



GOVERNMENT OF WEST BENGAL
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
MEJIA DEVELOPMENT BLOCK
MEJIA, BANKURA

e-mail : bdo.mejia2020@gmail.com

NOTICE

Applications are invited from all eligible candidates for the vacant post of Mid- Day- Meal Assistant Accountant at Mejia Development Block temporarily on contractual basis, which will be renewed on yearly basis depending on the performance.

Name of Post	Vacancy	Eligibility	Remuneration	Mode of application
Assistant Accountant	01 (one)	<ol style="list-style-type: none">1. The candidate has to be resident of the district of Bankura2. The age of the candidate should not be above 63 years as on 01.01.20203. The candidate should be a retired Govt. staff with minimum five years experience as Accountant in Govt. Offices.4. The candidate knowing Computer will get preference	Re. 11000/- per month or difference between last basic pay drawn and pension whichever is less.	Application form has to be submitted in sealed envelope. The envelope should contain the following information: "Name of the Candidate....."and "Name of the post applied for" The prescribed format of application is attached herewith.

Last date of submission of application: 19 /06/2020 up to 4 P.M at the Block Development Officer, Mejia, Dist-Bankura (except Saturday, Sunday & Govt. Holidays). It may be sent through post / Courier / by hand. Application reached after the last date will not be entertained.

This notification has been published in connection with previous notification no -366/BDO/MEJ, dated- 27/02/2020 & corrigendum notice no- 553/1(45), dated- 20/03/2020.

Selection Procedure

Selection will be done through personality test cum Viva-vice. All eligible willing candidates are asked to appear before Block Development Officer for interview at 11 a.m on 29 /06/2020. No candidate will be allowed to report after 11.30 A.M

Document to be submitted :-

No document has to be enclosed with the application. Attested copies of following documents have to be submitted during the Personality Test. Original copies of following documents have to be produced during the Personality Test cum Viva-Voca.

1. EPIC (attested copy)
2. Residential Certificate from the BDO in case of Block area and SDO in case of Municipality area (Original Copy)
3. Age proof- Admit card of Secondary Examination/Pension Paper (attested copy)
4. Certificate from the Head of the Govt. office(s) as a proof of five years experience as Accountant (Original copy/copies)
5. Original copy of Last Basic Pay Certificate from the Head of the office attended last (attested copy)
6. Pension paper (attested copy)

For convenience please contact: - Phone No- 9800241868



Block Development Officer
Mejia Development Block
Mejia, Bankura

Memo No : 1059/1(45)

Date : 10-06-2020

Copy forwarded for information & wide publication to:-

- 1) The District Magistrate , Bankura
- 2) The Additional District Magistrate (LR)
- 3) The A.E.O, Bankura Zilla Parishad
- 4) The S.D.O, Sadar Bankura
- 5) The Officer – in – Charge , MDM Cell, Bankura
- 6) The DIO , NIC , Bankura for arranging of its wide circulation through district web site.
- 7- 27) The B.D.O (All), Bankura
- 28) The Sabhapati , Mejia panchayat Samity
- 29) The S.I of Schools (Primary) Mejia
- 30) The B.L & L.R.O , Mejia with the request to display in the Notice Board.
- 31) The B.M.O.H, Mejia, with the request to display in the Notice Board
- 32) The Asst Director Agriculture, Mejia Block, with the request to display in the Notice Board
- 33) The C.D.P.O, Mejia Block, with the request to display in the Notice Board
- 34) The Post Master, Mejia Sub Post Office, with the request to display in the Notice Board
- 35- 39) The Branch Manager,
SBI Mejia & Nandanpur / BGVV Mejia & Jorsa, & BOI, Mejia with the request to display in the Notice Board
- 40 -44) The Pradhan , Ardhagram/ Banjora/Kustore/Mejia/Ramchandrapur G.P Under Mejia Dev. Block , with the request to display in the Notice Board
- 45) The Officer –in-Charge, Mejia Police Station, with the request to display in the Notice Board



Block Development Officer
Mejia Development Block
Mejia , Bankura

Application form for the post of Assistant Accountant / Supervisor

1. Application for the post of :
2. Name of candidate (in Block letter) :
3. Name of the father/husband :
4. Date of birth :
5. Age as on 01.01.2020 :
6. Permanent Address :
7. Present Correspondence Address :
8. Contact no. :
9. Name of the post last held :
10. Name of the Govt. Office(s) in which worked as Accountant for 5 yrs. Last attended :
11. Last Basic Pay drawn :
12. Amount of Pension drawn in full :
13. Difference between 11 & 12 :
14. Computer knowledge : Yes / No

Paste
Recent passport size
photograph
has to be affixed
and
attested by Gazetted
Officer

I hereby declare that if I am selected, I will ready to work in place where I will be posted. I also declare that the above information is true to the best of my knowledge. If any information produced above is proved to be wrong I will be held responsible and action will be taken against me as per law.

Date :

Place :

मध्याह्न भोजन योजना
Mid Day Meal Scheme
(Full signature of the applicant)