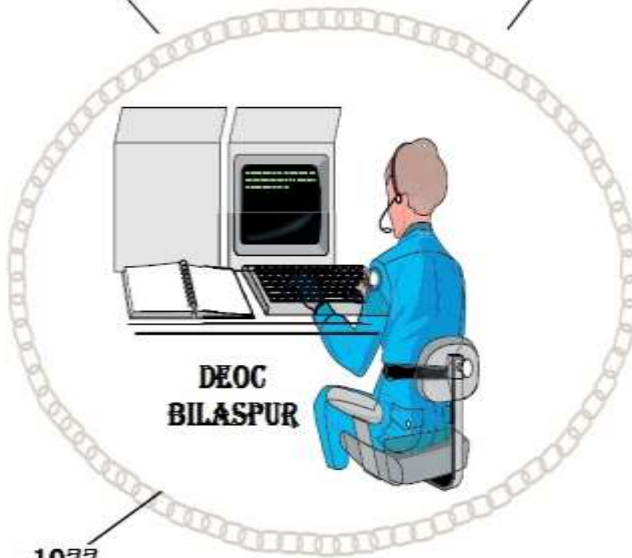


District Emergency Operational Centre (DEOC)



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Introduction

Bilaspur district has a District Emergency Operational Centre (DEOC) at District Head Quarter other than the revenue control room. This shall be round the clock set up with sufficient man-power and most modern equipment's. DEOC will have certain equipment's for dealing with any unforeseen exigency. Considering the unique responsibility of the District Emergency Operational Centre, the equipment's provided to it shall not be taken to any purpose other than disaster management. This center is intended to coordinate all disaster related activities in the district starting from preparedness to rehabilitation and reconstruction. During Emergency, DEOC will coordinate with Nodal Officer of Emergency Support Functions and they shall be provided with sufficient telephone connections for effective coordination during crisis. Only the Nodal ESFs are to sit in the DEOC and coordinate the disaster management activities in the district with their support agencies. On the basis of the message received from the forecasting agencies, warning has to be issued by DEOC for the general public and the departments, which play a vital role during emergencies. Issuing correct and timely warning would be one of the prime responsibilities of DEOC. For effective dissemination of warning DEOC should have a well-planned line of communication.

Facilities/Amenities status report of the DEOC/Control room at Bilaspur (HP):

Furniture Procurement	Equipment Installation	Telephone/ Communication	Man Power Around the Clock
4 Tables, 6 Chairs, 1 Almeria, 1 File Rack, 2 Notice Boards and 1 Wooden Bench are placed in DEOC.	4 Computers, 1 Printer, 1 Generator, 1 AC, 1 UPS with 16 batteries, 2 LED 43 inch, 2 DTH are installed.	Toll Free No. 1077, 01978 221171, 01978-221163, 01978-221136, 01978-221108 e-mail id: ddmabilaspur@gmail.com Internet facility also Available in DEOC. Procurement of HAM Set is under process.	Total Employees = 6 No. of Shifts = 3

Functions of DEOC

Normal Time

- ♣ Periodic check to ensure that all warnings, communication systems and instruments are in working condition.
- ♣ To ensure an information system on a routine basis from the Sub Division Heads of Departments on the vulnerability of various Panchayats and villages.
- ♣ To receive reports on the preparedness of the Sub division level departments and the resources at their disposal to arrange and meet their requirements.
- ♣ The District Control Room should have all the facilities for effective communication and also to anticipate in case of system failure to have alternative communication systems, ordinary and mobile phones, e-mail facility etc.
- ♣ Identification of agencies and institutions for locating inventory items for specialized services.
- ♣ Inventory updating for response activities.
- ♣ Rehearsals for Communications and warning,
- ♣ Handling of 24 hrs. emergency toll free numbers.
- ♣ Maintain documentation of resource inventories, allocation, personnel, equipment and other resources availability.

Ongoing work

DEOC, Bilaspur is also carrying out following additional work in direction to Disaster risk management for the District Bilaspur,

- ♣ **Synthesis Daily loss/Damage Report:**

Synthesis all the daily loss and damage reports received from all concerned departments and Sub-Divisions. In addition, this daily loss and damage reports regularly submit and update online in the HPSDMA web portals which reports any situation or incident occurred during the last 24 hours within the district.

