

OCCUUPATION REPORT OF GOVT. ACCOMMODATION

I have this day of occupied Quarter No.allotted to me vide No. BLS-HA-1(2)/2017- Dated alongwith the :

- (i) Fixture wash hand basin : (ii) W.C. Pans with accessories:
(iii) Mirror : (iv) Electric Fan :
(v) Other water supply fitting bathroom & kitchen.

I held myself personally responsible for any damage caused to the fixture stated as per item I to V above. The Quarter shall continue in my name till I may physically handover the possession to the concerned Assistant Engineer/Junior Engineer, Incharge of building in NBT Sub-Division No.I/II, HP.PWD, Bilaspur and obtain the clearness certificate or prescribed form. I shall also have to serve 10 days notice in writing to the allotting authority with a copy to the Executive Engineer, Bilaspur Division No.I/II and your office for its vacation failing which I shall be liable to pay to or by number of day rent to the Govt. by which the notice falls short of. I am attached to the office of my monthly emoluments are under FR 45 ₹.....

Possession handed over

Signature of Allottee
Name
Address

Junior Engineer
Incharge of the buildings

No.

Dated :

Forwarded to the Assistant Engineer, H.P. PWD, Sub Division No. I/II, HP PWD, Bilaspur for favour of further necessary action please.

Junior Engineer,
Incharge of the Buildings

No:

Dated :

Forwarded to the Executive Engineer, HP. PWD, Division, Bilaspur, District Bilaspur H.P. (in duplicate) for favour of further necessary action please.

Assistant Engineer,
Sub Division No.I/II,
HP.PWD, Bilaspur H.P.
