

Short Term Quotation Notice

Sealed quotations are invited for the following items (Annexure-A & B) used in DITS Rohtak for the period of one year. Interested Firm/parties are requested to send their quotations in sealed covers addressed to Secretary DITS, Rohtak up to 19-11-2020 by 1:00 pm in the O/o NIC, Rohtak at Room No. 202, 2nd Floor, Old Building, Mini Secretariat, Rohtak.

Name of Work:-

1. Procurement of Computer, Stationery items for regular use in DITS, Rohtak.
2. Procurement of Computer Misc. Items for DITS, Rohtak.

Terms & Conditions:-

1. The quotations for the above are invited through advertisement published in newspaper & on website <https://rohtak.gov.in/>
2. The participant will have to deposit Rs. 50000/- as security in shape of bank draft in favour of Secretary DITS Rohtak which will be payable at Rohtak. The Security will be refunded to the unsuccessful participants within one month of opening of the quotations and security of successful participant will be refunded after the completion of the supply period.
 - a) The participants will have to deposit Rs. 1000/- as processing fee in shape of Bank Draft in favour of Secretary DITS Rohtak which will be payable at Rohtak, and not refundable.
 - b) Rate should be inclusive of all taxes. DITS will not take any liability regarding payment of any extra tax. GST & Income tax (TDS) will be deducted as per law.
 - c) Material will be delivered in DITS store 2nd floor Mini Secretariat DC Office Rohtak.
 - d) In case of failure of supply within 5 days of the order, the security may be forfeited and agreement can be cancelled.
 - e) In case of any dispute, the jurisdiction will be at Rohtak and the decision of the Deputy Commissioner-cum-Chairman will be final.
 - f) The contract can be cancelled at any time without assigning any reason.
3. The period of supply will be one year or can be extended after mutual consent of both the parties.
4. Quotations likely to be opened at 3:00 pm on 19.11.2020.
5. The number of items can be increased or decreased at the time of execution of work as per directions of competent authority.
6. The detailed description of rates is to be filled up on the Proforma as available on the website <https://rohtak.gov.in/>.
7. The firms should have at least one year experience.
8. For any clarification regarding the quotations, please contact in person with Mr. Sanjeev in O/o NIC, Rohtak.

Sd/-
For Secretary DITS,
Rohtak

Annexure-A

Sub:- Procurement of Computer Stationery items for regular use in DITS, Rohtak for the period of one year (November 2020 to October 2021).

Sr. No.	Name of Items	Name of Original Brand (with name)	Price	Name of Compatible Brand	Price
1.	A4 Size Paper	75 GSM		75 GSM	
2.	Legal Size Paper	75 GSM		75 GSM	
3.	A3 Size Paper	75 GSM		75 GSM	
4.	Yellow Paper	75 GSM		75 GSM	
5.	Blue Paper	75 GSM		75 GSM	
6.	Pink Paper	75 GSM		75 GSM	
7.	12A Cartridge	HP 12A Cartridge		Pro Dot 12A Cartridge	
8.	115L Cartridge	Samsung 115L Cartridge		Pro Dot 115L Cartridge	
9.	116L Cartridge	Samsung 116L Cartridge		Pro Dot 116L Cartridge	
10.	285 Cartridge	Canon 285 cartridge		Pro Dot 285 Cartridge	
11.	78A Cartridge	HP 78A Cartridge		Pro Dot 78A Cartridge	
12.	803 Color Cartridge Set	HP 803 Color Cartridge Set		Compatible	
13.	680 Color Cartridge Set	HP 680 Color Cartridge Set		Compatible	
14.	5949 Cartridges	HP 5949 Cartridge		Pro Dot 5949 Cartridge	
15.	12A Powder	HP 12A Powder (100 gram)		Pro Dot 12A Powder (100 gram)	
16.	36A Powder	HP 36A Powder (120 gram)		Pro Dot 36A Powder (120 gram)	
17.	NPG 50 Toner	Canon (925 gram)		Compatible	
18.	NPG 51 Toner	Canon (700 gram)		Compatible	
19.	NPG 73 Toner	Canon (1747 gram)		Compatible	
20.	NPG 28 Toner	Canon (460 gram)		Compatible	
21.	NPG 59 Toner	Canon (700 gram)		Compatible	
22.	NPG 56 Toner	Canon (1545 gram)		Compatible	
23.	NPG 56A Toner	HP LaserJet (1060 gram)		Compatible	
24.	NPG 56X Toner	HP LaserJet (1060 gram)		Compatible	
25.	Keyboard	Dell		iBall	
26.	Keyboard without Wire	Dell		iBall	
27.	Mouse	Dell		iBall	
28.	Mouse without Wire	Dell		iBall	

Annexure-B

Sub:- Procurement of Computer Misc. Stationery items for DITS, Rohtak.

Sr. No.	Name of Items	Name of Brand	Price
1.	RJ 45 Connector	D-Link	
2.	VGA Splitter		
3.	HDMI Splitter		
4.	Printer Data Cable		
5.	USB Cable		
6.	12A Teflon		
7.	12A Drum		
8.	HDMI Cable		
9.	VGA Cable		
10.	Power Cable		
11.	Stapler Pin Small		
12.	Stapler Pin Big		
13.	LAN Cable (Cat6)	D-Link	
14.	LAN Jointer		
15.	Pen Drive	1. SanDisk 2. HP	
16.	SMPS	1. Dell 2. HP	
17.	Hard Disk		