

OFFICE OF THE BANKURA-I DEVELOPMENT BLOCK
PUABAGAN, BANKURA.

Memo No. - 1813

Dated - 08.10.2021

NOTICE INVITING TENDER

NOTICE NO. - BNK1/06 / PARAY SAMADHAN / 2021 - 2022

DATED - 08.10.2021

Sealed tenders are hereby invited by the undersigned on behalf of Governor of West Bengal for the work as indicated in the enclosure from the bonafide and experienced contractors, Registered Co-operative Societies formed by unemployed Engineers and Labour Co-operatives fulfilling the eligibility criteria as stipulated in enclosure, separated tender should be submitted for each work/group.

Tenderers have to abide by the following conditions:

1. Tender will be in two bid system as per provision of rule 47C of the West Bengal Financial Rule Vomule-I.
 - (a) **Technical bid** consisting of all technical details along with commercial terms and conditions*;
 - (b) **Financial bid** indicating rate as Percentage below the estimated rate/ at per the estimated rate / Percentage % above the estimated rate (as will be decided by the tenderer) at the specified place of **Tender Form** to be submitted under seal and signature of the tenderer. The rate should be written both in word and figure and no overwriting is allowed. Any intending tenderer can purchase the Tender Form & Tender Documents at the prescribed rate as mentioned in this notice on any working day from this office between **11:00 AM to 4:00 PM** up to 27.10.2021. No Tender Form shall be issued after **4:00 PM** on 27.10.2021.

The technical bid and the financial bid should be sealed by the bidder in separate covers duly **superscribed** and **both the sealed covers** are to be put in a **bigger cover** which should also be **sealed** and duly **superscribed**. The **technical bids** shall be opened at the **first instance** and evaluated vis-à-vis terms and condition of tender. At the **second stage**, **financial bids of only the technically acceptable offers** shall be opened for furnishing value and ranking before finalization and awarding of the contract.

*Note: Self Attested photo copies of GST Registration with updated challan, PTRC of current year , PAN Card and ITR (2018-19 to 2020-21), Trade licence (2020-21), Credential Certificate (**Credential certificate of the under mention type of works done by the contractor indicated in the annexure must be of within last 3 (three) years i.e. 2017-18 to 2019-20** along with Demand Draft of Bank for Earnest Money has to be submitted separately for each Sl. No. mention in the annexure in the envelope containing the technical bid and that envelop must be super scribed as Technical Bid. All papers submitted in the bid should be signed by the tenderer on each page.

Eligibility Criteria:-Financially capable & bonafide contractures of Central and State Govt., Zilla Parisads, & Panchyat Samities Central & State Govt. undertaken, municipalities and Govt. recognized Autonomous Bodies having experience of execution of similar nature of work will be eligible for participation in tender provided that (i) The value of single work of similar nature executed by the contractor during the last three years put to tender against the Sl. No. as mentioned in Annexure

2. Photo copies of credential certificate in form of Payment Certificate / Completion certificate, work order and estimate must be submitted with the application.
3. On the time of scrutiny, tenderer must have shown the original copies of all the submitted documents and if such documents failed to submit the application will be treated as cancelled.
4. The undersigned reserve the right to ask the tenderer to submit analysis of the quoted rate at any point.
5. Incomplete tender will be rejected summarily.
6. The tenderers should visit the site before quoting rate as no plea on the site condition, accessibility, carriage, re-carriage shall be entertained afterwards and it will be presumed that the agency offered the tender after reviewing entire position of the worksite

Audited Accounts of last financial year i.e. **2019-20** will have to be submitted in case of Engineers Co-operative societies & Labour Co-operatives. The tender forms are to be received by the Chairman or Secretaries or any member of the Society having proper power of attorney. No tender form will be handed over to any outsiders. Credential of similar type of works as told earlier will have to be produced in case of Engineer Co-operative Societies.

7. **The Undersigned reserves the right to accept or cancel any or all tenders without assigning any reason.**
8. **The successful tenderer shall enter in an contract/ agreement with the undersigned on a non-judicial stamp paper of Rs.10/- where terms and conditions of the contract agreement shall be mentioned and all terms & conditions mentioned in this notice shall be part of terms & conditions of contract. In case of failure on the part of the tenderer to enter in the contract within three days from the date of receipt of the work order, the work order may be cancelled by the undersigned and the case of cancellation of work order the earnest money shall be forfeited.**
9. **Time is the essence of contract.** The successful contractor must start the work within three days from the date of signing of agreement / contract failing which the undersigned may cancel the work order & contract and forfeit the earnest money. The work should be completed within the prescribed time. No extension of time will be allowed except in special cases if it is found that the delay caused due to such reason which is beyond the

