNI , Tahsildar, GPD, VAO/VAs
	04.00 PM	Road Safety meeting with RTO,Redhills	PA(G)
	04.30 PM	MI Weekly Review (JD Agri) & Agri allied Flagship schemes review	JD(Agri), DD(Horti), EE(AE), MD(TRT Coop), RJD(AH), AD(Fisheries)
	05.00 PM	Revenue Department Nodal Officers review-with all Dy.Collectors	PA(General) & Nodal Officers
	05.30 PM	RD Zonal Officers review meeting	PD,DRDA & all Zonal Officers
10/07/2018 Tuesday	10.00 AM	Accident Spot Inspection & Inauguration of Plastic eradication awareness rally at Tiruthani	S.P.,Tiruvallur, RTO, DE(H),RDO, DSP , Tahsildar, Municipal Commissioner & BDO,Tiruthani
	04.00 PM	Private negotiation for addl.Burial Ground at Nungambakkam-Tiruvallur Taluk	DRO,DADWO,AD(Survey), RDO,Tiruvallur, Tahsildar,Tiruvallur
	04.30 PM	Enquiry –SARFAAESI –Maduravoyal (M2)	PA(G), HS (Gl.)
	05.00 PM	Enquiry – NOC –Peruvoyal, Gummidipoondi	DRO, EE, PWD,WRD,Araniyar,

		Taluk (B2)	DD(T&CP)
		Enquiry - SARFAESI Act –Magma (M2)	MH
		Enquiry - SARFAESI Act –Edel (M2)	MH
		Enquiry - SARFAESI Act –Elumalai(M2)	MH
		Personal enquiry – SARFAESI Act-SBI (M2)	MH
11/07/2018 Wednesday	09.30 AM	Flagging of Rally for World Population Day at Kalaisangam Ground	DD(FW)
	10.00 AM	MCP – Ulundai - Tiruvallur Taluk	SDC (SSS)
	3.30 PM	NMP Review meeting	PA(NMP) & Dy.BDOs(NMP)
	4.00 PM	Theft of Underground Water Meeting (U Sec)	PA (G), Tah, Ponneri & Madavaram, RDO, Ambattur & Ponneri, EE, TNEB, EE,PWD, Underground Water
	05.00 PM	Enquiry – CRRT – WP No. 10681/2018) B1	APA(L), RDO, Ambathur, Tahsildar, Madhuravoyal. Municipal Commissioner, Thiruverkadu APA(L), RDO, Ambathur, Tahsildar, Madhuravoyal. Municipal Commissioner, Thiruverkadu
12/07/2018 Thursday	10.00 AM	Public Hearing –Chennai Peripheral Road, Rajammal Marriage Hall, Thamaraiykkam	DEE. TNPCB,Tiruvallur
	04.00 PM	Law & Order Review Meeting	SP, DRO,PA(G) ,AD(Mines), DSPs, DE(H), PD,NHAI, RTOs, RDOs, Tahsildars
		Sand Co-ordination Meeting	
		Road Safety Meeting	
	04.30 PM	Enquiry –Senior Citizen Act	DSWO
		Enquiry - SARFAESI Act –ICICI(M2)	MH
	05.00 PM	Enquiry – Arbitration –NH 205	
	Enquiry –WP 28453/16 (F3)		
13/07/2018 Friday	11.00 AM	District Vigilance Committee meeting on Certificate genuineness verification(J3)	DADWO
	04.00 PM	Dengue and BBBP review meeting for Puzhal, Sholavaram & Ellapuram Blocks Plastic Eradication Action Plan & Unauthorised lay out regularisation meeting	JD(HS), DD(HS),TLR & PME, AD(T&CP) BMOs, & BHS, VHN, CHN, DSWO,EOs(SW) DADWO, CEO, DCPO, PO,ICDS, CDPOs
14/07/2018 Saturday	11.00 AM	Adi Krithigai Co-ordination meeting at Tiruthani	
15/07/2018 Sunday		Holiday	
16/07/2018	09.30 AM	CM Cell/GDP Petition review (SDC-SSS)	DRO, PA(G) & SDC(SSS) & First level Officers

Monday	10.00 AM	Review – Prohibition & Excise meeting (AC-Excise)	(AC-Excise) & DM(TASMAC), DSP(P&E)
	11.00 AM	Grievance Day	
	03.00 PM	PDS Review (DSO)	DSO, JR(Co-op), RM(TNCSC) & TSOs
	03.30 PM	Kannan Kottai Thervoi Project Review (DRO Kannankottai)	DRO,Spl.DRO, Kannankottai, EE , Spl. Tah., RDO, PNI , Tahsildar, GPD, VAO/VAs
	04.00 PM	Road Safety meeting	RTO,Poonamallee
	04.30 PM	MI Weekly Review (JD Agri)	JD(Agri), DD(Horti), EE(AE), MD(TRT Coop), RJD(AH), AD(Fisheries)
