

Office of the Principal, Model Degree College, Rayagada

AT- Amlabhata, Po- Penta, Dist- Rayagada (Odisha) Pin- 765017

E-mail – mdcrayagada@gmail.com

Letter No.

Date.

To

The Officer Incharge,
NIC, Centre,
Rayagada District Portal.

Sub: Request for advertisement in Dist. Portal.

Sir,

Please publish the quotation call notice for the purchase of items for Model Degree College, Rayagada in your Dist. Portal.

Encl: as stated

Yours faithfully

Principal
Model Degree College
Rayagada

TENDER CALL NOTICE

Letter No.

/ Dt.

Sealed tenders are invited from reputed Manufacturers/ Authorized Dealers and construction agency for supply of equipment, apparatuses, glassware, chemicals etc to this institution and setting up of Practical Laboratories of Physics, Chemistry, Botany, Zoology, Anthropology and Computer lab of this institution. The last date of submission of tender for equipments and others is 19.02.2019 by registered post and speed post only. The date of opening of the tender will be on 20.02.2019 at 11.00 PM. Tender incomplete in any respect as per the terms & conditions mentioned in the tender Call notice shall be summarily rejected. The authority reserves the right to reject any or all quotations without assigning any reason thereof.

Yours faithfully

Principal
Model Degree College
Rayagada

Terms & Conditions

1. Sealed tenders are invited from reputed Manufacturers/ Authorized Dealers for supply & installation of equipments, apparatuses, glassware's, chemicals to college and construction agency to setting up of different laboratories of the institution as per technical specification mentioned against each item and type of installation.
2. The Bidder must supply individual bidding for each department (may be in a same packet)
3. The Institution will not be responsible for any postal delay, holidays or any other reasons resulting in delay of submission/receipt of quotation beyond due date. The tender should be submitted by Speed post/ Regd. Post only. The bidders should sign on each page of the tender paper and self attested copies of the required documents.
4. After finalizing the procurement process, Purchase order will be placed to successful bidder for supply of the quoted items with quoted rate. If the firm fails to supply within stipulated period, the purchase order will be treated as cancelled.
5. Payment towards supply of items to this institution will be made through treasury only after successful supply of the items to this institution & demonstration & certification at this end.
6. It will be responsibility of the concerned firms/construction agency to deliver and install the items ordered & demonstration at Model Degree College, Rayagada at free of cost.
7. Tender should be filled up in the format mentioned below for each item.

SI No.	Name of the item	Unit Cost	GST	Other Charges (If any)	Total Cost.
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8. Total amount of the item should include charges of transportation/ delivery at institution site/ installation & other (if any) and quoted price should be valid up to 31/03/2019.
9. Valid VAT Clearance certificate, GST clearance and Income Tax Return from competent authority should be enclosed with the tender.
10. The authorized dealers/construction agency must enclose the valid dealership certificate to this effect, and the authorised certificate will be check from the college side by telephone calling to the parental/ manufacturer company/agency.
11. The bidder should quote the unit price against of each item. And will be procured as per requirements of the institution, which is at the sole discretion of Principal, Model Degree College, Rayagada.
12. The BIDDER must have executed at least Three (3) State Level Projects of Equivalent in nature in the recent past.
13. The firm/Organization participating in the BID is required to submit copies of up-to date Income tax, sales Tax/VAT, Vat registration certificate, service Tax Certificate mandatory.
14. Bid not submitted as per prescribed procedures and guidelines will be liable for rejection and will be termed as Non Responsive and hence will not be considered for evaluation.
15. The bidder selected for the contract will be informed by an award letter of which the acceptance has to be submitted to the authority within **05(Five) days** of receipt of award letter.
16. Responsive bidder not performing the obligation under the contract, with sufficient reasons acceptable to the authority inviting the BID, will be **Black Listed**.
17. In case of any false or incorrect information found in the tender, the authority inviting the BID may reject the BID. Authority inviting the Bid may also inviting legal action against the BIDDER.
18. If any additional order will be placed subsequently, the firm is binding to execute the order in stipulated time with same rate.
19. The Purchaser and the Supplier should try to resolve the disputes, if any, arising out of the contract, amicably between them, failing which the same shall be referred to principal and technical committee of Model Degree College, Rayagada for adjudication as the sole Arbitrator under the provisions of the Arbitration and Conciliation Act, 1996 whose decision will be final and binding on all the parties to the dispute.
20. The Authority reserves the right to accept or reject any part or all the quotation without assigning any reason thereof.

