

OFFICE OF THE MUNICIPAL COUNCIL: GUNUPUR

BID DOCUMENT

Sl No	Description of items	Rate per One pairs	
		In figure	In words
01	Supply of kids Chair Table having the minimum height of Chair 27cm, sitting base size 28 cm, back rail 25cm & minimum Height of Table 28 cm ,width 38 cm & Length 53 cm. (Reputed ISO brand) including transportation, Loading & unloading, fixing, fitting, with guaranty of minimum 1 years and inclusive of all taxes		

Signature of the Supplier with Seal


3.8.2019
Executive Officer
Gunupur Municipality

Terms & Conditions

1. **Specification:** The materials/equipments must be of the description and specification (both physical and technical) as given in the bid document. The quotationer can attach any other additional sheet along with the quotation as extra/ additional information.
2. **Rate:** The cost of the item to be mentioned by the quotationer shall be inclusive of all taxes as applicable, including packing & forwarding charges, loading & unloading charge, transportation charges for at site in the O/O the Executive Officer, Gunupur Municipality.
3. **Door Delivery of goods:** The firm has to supply the goods within 7 days from the date of placement of order.
4. **Inspection and Verification:** Payment will be made only after detail inspection of quality and commissioning of kids table chair . The materials supplied has to be of best quality.
5. **Dispute:** For adjudication of any dispute between purchaser & the supplier arising in this case, reference can be made to any court at Gunupur only.
6. The bidder will have to submit PAN card, up to date IT clearance, GST clearance and authorised dealership certificate which is applicable form time to time.
7. The sale of the tender document shall start from 14.08.2019 and will be closed on 22.08.2019 during office hours.
8. The bid documents will be available in the Municipality office and also in the website <https://rayagada.nic.in> and www.gunupurmunicipality.com from dt. 14.08.2019 to 22.08.2019. Intending bidders can download the bid documents & send the same along with required EMD/S.D and cost of bid document in shape of DD/BD in favour of Executive Officer, Gunupur Municipality payable at Gunupur within the date line as mentioned in the Bid Document failing which, the Bid Documents shall be out rightly rejected.
9. Bids will be received by 5.00 PM of 27.08.2019 through Speed Post/Regd. Post only. Hand to hand delivery & courier service will not be accepted.
10. The sealed Bids document received shall be opened at 11.00 AM on dated 28.08.2019 in the office Gunupur Municipality in presence of bidders or their authorised representatives if any present at that time.
11. If the office happens to be closed on the last date (s) of sale/receipt/opening of tender specified above: then the tender will be sold/received/opened on the next working dates(s)/day(s) respectively at the same time & venue.
12. Conditional tender will be rejected immediately after opening of the same during evaluation. The rates should be written clearly and legibly without any error or overwriting and both in figures and words.
13. The envelope containing the dully filled in quotation for submission should superscribed with "**Supply of Kids Table and Chair**".
14. The undersigned reserves the right to alter/modify/add any other terms and conditions at a later stage and also have the authority to reject any or all the tenders without assigning any reason thereof.


13.8.2019
Executive Officer
Gunupur Municipality