	05.00 PM	Revenue Department Nodal Officers review-with all Dy.Collectors	PA(General) & Nodal Officers
	05.30 PM	RD Zonal Officers review meeting	PD,DRDA & all Zonal Officers
17/07/2018 Tuesday	10.00 AM	Surprise Inspection – Education Department	
	03.00 PM	Food Safety Officers Review meeting	DO(Food Safety) & FSOs
	04.00 PM	Review with DADWO(All Special Tahsildars-ADW), DBCWO, DM(Tahdco), EE(Tahdco) & DDAWO	All Special Tahsildars-(ADW), DBCWO, DM(Tahdco), EE(Tahdco) & DDAWO
	05.00 PM	Arbitration – NH 205 –Kakkalur (F2)	
		District Crisis Group meeting on Off-site Emergency Mock Drill	Tahsildar(DM)
	05.30 PM	Ambathur & Tiruthani district Education Review	CEO
	05.30 PM	Animal Husbandry Review meeting with all ADs	RJD(AH)/all ADs
18/07/2018 Wednesday	10.00 AM	BBBP inspection	
	03.00 PM	CRRT & PRAGATI Scheme Water Bodies encroachment follow up meeting (APA-Lands)	
		Highways all works review / Project works review	
		Meeting – Land Acqn. / Alienation / Arbitration	
	03.30 PM	Bio Medical Waste District Monitoring Committee	DEE, TNPCB, Tiruvallur
	04.00 PM	Flag Day Collection review	AD(Ex-Servicemen)
	05.00 PM	Arbitration – NH 205 –Kakkalur (F2)	
19/07/2018 Thursday	10.00 AM	<u>Health Review</u> Reduction of MMR and IMR, Higher Order Birth, Funds earned by the Government Hospitals under CM Health Insurance fund, Patients Welfare society fund, Hospital Infrastructure, Amma Aarokiya Thittam, Muthulakshmi Reddy Maternity Benefits Scheme (JD- Health, DD(HS), Tiruvallur and Poonamallee), BBBP (Beti Bachao Beti Padhao) Scheme.	JD(HS), DD(HS), TLR & PME
	03.00 PM	Review of Social Welfare Schemes	DSWO, PO,ICDS, EOs(SW) & CDPOs
	03.30 PM	Review on TNSRLM & IFAD (PO,MaThi/DIO-IFAD)	PO,MaThi/DIO-IFAD
	04.00 PM	Review with Inspector of Factories	Inspector of Factories, Tiruvallur, Ambathur & Gummidipoondi

	05.00 PM	Arbitration – NH 205 –Kakkalur (F2)	
20/07/2018 Friday	10.00 AM	Agricultural Grievance Day	
	04.00 PM	Dengue and BBBP review meeting for Minjur, Gummidipoondi, R.K.Pet and Pallipet Blocks	JD(HS), DD(HS),TLR & PME, BMOs, & BHS, AD(Pts), AD(TP), DSWO, DADWO, DCPO, PO,ICDS
	03.00 PM	Agricultural production & Marketing Committee meeting-PA (Agri)	JD(Agri)
	04.30 PM	Drinking Water Supply review meeting Plastic Eradication Action Plan & Unauthorised lay out regularisation meeting	PD-DRDA, EE(TWAD), AD(Pt), AD(TP), Mun. Commrs.&BDOs (VP)
21/07/2018 Saturday		Surprise inspection	
22/07/2018 Sunday		Holiday	
23/07/2018 Monday	09.30 AM	CM Cell/GDP Petition review (SDC-SSS)	DRO, PA(G) & SDC(SSS) & First level Officers
	10.00 AM	Review – Prohibition & Excise meeting (AC-Excise)	(AC-Excise) & DM(TASMAC), DSP(P&E)
	11.00 AM	Grievance Day	
	03.00 PM	PDS Review (DSO)	DSO, JR(Co-op), RM(TNCSC) & TSOs
	03.30 PM	Kannan Kottai Thervoi Project Review (DRO Kannankottai)	DRO,Spl.DRO, Kannankottai, EE , Spl. Tah., RDO, PNI , Tahsildar, GPD, VAO/VAs
	04.00 PM	Road Safety meeting	RTO,Ambathur
	04.30 PM	MI Weekly Review (JD Agri) & Agri allied Flagship schemes review	JD(Agri), DD(Horti), EE(AE), MD(TRT Coop), RJD(AH), AD(Fisheries)
