

GUIDELINES FOR IMPLEMENTATION OF CHIEF MINISTER'S SAMAST SHIKSHA YOJANA.

Para 49 Page 22 of Budget Speech Document 2018-19 by HMF reads as under: -

1. “This year we are launching a new scheme **“Chief Minister’s Samast Shiksha Yojana” with a total allocation of Rs. 100 crore.** Under this scheme, a District Level Education Society will be established under the Chairmanship of Deputy Commissioner with DDSE, District Art and Culture Officer, District Planning officer, select Principals of schools and colleges as members under the overall supervision of Divisional Commissioner. The society will be given a flexible resource pool for maintenance of schools and colleges including providing of furniture where ever necessary, electrical wiring, solar invertors or gensets, laboratory equipment, Library purchases, sports equipment. It will also be used to hire visiting faculty from outside the state or from private institutions based on the need to fill gaps in science and maths teachers. It shall also be used to hold quarterly Parent Teacher association meetings, and to celebrate annual days in schools and competition amongst schools. The idea behind this scheme is to allocate decentralized resource to be delivered in a transparent and targeted manner. This year all the Secondary and Higher Secondary schools will be enrolled under National Service Scheme and National Cadet Corps Scheme of Government of India”.

2. **Objective of the Scheme**

Chief Minister Samast Shiksha Yojana (CMSSY) has been launched in the State of Arunachal Pradesh with effect from 1st April 2018 which will be fully funded by the State Government. The main objective of this scheme is to provide decentralized planning at the district level, provide flexible pool of resources for maintenance of Government Schools and Colleges, and bridge the critical infrastructure gap in technology and to improve the quality of education imparted in schools and colleges by giving flexible funds in the districts. This pool of resource shall provide procurement of furniture, electrical wirings, repairing and maintenance of School/College buildings, teachers’ quarters, hostel, toilet, classroom, procurement of learning materials, computers, printers, sports equipment, internal water supply, procurement of laboratory equipment, purchases of library books, arrangement of gensets etc. This scheme will also provide flexibility to the district administration to hire visiting faculties to fill up the gaps in Science and Mathematics in the Government Schools. The Scheme is not at all applicable to Govt. Aided Schools, Private Schools/Colleges & Central Govt. Schools like KVs & JNVs, KGBV etc.

3. **Execution of the Scheme in Society Mode**

The Scheme will be executed through a Society which will have a Governing Body headed by Chief Minister of the State. At the district level, there will be District Level Executive Committee which will be headed by the respective Deputy Commissioner and comprising of all the line departments.

Governing Body at State Level: There shall be a governing body at the state level comprising the following members:

Governing Body

1. Hon'ble Education Minister, Govt. of AP	Chairperson
2. Hon'ble Finance and Planning Minister, Govt. of AP	Member
3. Secretary (Education), Govt. of AP	Member Secretary
4. Secretary (Planning), Govt. of AP	Member

The Governing Body shall meet atleast once in an year. The Governing Body shall have all the powers to regulate the functioning of the scheme.

State Level Executive Committee :

There shall be a State Executive Committee which will administer the affairs of the CMSSY whose composition will be as follows:

Chairperson : Commissioner/Secretary (Education)

Members :

1. **Special** Secretary, Finance
2. **Special** Secretary, Planning
3. **Special** Secretary, Health & Family Welfare
4. **Special** Secretary, PHE/PWD/Rural Development/IPR/SW and Child Development.
5. Special Secretary / **Deputy Secretary / Under Secretary (Education)- Member Secretary**
6. All Deputy Commissioners
7. Director of Higher & Technical Education.
8. Director of Secondary Education
9. Director of Elementary Education
10. Director, SCERT
11. State Project Director, ISSE- Member

Nominated Members : The committee will have nominated members representing different experts in academic field to be nominated by the Secretary (Education) with the approval of Governing body.

1. Higher Education : 2 Principals of Govt. College/Polytechnic
2. Secondary Education : 2 Head of Schools (at least one female HoS)
3. Elementary School : 2 Head of Schools (at least one female HoS)

District Level Executive Committee:

There shall be an Executive Committee at the district level hereinafter called as *District Level Executive Committee* to be constituted in every district of the state. The district level committee shall be comprised of following members:

- (i) Deputy Commissioner : Chairperson
- (ii) **Hon'ble MLA** : **Member**
- (iii) DDSE : Member Secretary.

- (iv) Other members : District Planning Officer, District Art & Culture Officer, DIPRO, DMO, DDSW & CD, DDMO, DFO, Executive Engineer- PHED, Power, PWD, RWD, Two Principals of the Higher Secondary School (One Male and One Female), Two Principals of College / Polytechnic, co-opted member.

4. Selection of Schemes:

An illustrative list of works which can be taken up under CMSSY, is at **Annexure-I**. A List of works not permissible under CMSSY is at **Annexure-II**.

5. Preparation of ANNUAL ACTION PLAN

It will be the responsibility of State Level Executive Committee to prepare the Annual Action Plan for the State under CMSSY each year. SLEC shall prepare the plan by collating the District Action Plans prepared by the DLECs as per the guidelines prescribed herewith.

