

Brief write up about this office/Department and its Unit/Branches.

1. *Name of the office*- Office of the Executive Engineer (CEW). Jowai.
2. *Name of Department*:-Animal Husbandry and Veterinary.

This office was established in the year 1982, as office of the Assistant Engineer and later it was upgraded to the office of the Executive Engineer (CEW) in the year 2009 with Executive Engineer as the head.

The Office of the Executive Engineer Jowai (here Office of Executive Engineer Jowai includes East & West Jaintia Hills) with Executive Engineer as the head has Technical and administrative responsibility for an Office and activities.

The activities Concerning this Office are design, preparation of Plan & Estimates and Extension of all construction works and maintenance of all the existing infrastructure under AH & Veterinary and Dairy Sectors which include District Office Head quarter at Jowai & Khliehriat, Dairy Plant, Chilling Plant, Poultry, Pig and Cattle Farm, Dispensaries, Aid Centres etc.

All activities concerning this Office is required to report to the Director (Director A.H & Veterinary for activities under A.H & Veterinary Department and Director Dairy Development for activities concerning Dairy Sector).

The structural manpower of the office is as follows:

1. Technical staffs:-

Executive Engineer	(1 No)
Junior Engineer	(2 Nos)
Section Assistant	(2 Nos)
Tracer	(2 Nos)
2. Ministerial Staff:-

- Upper Division Assistant	(1 No)
- Lower Division Assistant	(2 Nos)
- Peon	(2 Nos)
- Chowkidar	(1 No)



Executive Engineer (CEW)
A.H & Veterinary Deptt. Jowai.