

 <p>Govt. of Meghalaya</p>		<p>Doc. No. NPHC/GNP/02</p>
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<p><i>Approved by:</i> Dr.R.Pohsnem Sr.M&HO I/C. Nartiang PHC</p>  <p>Signature & Date</p>	<p>PRESCRIPTION BY GENERIC NAMES POLICY</p>	<p>Page 1 of 2</p>

PRESCRIPTION BY GENERIC NAMES POLICY

A. Purpose: To provide guideline instruction for ensuring that drug name should be written in generic name for the patient.

B. Scope: Hospital OPD and IPD specially by Doctors

C. Policy:

- The drugs prescribed to the patient should be in generic name
- Any drug if antibiotic, antihistamine, hypertensive, or any kind of drug should be written in an generic name like Paracetamol 500mg bid for 2 days not like brand name 500mg
- Medication order should be clear and Readable form not in running hand for easy understanding to the staff and pharmacist
- There should be regular interval of audit for prescription i.e. Prescription Audit
- Medication order should have Date and time mentioned on the OPD slip and Indoor Bed Head Ticket
- Route, dosage & frequency is also mentioned on the OPD slip and Indoor Bed Head Ticket
- Drug should be relevant to the disease and condition
- Prescription and medication order should be signed and named.
- Staff should have to write medicine in generic name for medicines if writing on different paper for providing medicine from outside or inside the hospital
- Pharmacist should have to inform to the concerning doctor and staff if writing in an brand name for follow up of policy

D. Reference Documents:

1. Govt. of Meghalaya Office Memorandum No. Health 81/2016/86 dated 27th March 2017, “Instruction to prescribe drugs with generic names”