The SLEC shall meet at least twice in a year. The first meeting shall be convened in July in order to finalize and approve the schemes recommended by the DLEC as stipulated in the guidelines for the following year. The Annual Action Plan (AAP) will be finalized in the first meeting and communicated to the Department of Finance, Investment and Planning for release of funds. The 2nd meeting of the SLEC shall be held in December to review the progress of schemes under the CMSSY, submission of Utilization Certificates (UCs) & Quarterly Progress Report.

The Schemes/projects for a particular year once approved by the SLEC as recommended in Annual Action Plan shall ordinarily be not changed. However, any change in the schemes will be considered only after the recommendation by SLEC on account of operational difficulties and special circumstances.

The SLEC shall furnish the Annual Action Plan of CMSSY as proposed by the DLEC to the State Government as in the proforma given at Annexures III

Rs. 100 Crores has been provided under the Scheme which will be divided equally among 23 districts for the year 2018-19. The year wise allocation to districts may vary as per the performance and requirement of funds district wise on decision by SLEC.

6. Flexibility in Execution of programme:

To provide flexibility, schemes under the CMSSY can be executed by any of the following agencies:

- State Government agencies **would be either** PWD, RWD, PHED, UD, RD **only as per allocation of Business Rules.**

Due emphasis shall be given to effective involvement of local population **in planning.**

Scheme shall be planned to take care of the specific problems faced in the Government Schools/ colleges / institutions across the State. The District Level Executive Committee (DLEC) shall draw the annual plan for each district by keeping in view the objectives of overall balanced distribution of resources and assessment made by the district committee in the gaps in Physical and non-physical infrastructure in the various Government Schools/Colleges across the State. Emphasis must be laid on the holistic development and imparting of quality education in the schools/Colleges. Hence, to facilitate the same, the maximum expenditure for the amount/fund is suggested as follows:

Sl. No.	SECTOR
1.	Provision of Water supply
2.	Construction of Toilets, kitchen shed, playground in the school / college / polytechnics / boundary wall
3.	Construction of additional classroom, boundary wall and teachers quarters
4.	Procurement of IT infrastructure like Computers, printers, Wi-Fi routers, VSATs etc.
5.	Repair and maintenance of classrooms including whitewash.
6.	Electrification of the school / college
7.	Procurement of Desk, benches, whiteboards, Greenboard, (Gas Cylinders, Utensils & RO) for MDM
8.	Procurement of Laboratory equipments and books for library
9.	Procurement of Sports Infrastructure and equipments
10.	Hiring visiting faculty from outside to aid the gap of maths and science skills
11.	Conduct of Parents Teachers Associations, Annual school day, competitions between schools/colleges, school/college diaries, annual school/college magazines etc
12.	Conduct activities of NSS and NCC

The DLEC shall ensure that there is no overlapping of the schemes taken up under CMSSY with that of the ongoing schemes of Central Governments/State Governments and funds coming through various channels. There shall be an inventory stock register which will be maintained by DLEC for the activities taken up under CMSSY. A copy of the same shall be submitted to SLEC every year.

The DLEC shall look into the convergence and dovetailing with on-going development programs and schemes of different Ministers/Departments of Central/State Government and funds coming through various channels e.g. ISSE, MDM, SADA, SIDF, RUSA, NES, NESIDS, BADP etc.

The DLEC shall have consultation with MP, Teacher's, School Management Committees, Women's Group, PRI members and CBOs to know the felt-needs of the people and will give due consideration to the proposals. The DLECs shall take final decision keeping in view the people's priorities, and its own assessment for bridging the gaps in educational infrastructure and services for selection of activities within the overall sectoral priorities.

The District Level Executive Committee shall discuss the schemes with all the concerned and ensure that critical gaps in the educational infrastructure are addressed and then forward the Annual Plan of CMSSY to the SLEC latest by July every year. In case, the Annual Plan is not submitted by end of June, the State Level Executive Committee may divert the funds pertaining to the district to some other deserving district. In 2nd meeting of SLEC during midyear, if respective districts have not been able to optimally utilize the available fund resources, then Department of Education, Itanagar may propose projects as per its assessment.

SLEC will sit in the first week of July to finalise all the proposals received from the district and will prepare State Annual Action Plan. Once the SLEC finalizes the plan, Department of Finance will transfer 50% of the funds directly to the account of the SLEC on PFMS Mode which would further transfer the funds to DLECs.

SLEC shall adhere to the following timeline for preparing the Annual Action Plan of the CMSSY:-

Activity	Timeline
Forwarding of District Level Action Plan by DLEC to SLEC	1 st week of July
Scrutiny of the plans by Education Department	End of July
Meeting of SLEC to finalise the AAP	1 st week of Aug
Transfer of funds to SLEC by Department of Finance	Within one week of receipt of SLEC approved AAP
Release of 1 st installment (i.e., 50% of fund to the Districts)	End of Aug

Funds will be released to the Districts on quarterly basis. The subsequent fund will be released on submission of Utilization Certificate by the concerned district. The fund will be released in 3 phases of the total Annual amount viz; 50%, 25%, 25% respectively in the months of Aug, December and February.

