

# Office of District Magistrate Patiala

(Misc. Branch)

## ORDER


Ref. No. 1865/M-2

Dated: 26.03.2020

WHEREAS, the undersigned had issued orders vide memo no. 1447/M.A-2 dated 23.03.2020, as a part of measures in order to prevent and contain the spread of COVID-19, and whereas in pursuance of the letter no. FD/IF/2020/SPL1 dated 24.03.2020 of Department of Finance, Government of Punjab the following further instructions are issued:

1. All the Treasury/Currency Chests branches of Banks shall be kept open from 11:00 AM to 02:00 PM.
2. All the ATMs of every Bank shall remain open from 08:00 AM to 08:00 PM.
3. Only one branch of every bank will be opened in Urban and Sub-urban areas with skeleton staff.
4. Lead District Manager, Patiala will identify the banks handling Import/Export business and will allow them to operate for three hours i.e. from 11:00 AM to 02:00 PM. He is also authorized to issue identity cards to the officials and the minimum necessary staff of these banks and send the detailed list to Assistant Commissioner (General), Patiala.
5. LDM is also authorised to prepare the list of banks operating in Rural Areas. He will prepare a roster of these banks, which will operate on certain days of the week with skeleton staff only.
6. All the Managers of the banks which will be opened during this specified time are directed to ensure all the social distancing and personal hygiene measures in their branches i.e. maintaining 1 to 1.5 meter distance, use of sanitizers, masks and gloves by the staff, at the branches and ATMs.



  
District Magistrate,  
Patiala.  
District Magistrate  
Patiala

Endst. No. 1866-82/M.-2

Dated 26/03/2020

A Copy of above is forwarded to:

1. Chief Secretary, Punjab, Chandigarh
2. Addl. Chief Secretary to Government of Punjab, Dept. of Home Affairs and Justice Chandigarh.
3. DGP, Punjab Police Chandigarh
4. Commissioner, Patiala Division, Patiala
5. ADGP, CID, Punjab, Chandigarh.
6. ADGP, Counter Intelligence, Punjab, Chandigarh.
7. District & Sessions Judges, Patiala
8. SSP Patiala
9. Additional District Magistrate, Patiala
- 10 Chief Judicial Magistrate, Patiala
- 11 LDM, Patiala.
- 12 All SDMs / Tehsildars / Naib Tehsildars in District Patiala
- 13 District Treasury Officer, Patiala
- 14 Managers, All Banks, District Patiala.
- 15 DPRO, Patiala for publication of this order through Printing Press / Electronic Media.

  
District Magistrate,  
Patiala.  
District Magistrate  
Patiala