

**Tentative Tour Programme of Thiru.Amar Kushawha, I.A.S., District Collector, Tirupathur District
for the month of July-2021**

Date & Day	Time	Place	Programme	Subject	Organiser	Officers Concerned
05.07.2021 MONDAY	10.00 AM	GDP/Field Inspections				
	03.00 PM	HEADQUARTERS (VC HALL)	NRHM and PHC performance Review, Maternal death audit and District Health society executive committee meeting	Review Meeting	DDHS	JD MEDICAL, DEAN-GVMCH, DLPU, DD HEALTH, DD FAMILY WELFARE, DD AIDS CONTROL, DD TB CONTROL AND LINE DEPT
	05.00PM	HEADQUARTERS (VC HALL)	Weekly Civil Supplies Meeting	Review of Public Distribution System	PA to DSO	DRO, JR-CS, DR - PDS, DR - CS, DSO, RM-TNCSC & SO - KARPAGAM, BMs - Karpagam
	05.30 PM		SSS Tahsildar Review Meeting	Review of all Social Security Schemes	F-sec Suprnt	SDC(SSS), All SSS Tahsildars
06.07.2021 TUESDAY	10.00 AM	Field Inspections				
	03.00 PM	HEADQUARTERS (VC HALL)	Weekly JJM / UGSS/ Drinking water supply/ Cleanliness / Drainage/ Soild waste management etc. Meeting	Review Meeting	Commr-TPT	PD-DRDA, AD(P), EE(RD), RDMA, All BDO's (VP), All Municipal Commrs, EE's - TWAD (UGD), EE - TWAD (Water supply), AD(TP), All EO's & Concern related officials
	04.00 PM	HEADQUARTERS (VC HALL)	PWD(Buildngs), PWD(WRO), PWD(Medicals), PWD(Technical Education), PWD (Elec..) Work progress review meeting.	Review Meeting	AE- PWD (Buildings) - NTP	EEs, AEEs AEs of PWD wings, APA (Land) Concern related officials
	05.00 PM	HEADQUARTERS (VC HALL)	Mines & Minerals Meeting	Review Meeting	MHS	AD MINES , EE-WRO, DSPs, Sub Collr, RDO, MHS, AD Survey & AD-P
07.07.2021 WEDNESDAY	10.00 AM	HEADQUARTERS (VC HALL)	Municipalities Schemes/work progress/overall review meeting	Review Meeting	Commr JPT	RDMA,All Commissioners
	11.00 AM	HEADQUARTERS (VC HALL)	Town Panchayat Schemes/ work progress/overall review meeting	Review Meeting	EO- AGM	AD(TP), All Eo's
	11.30 AM	HEADQUARTERS (VC HALL)	Drinking water schemes	Review Meeting	TPT- Muncipal Commr	AD-P, EE-TWAD, All Muncipal Commr & All Eos & Concerned Related Officials.
	03.00 PM	HEADQUARTERS (GDP HALL)	District Level Bankers committee Meeting	DLBC Committee Meeting	LDM	LDM, DFO, PD- DRDA, PO (MT), ZM-IB,DDM (Nabard), AGM-RBI, CEO, DM (TAHDCO), GM (DIC), DADWO, DBCWO, SDC (SSS), ACL(SSS) & (Enf), ALL Bankers

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	04.00 PM	HEADQUARTERS (GDP HALL)	Weekly Covid -related discussion meeting	Review Meeting	DDHS	SP, DRO, PD-DRDA, PO-MT, SUB COLLR, RDO, PA(G), All DSP's, DDHS, All DY COLLR's, ALL CMO's, All Tahr, All Commr, ALL BMO's, All BDO's, All Eo's	
	05.00 PM	HEADQUARTERS (VC HALL)	DLTC(Agriculture Department)	DLTC Committee Meeting	PA-Agri	JD Agri, and Committee Members.	
	05.30 PM	Visitors/Files Etc.					
08.07.2021 (THURSDAY)	10.00 AM	Field Inspections					
	03.00 PM	Headquarters (GDP Hall)	20 POINT PROGRAMME MONTHLY REVIEW MEETING & DBCWO OFFICER'S REVIEW & DADWO OFFICER'S REVIEW DDRO, DSWO, DM-THADCO REVIEW MEETING AND PA -PD PLAN REVIEW MEETING & TAMILNADU RURAL TRANSFORMATION PROJECT (TNRTP) - MEETING	Review Meeting	PA – PD,	PD – DRDA, DFO, PO - MT AD – TP, TWAD, RDMA, All COMMRS, All EO's BDOs, AD, DD & JD – AGRICULTURE, AD - & DD – HORTICULTURE DSWO DADWO DBCWO EE PWD – BUILDINGS & Concerned Related Officials	
	04.30 PM	HEADQUARTERS (VC HALL)	Weekly Agriculture, Horticulture, Agri Engineering and Marketing Meeting & others	Review of Agriculture Schemes	PA-Agri	DRO -Sugar mill, JD – Agri, PA – Agri, DD – Agri, DD-Hroti, ALL ADs of Agri & Horticulture, AGRI. ENGG, RJD-AH, DR-Dariy, GM-AVIN, AD-Seri, & AD (Fis).	
	05.00 PM	HEADQUARTERS (VC HALL)	EXCISE REVIEW MEETING	-	AC Excise Supert	AC -EXCISE P & EW Wing of police MHS.	
	05.30 PM	Visitors/Files Etc.					
	09.07.2021 FRIDAY	10.00 AM	HEADQUARTERS (VC HALL)	GM – DIC SINGLE WINDOW CLEARANCE MONTHLY MEETING	Review Meeting	GM-DIC	JD - Industrial Safety, GM – DIC LDM, PO – MT & Concerned related Officials
11.00 AM		HEADQUARTERS (VC HALL)	INDUSTRIAL DEPT/POLLUTION CONTROL BOARD	Review Meeting	DE- Pollution	GM (DIC), ASST Commissioner of Labour, LDM ,DE, AEE, AE of pollution Control	
12.00 PM		HEADQUARTERS (VC HALL)	All Roads (NH) , SH-Construction & Maintenance, Nabard, RR Project, RD, Municipalities, Town panchayat	Review Meeting	D-Sec Supert	EE/DE, APA (L), AEE, AE's and Concerned Officials	
03.00 PM		Court related works/ enquiry etc					
05.00 PM		Headquarters (GDP Hall)	Weekly UTM petition Review Meeting	Review Meeting	F- sec Suprnt	All Head of Departments	
10.07.2021 SATURDAY	Inspection & Office work/ Urgent Works						
11.07.2021 SUNDAY	Urgent Works						