An amount not exceeding 1% of the budgetary allocation of the CMSSY in a particular year will be kept reserve and will be placed at the disposal of the Department of Education and the same shall be sanctioned by the Chairperson SLEC concerned for urgent schemes/projects, contingencies, monitoring and other unforeseen circumstances.

7. Funds Flow:

Before the commencement of the Financial Year, the Department of Finance, Planning & Investment would convey the quantum of funds allotted to the State during the next year under the CMSSY.

Funds will be released to Districts in three installments. Funding for the subsequent year will be based on confirmation of expenditure and receipt of approved list of schemes. The 1st installment of 50% of the allocation of the CMSSY will be released to the SLEC only after the receipt of Utilization Certificates (UCs) for the amount released in the previous

year except the preceding year; If there is any shortfall in furnishing the UCs for the amount released during the previous years, except the preceding year, the same would be deducted at the time of release of the 1st installment. The 2nd and 3rd installment of the remaining 25% each of the allocation of the Districts will be released after furnishing of the UCs to the extent of not less than 50% of the amount released during the preceding year, and furnishing **Quarterly Progress Reports** (Physical & Financial) up to the quarter ending September (i.e 2nd Quarter of the Financial Year). (Annexures – IV)

To the extent of submission of pending UCs pertaining to the previous years, deduction, if any, made in the release of 1st installment for non-submission of UCs will be made good at the time of release of 2nd installment.

8. Monitoring and Review

The Department of Education shall develop an institutional system for inspection of the CMSSY schemes/projects and submit reports to the SLEC.

A inspection team will be made under the discretion of Secretary Education for monitoring the scheme at District Level Executive Committee.

Third party inspections will be commissioned by the Department of Education for an independent feedback on the quality of work and other relevant issues. An appropriate 'Social Audit System' should also be put in place by the State Government.

The District Level Executive Committee shall take responsibility of monitoring of implementation of works under the district as well as the quality of works and submit a report on quarterly basis to Office of Secretary (Education) for onward submission to State Govt. as an Annual Work Report.

Annexure-I

An illustrative list of works permissible under CM's Samast Shiksha Yojana:-

The CMSSY funds shall ordinarily be used for meeting the critical gaps after utilizing funds under the various Central/State schemes and to meet the immediate needs of the schools & colleges. A base line survey shall be carried out in order to assess the gap in basic physical and social infrastructure and convergence of various Central/State schemes with the CMSSY should be ensured.

The list of works that can be taken up under CMSSY are as follows:

1. Provision of Water supply
2. Construction of Toilets, kitchen shed, playground in the school / college / polytechnics / boundary wall
3. Construction of additional classroom, boundary wall and teachers quarters
4. Procurement of IT infrastructure like Computers, printers, Wi-Fi routers, VSATs etc.
5. Repair and maintenance of classrooms including whitewash.
6. Electrification of the school / college
7. Procurement of Desk, benches, whiteboards, Greenboard, (Gas Cylinders, Utensils & RO) for MDM
8. Procurement of Laboratory equipments and books for library
9. Procurement of Sports Infrastructure and equipments
10. Hiring visiting faculty from outside to aid the gap of maths and science skills
11. Conduct of Parents Teachers Associations, Annual school day, competitions between schools/colleges, school/college diaries, annual school/college magazines etc
12. Conduct activities of NSS and NCC

Annexure-II

List of works which are not permissible under the CM's Samast Shiksha Yojana:

1. CC steps
2. Retaining wall
3. Approach road to school / college / Polytechnics
4. Purchase of vehicles
5. Construction of new schools / colleges / Polytechnics
6. Hiring of manpower
7. Procurement of Solar inverter (Should be procured through APEDA)
8. Any committed liability should not be settled through CMSSY fund at all.

Annexure-V
FORMAT FOR UTILISATION CERTIFICATE

Sl. No.	Letter no. and Date	Amount	
	(give no. of letter of Govt. of A.P sanctioning the fund with Date)	(give amount and year for which sanctioned)	Certified that out of Rs. _____ of amount sanctioned during the year _____ in favor of _____ under Department Letter No. given in the margin and Rs. _____ on account of unspent balance of the previous year, a sum of Rs. _____ has been utilized for the purpose of _____ for which it was sanctioned and that the balance of Rs. _____ remaining unutilized at the end of the year has been surrendered to Govt. (vide no. _____ dated _____) will be adjusted towards the amount payable during the next year _____
	TOTAL		

1. CERTIFIED THAT I HAVE SATISFIED MYSELF THAT THE CONDITIONS ON WHICH THE AMOUNT WAS SANCTIONED HAVE BEEN DULY FULFILLED/ARE BEING FULFILLED AND THAT I HAVE EXERCISED THE FOLLOWING CHECKS TO SEE THAT THE MONEY WAS ACTUALLY UTILISED FOR THE PUPOSE FOR WHICH IT WAS SANCTIONED.

Kinds of checks exercised:

- 1.
- 2.
- 3.

Signature _____

Designation _____

Date _____