- ♣ **Early warning generation and dissemination:**

In this regard, bulk message software is being used for dissemination of information received from IMD, CWC and IIRS-ISRO web portal online. BBMB and Koldam (NTPC) have been asked to submit Daily Water Discharge Report to District Emergency Operational Centre, the NTPC is regularly updating the DEOC via e-mail/phone. The centre is monitoring the information given by dam authorities on a daily basis and dissemination of the same to the villages along the bank of Satluj river is being made regularly, also the status is being updated on the notice board in the DEOC. Extract and Analyzing information related to district Bilaspur from these sources and further dissemination this information to all concerned department and sub-division in case of any emergency or predicted warning situation through emails, SMS and fax.

Besides every day updates BBMB and Koldam Hydro Projects are submitting their daily water discharge reports to DEOC.

♣ **Maintaining and updating India Disaster Resource Network (IDRN):**

Maintain a web-based inventory of all resources available with concerned/line departments in the district and update it through the India Disaster Resource Network (IDRN).

♣ **Hazard Risk Vulnerability Analysis (HRVA):**

Carrying out HRVA for the district Bilaspur using the latest techniques of GSI and Remote sensing datasets. Providing information at district level, local level and to disaster prone areas through appropriate media.

♣ **Training and Maintaining database on capacity building:**

Maintaining a data base of trained personnel and volunteers who could be contacted at any time.

♣ **Digitization of land Use/Land Cover of Bilaspur District:**

♣ **Road Network**

♣ **Govt. Buildings i.e. (Hospital, School, Offices)**

♣ **Evacuation Centers**

♣ **Bridges**

♣ **Settlements (urban/rural)**

♣ **Resource Inventory.**

Note: All work will be done on scale of 1:10,000

♣ **Routine monitoring of Forecasting and warning agencies websites:**

SI. No.	Type of Disaster	Warning agencies	Responsible Departments in the District
1	Earthquakes	IMD, Ministry of Earth sciences/Geological Survey of India, Wadia Institute of Himalayan Geology	District administration and all departments in the district
2	Landslides	IMD, Ministry of Earth sciences, Wadia Institute of Geology, RS Environment SC& T. BRO, Urban Development.	District administration, Public Work Department
3	Floods/Flash Floods/Cloud Burst	IMD,CWC, Department of S&T	District administration, Irrigation and Public Health
4	Village fire	IPH, Health and Admin, Home	District administration, Fire Department
5	Forest Fires	Fire Department, RS, Home and Admin.	District administration, Forest Department

6	Drought	IMD, Revenue, RD, DRDA, Nauni and Palampur University , Horticulture, S&T	Agriculture & Horticulture
7	Industrial Hazard	Labour & Employment, Admin, Home, Pollution Control Board	District administration , Department of Industry
8	Wind Storm Hazard	IMD, Agriculture and Horticulture	District administration, Revenue
9	Road Accidents	Transport, PWD, BRO, home and Health, District Road Safety Committees	District administration
10	Boat capsizing	District DDMA, Home and Health and Family Welfare	District administration, Fishery
11	Stampede	Admin, Health and Family Welfare & Art Language and Culture	District administration, Police, Home Guard
12	Dam / Reservoir Burst	IPH, Environment Science and Technology, CWC and Administration	District administration HPSEB