Parameters and Technical Specifications for Executing the Work:

1. The participant manufacturer/companies/Firms/construction agency having own manufacturing units or their authorized dealer can only participate. Proof of manufacturing is to be attached. Authorised official of Model Degree College, Rayagada may also visit and inspect the manufacture set up as deemed fit.
2. Company /manufacturer/firm/agency must have branch office at Odisha. Provide address details. Copy of Shop and establishment Act registration certificate may be enclosed as proof of Establishment.
3. For furniture items: - Manufacturer should be a member of BIFMA International (Business and Institutional Furniture Manufacturers Association). Please enclose certificate of Manufacturer Company. This certificate is required to ensure the reliability, functionality and superior design standard of the furniture and safety of the user ensuring that the products are hazard free. Dealers participating should enclosed certificates from their parent manufacturer company.
4. Manufacturer should be ISO 9001:2008 / ISO 14001:2004, / ISO 50001:2011/ OHSAS 18001:2007 certificate. Dealers participating should enclose certificate from their parent manufacturer company.
5. The delivery of the items will have to be made at the college. No transportation/ carriage charges will be provided for the same.
6. The rate quoted should be firm and final and written in ink or typed against each item and should in no case be overwritten.

Inspecting and quality control:

The Sample of the goods is to be submitted by the L-1 bidder within 15 days from the date of issue of letter/intimation for verification and approval, The sample will be as per our Tender Specification and will be kept by this office till complete installation of order.

Evaluation procedure:

- a. The offer received shall be scrutinized by an Evaluation committee constituted by Principal and technical committee of Model Degree College, Odisha for the purpose.
- b. Evaluation committee will make evaluation all technical details as per criteria laid down in technical descriptions.
- c. Both the financially & technically qualified Bid will be evaluated as a whole considering all items.
- d. The BIDDER has to quote rates for each item as per the scope of the work excluding the TAXES as applicable.
- e. It's not mandatory the lower quotationer /bidder will get the order.
- f. Work & Supply order will be considered on quality parameter only.

Details of the Bidder:

1. Name of the organization:
2. Name and designation of Office bearer(s):
3. Full postal Address phone/Fax, e-mail, website:
4. Branches & presence in Odisha (specify, if any)

5. Details of past work relevant to present assignment:

Title of the Assignment	Name of the client	Specific objectives	Total value of the work (Rs)	Duration of work (months)	Salient features of the work

6. Details/ Documents of important works under taken to highlight Equivalent previous experience (enclose copies of few relevant works).

7. Technical Specification of various laboratories.

Department (Laboratory)	Room Size	Specification of each Practical table	Additional information
Physics	12.6X 9.7 mtr	Suitable for 4 students having cupboard at both sides. Must be of good quality wood. 2.4 x 1.2 mtr dimension	Electrical Connections must be Fitted for instruments
Chemistry	12.6 X 9.7 mtr	Suitable for 4 students having cupboard at both sides. Must be of good quality wood. 2.4 x 1.2 mtr dimension should contain wooden rack for reagent bottles	Provision for water pipes, water basin & gas pipes & connection Bunsen burner should be fitted properly with good quality accessories
Botany	14.8 X6.1 mtr	Suitable for 4 students having cupboard at both sides. Must be of good quality wood. 2.4 x 1.2 mtr dimension should contain wooden rack for reagent bottles	Electrical Connections must be Fitted for instruments
Zoology	12.7 X 7.9 mtr	Suitable for 4 students having cupboard at both sides. Must be of good quality wood. 2.4 x 1.2 mtr dimension should contain wooden rack for reagent bottles	Electrical Connections must be Fitted for instruments
Anthropology	9.5 x 6.2 mtr	Suitable for 4 students having cupboard at both sides. Must be of good quality wood. 2.4 x 1.2 mtr dimension should contain wooden rack for reagent bottles	Electrical Connections must be Fitted for instruments
Computer lab		Settings for 16 computers with drawer	Electrical connection must be supplied.

8. Technical Specification of items for Career Counselling Cell.

Sl.No	Name of the item	Specification
1	Desktop Computer (HP/Dell) with UPS (APC/V-guard)	Intel Core i3/i5, 5 th Gen. Processor with 4 GB RAM, 18.0" LED Monitor, Scroll mouse, USB keyboard, DVD, RWm, Win 10 pro UPS: 600 VA, Line interactive offline
2	HP Laser jet Printer MFP	LaserJet: Multi-Function (Print, Scan, Copy), Printer Output – Black & White only, Connectivity –USB
3	Laptop (Lenevo/HP)	Core i5 (5 th /6 th Gen) processor, (14 inch) 4GB RAM DDR3, 1 TB HDD, Win 10
4	LCD Projector (Sony/Epson)	Bright, clear images with minimum 2500 lumens light output, high contrast ratio, flexible zoom lens, LAN, USB
5	Projector Screen	Tripod Type Projector Screen, 8feet (width) X 6feet (height), White
6	Computer Table & Chair	Table Size: L X W= 3' X 2" Movable chair (DEPM Specification)
7	Portable generator	Honda Petrol
8	Steel Almirah	H xW xB = 6'x3'x1.5'
9	Microphone for lecture	Ahuja AWM 520VL Microphone

9. **Technical Specification of items**