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12.07.2021 MONDAY	10.00 AM	GDP				
	03.00 PM	HEADQUARTERS (VC HALL)	School Education / College Education Meeting	Review Meeting	PA to CEO	CEO, DEOs,BEO's, Inspectors
	04.00 PM	HEADQUARTERS (VC HALL)	BCW / ADW / TW/ Hostels Meeting	Review Meeting	DADWO- Supert	DRO,SUB COLLECTORS, RDO, DADWO, DBCWO, PO(TW).
	05.00 PM	HEADQUARTERS (VC HALL)	WEEKLY CIVIL SUPPLIES MEETING	Review of Public Distribution System	PA to DSO	DRO, JR-CS, DR - PDS, DR - CS, DSO, RM-TNCSC & SO - KARPAGAM, BMs - Karpagam
	05.30 PM	HEADQUARTERS (VC HALL)	SSS Tahsildar Review Meeting	Review of all Social Security Schemes	F -sec suprnt	DRO,SDC(SSS), All SSS Tahsildars
13.07.2021 TUESDAY	10.00 PM	Field Inspection				
	03.00 PM	HEADQUARTERS (VC HALL)	Weekly JJM / UGSS/ Drinking water supply/ Cleanliness / Drainage/ Soild waste management etc. Meeting	Review Meeting	Commr-TPT	PD-DRDA, AD(P), EE(RD), RDMA, All BDO's (VP), All Municipal Commrs, EE's - TWAD (UGD), EE - TWAD (Water supply), AD(TP), All EO's & Concern related officials
	04.00 PM	HEADQUARTERS (VC HALL)	REVIEW MEETING OF MPLADS & MLACDS	Monthly Review Meeting of MPLADS & MLACDS Works with all Line Departments	APO Infra	PD (DRDA), RDMA, APA(L), ALL APOs, EEs – RD, ALL AEE's, AE's (RD) EE's PWD(Both Civil & Electrical), AD-TP .
14.07.2021 WEDNESDAY	10.00 PM	HEADQUARTERS (GDP HALL)	DRA Review meeting	Review Meeting	HS (G)	DRO, PA(G), SUB COLLR, RDO,ALL DC's, ALL TAHR, ALL SSS TAHR,
	12.00 PM	HEADQUARTERS (GDP HALL)	Law & Order	Monthly Law & order Review Meeting	MHS	SP, DRO, Sub Collector, All DSPs, RDO, NHAI, Highways,All Tahrs, All Municipal Commrs, AD-Mines AC-Excise, PA-PD, RTO, HR & CE and other officers as decided by MHS based on the Agenda.
			Road Safety Meeting	Review Meeting	MHS	SP, DRO,SUB COLLR, PA(G), RDO, MHS, All Traffic Inspector, NH, SH-DE's
	04.00 PM	HEADQUARTERS (GDP HALL)	Weekly Covid -related discussion meeting	Review Meeting	DDHS	SP, DRO, PD-DRDA, PO-MT, SUB COLLR, RDO, PA(G),DSP's, DDHS,All DY COLLR's, ALL CMO's, All Tahr, All Commr, ALL BMO's, All Eo's, All BDO's
	05.00 PM	Visitors/Files Etc.				

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15.07.2021 THURSDAY	10.00 PM	Field Inspection				
	03.00 PM	HEADQUARTERS (GDP HALL)	15 Point Program	Review Meeting	DBCWO- Supert	SP,PD-DRDA, PO-MT, CEO, DSWO, and Committee Members & Related Officials
			CHILD CARE MEETING	Child development activity	DCPO	DCPO, PO-INSTUTION, Legal cum porbation officer, CWC Members & Related Officials
			District Child Protection Committee Meeting(DCPC)	Review Meeting		DCPO, CWC and Committee Member
			Women, Children and Differently abled person Welfare Meeting	Review Meeting	DSWO	PO-ICDS, DSWO, DDRO, DCPO & Related Officials.
	04.30 PM	Headquarters (VC Hall)	Weekly Agricultrue, Horticulture, Agri Engineering and Marketting Meeting	Review of Agriculture Schemes	PA-Agri	DRO -Sugar mill, JD – Agri, PA – Agri, DD – Agri, DD- Hroti, ALL ADs of Agri & Horticulture, AGRI. ENGG, RJD-AH, DR-Dariy, GM-AVIN, AD-Seri, & AD (Fis).
	05.00 PM		EXCISE REVIEW MEETING	-	AC Excise Supert	AC -EXCISE P & EW Wing of police MHS.
	05.30 PM		Visitors/Files Etc.			

Note: Organiser Should Prepare Agenda of the Meeting and Handed Over to the District Collector Before One hour Meeting Will Commence.
Preparing Meeting Minutes and Action Taken.