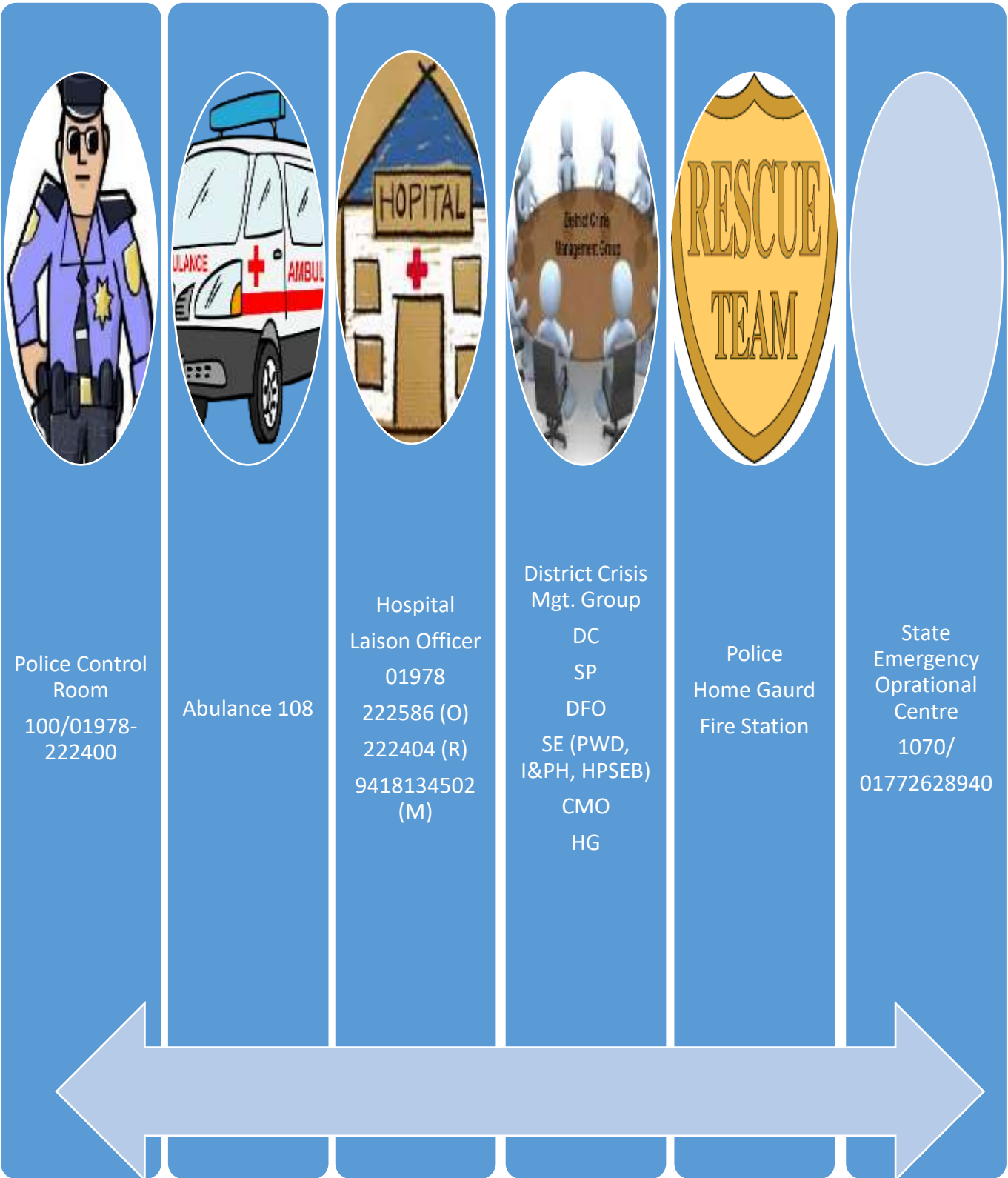
Duty Roster of Supervisor & Data Entry Operator for DEOC Bilaspur (HP)

<i>Day</i>	<i>Timing</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
Shift 1	6 am - 2 pm	Jyoti & Tara	Jyoti & Tara	Jyoti & Tara	Jyoti & Tara	Jyoti & Tara	Jyoti & Tara	Lakhveer
Shift 2	2 pm - 10 pm	Durga	Durga	Durga	Lakhveer	Durga	Durga	Durga
Shift 3	10 pm - 6 am	Rakesh	Rakesh	Rakesh	Rakesh	Lakhveer	Rakesh	Rakesh
Shift 4	9 am - 5 pm	Kulwinder	Lakhveer & Kulwinder	Lakhveer & Kulwinder	Kulwinder	Kulwinder	Lakhveer & Kulwinder	

Name of Person	Contact No.	Weekly Off
Jyoti Kumari	9736148237	Sunday
Durga Chand	8679773198	Thursday
Kulwinder Singh	9857132123	Sunday
Rakesh Thakur	9418630883	Friday
Dimple Sharma	9459193255	Sunday
Lakhveer Singh	9736127919	Monday
Tara Devi		Sunday

Note: Each person will have one-day rest in a weak. **Dimple Sharma (DEO)** will work as normal timings (from 10 AM to 5 PM) in SK Branch except Sunday and in any public holiday.

Actions taken by the DEOC Staff after attending the Emergency Call



Affected Area Contact

At Sub Division

- BMO Health
- SDPO
- EE PWD
- EE I&PH
- EE HPSEB
- Inspector Food
- CDPO
- BDO
- Tehsildar
- SDO BSNL

At Tehsil

- Medical Officer (Health)
- SHO (Police)
- Assistant Engineer (I&PH)
- Assistant Engineer (PWD)
- Assistant Engineer (HPSEB)
- Inspector (Food Supply & Consumers)
- CDPO
- BDO
- SDO (Communication)
- Range Officer (Forest)
- Kaunugo
- Representative (PRI,NGO)

At Panchayat

- Pradhan
- Uppradhan
- Secretary
- Govt.official at Village
- Ward members
- President/Secretary of Youth Club/MahilaMandal etc.
- Patwari

Dissemination of information/warning SMS