	05.00 PM	Revenue Department Nodal Officers review-with all Dy.Collectors	PA(General) & Nodal Officers
	05.30 PM	RD Zonal Officers review meeting	PD,DRDA & all Zonal Officers
24/07/2018 Tuesday	10.00 AM	Line Department schemes review meeting	PD, DRDA
	10.30 AM	Review – Pradhan Mantri Awas Yojana(Gramin), Amma Park, Amma Jym	PD, DRDA, EE(RD), APOs and BDOs
	11.00 AM	Monthly Review of all Developmental Schemes including VSSS, MLACDS, MPLADS etc., and all issues of PA (PD), AD (Audit) & AD (Pts)	PD, DRDA, EE(RD),Zonal Officers and BDOs
25/07/2018 Wednesday	10.00 AM	District Revenue Administration Meeting	
		Steering Committee on eviction of encroachments (All concerned Officers and RDO's, Tahsildars, APA (Lands) and DRO	DRO,APA(Lands), RDOs, Tahsildars
		School Students Certificates – Review – CEO	CEO
		Land Matters relating to other Departments (TNHB, SCB, TNEB, BSNL etc., - APA (Lands) and DRO	TNHB, SCB, TNEB, BSNL etc., - APA (Lands) & DRO
		Long Pending references relating to Land Matters and CRA [APA(L)-DRO]	DRO & APA(L)
		Other Collections: (L.R.: Loans, RR Act: Lease Rent: ULT –APA (L) – DRO	DRO & APA(L)
		Review on Patta Transfer applications & Survey related issues- AD(S)	AD(Survey)

	03.00 PM	Law & Order Review Meeting	SP, PA(G) , AD(Mines), RDOs ,DSPs, PD,NHAI, DE(H), RTOs, Tahsildars
		Traffic Committee meeting	
		Sand Co-ordination Meeting	
	04.30 PM	10(1) Appeal – Maduravoyal Tk- Ayanambakkam village –5029/2018/B1	
26/07/2018 Thursday	10.00 AM	R.D. works field inspection	
	03.30 PM	Bankers Meeting (LDM)	LDM & Branch Managers
	05.00 PM	Education Department Review –Tiruvallur & Ponneri Division	CEO
27/07/2018 Friday	10.00 AM	Municipality & Town panchayat works field inspection	
	04.00 PM	Dengue and BBBP review meeting for Tiruthani, Tiruvalangadu & Villivakkam Blocks	JD(HS), DD(HS),TLR & PME, BMOs, & BHS, DSWO, DADWO, DCPO, PO,ICDS
	05.00 PM	Monthly review on CWSS and UGSS schemes under TWAD (EE,TWAD,RWS & Sewerage),All Municipal Commissioners ,All EOs Town panchayats	EE,TWAD,RWS & Sewerage), EE,PWD,WRD, Kosasthalayar, DEE, TNPCB, Tiruvallur, All Municipal Commissioners , All EOs(TP)
		All Scheme works review of Municipalities & Town Panchayats Plastic Eradication Action Plan & Unauthorised lay out regularisation meeting	AD(TP), Muncipal Commissioners & EOs(TP)
28/07/2018 Saturday		Surprise inspection	
29/07/2018 Sunday		Holiday	
30/07/2018 Monday	09.30 AM	CM Cell/GDP Petition review (SDC-SSS)	DRO, PA(G) & SDC(SSS) & First level Officers
	10.00 AM	Review – Prohibition & Excise meeting (AC-Excise)	(AC-Excise) & DM(TASMAC), DSP(P&E)
	11.00 AM	Grievance Day	
	03.00 PM	PDS Review (DSO)	DSO, JR(Co-op), RM(TNCSC) & TSOs
	03.30 PM	Kannan Kottai Thervoi Project Review (DRO Kannankottai)	DRO,Spl.DRO, Kannankottai, EE , Spl. Tah., RDO, PNI , Tahsildar, GPD, VAO/VAs
	04.00 PM	Road Safety meeting	RTO,Tiruvallur
	04.30 PM	MI Weekly Review (JD Agri)	JD(Agri), DD(Horti), EE(AE), MD(TRT Coop), RJD(AH), AD(Fisheries)
	05.00 PM	Revenue Department Nodal Officers review-with all Dy.Collectors	PA(General) & Nodal Officers
	05.30 PM	RD Zonal Officers review meeting	PD,DRDA & all Zonal Officers

