First Name	Last Name	Designation	Ministry/Department	State	Mobile no.(10 digit Numerals)	*Date of Retirement / Completion of Contract(Contractual employees / Consultants)(Format DD-MM-YYYY)	Login UID (first_name.last_five_digits_of_mobileno eg. anand.67890)	Complete Email address (first_name.last_five_digits_of_mobileno@gov.in eg. anand.67890@gov.in)	Date of Birth (Format DD-MM-YYYY) Optional	Employee Code (Optional)