



GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER
WEST JAINTIA HILLS DISTRICT:MEGHALAYA

Jowai: 793150, Phone number: 03652-220721, Email ID: dc-wjh-meg@nic.in

No. GEN/Covid-19/Mangt/2021/18

Dated, Jowai the 21st September, 2021

ADVERTISEMENT

The Applicant are hereby invited from the interested candidates who are Citizens of India (Preferably local Citizen) for the following post of the District Covid Management and under National Health Mission (NHM) for a specific period/contractual basis. Contact details viz..mobile number and email id are to be furnished along with the application. Incomplete applications and without the supporting documents as per the prescribed qualification and experience shall be summarily rejected. The walk interview will be held on the 12/10/2021 from 10:30 A.M onwards in the Office Chamber of the Deputy Commissioner, Jowai West Jaintia Hills District, Jowai.

Sl. No	Position	Term of Reference	Minimum Qualification & Experience	Monthly Emoument
1.	District Surveillance Manager (DSM) (1 Post West Jaintia Hills)	<ol style="list-style-type: none">To conduct mortality and morbidity surveys in order to yield data that will guide the development of Policies and protocols for COVID-19Conduct a rapid assessment of the present status of COVID-19 in the state.Responsible for activities at screening points, district surveillance teams for contact tracingResponsible for Co-ordinating with Hospital Surveillance team both at the State and DistrictCoordinate and supervise the organization of Lab testing facilities both and the State and the District.Responsible for organizing preparedness in the State	<ol style="list-style-type: none">Degree in medicine or Epidemiology or other related discipline, post Graduate training in public Health.2 Years experience in epidemiology, including conducting mortality and morbidity surveysAbility to direct, guide and supervise a diverse group of people and to Co-ordinate activities of different health players.Computer proficiency with high level of familiarity with data base management programme and commonly used packages like MS Word, Excel, Power Point etc.Excellent communication and presentation skills analytical and interpersonal abilities excellent oral and written communication skills in English and Hindi	Rs. 30,000/-

The following documents are required to be furnished to the office of the Undersigned as follow:-

- Self-attested Photocopies of all Certificates and Mark Sheet related to Educational Qualification (Original should be produced on the day of the interview)
- Self-attested recent Passport size photographs
- Experience certificate

(Shri. Garod L.S.N Dykes)
Deputy Commissioner
West Jaintia Hills District,
Jowai

No. GEN/Covid-19/Mangt/2021/18-A

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Copy to:-

1. The Mission Director, National Health Mission, Meghalaya, Shillong for kind information.
2. The District Medical & Health Officer, West Jaintia Hills District, Jowai for information and necessary action.
3. The Assistant Director of Information and public Relation West Jaintia Hills District, Jowai for causing wide publicity.
4. The DIO, NIC, Jowai for information and necessary action.

Deputy Commissioner
West Jaintia Hills District,
Jowai