

DISTRICT RED CROSS SOCIETY, NUH

Subject:- Regarding to invite e-quotations for audit and accounts work.

No. DRCS/Nuh/2020/3038

Dated:- 15-10-2020

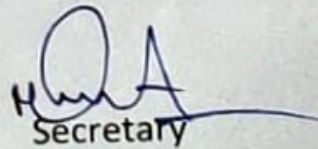
Quotations are invited for the rates /fee of accounts work listed in the Annexure-1.

Quotations must reach on e-mail address: nuhquotations@gmail.com by 02:00 PM on or before 27.10.2020. The quotations must be sent with subject "Quotations invited for audit and accounts work."

In case the quotationers does not implicitly follows all the instructions ie terms and conditions mentioned (Attached herewith), quotations will not be considered.

The minimum period of submission of audit report (alongwith other audit relevant work as listed in Annexure-1 from point No. 1 to 4) is 20 days from the date of placing the service order.

Quotations will be opened on the same day ie 27.10.2020 at 3:00 PM by the authorized committee in the presence of such quotationers who wish to present or as the case may be or duly authorized representative.



Secretary

District Red Cross Society,
Nuh.

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Annexure-1

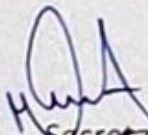
Subject:- Regarding to invite e-quotations afor audit and accounts work.

Sr. No.	Name of Item and Size	Quantity	Fees to be quoted per item/work inclusive all taxes ets
1	Preparation of Income and Expenditure, Receipt and payment with all schedules and Balance sheet with audit report per account (For F.Y. 2019-20)		
2	TDS return deposit and compliance per quarter (For F.Y 2020-2021)		
3	12AA return filing charges per year		

Space is to be used by the Quotationer. The **Annexure-1** is to be used by the quotationers for quoting the fee of all the work mentioned above in the table, both in figure and works. The same annexure is to be sent back to O/o District Red Cross Society, Nuh after filling up the rates/fee.

It is certified tht instruction work and condition of the Quotation Notice are acceptable and the rates/fees of the works in **Annexure-1** quoted by me are correct.

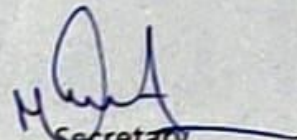
1. Name of Quotationer.....
2. Name of Firm/ Agency.....
3. Address of Firm/Agency.....
4. PAN No.....
5. GSTIN No.....
6. Aadhaar No.....
7. Name of the bank in which Quottioner has account.....
8. Name of the branch of the bank.....
9. Account No. of the Quotationer.....
10. IFSC Code of the branch.....


Secretary
District Red Cross Society
Nuh. 6/11/18

Signature of Quotationer
with Seal and Stamp
Mob. No.

Terms and Conditions for inviting e-quotations for audit and accounts work:-

1. The minimum period of completion and submission of Audit work from date of placing order should be 20 days.
2. Quotations will be deemed valid for at least 15 days from excluding the date of opening of quotations.
3. Your quotation may be accepted in partly or fully.
4. In case of any dispute, the decision of the Deputy Commissioner, Nuh shall be final and binding on you.
5. All above conditions will be enforce, unless written orders of Deputy Commissioner, Nuh are obtained relaxation in any specification condition in any specification instances.
6. The quotations with incomplete information and not strictly in accordance with the above conditions are liable to summary rejection without any reason.


Secretary,
District Red Cross Society,
Nuh. 6/110