



DISTRICT PROJECT OFFICE, SARVA SHIKSHA ABHIYAN, RAYAGADA
Old Revenue Colony, Behind Govt. Hospital, Ph. No.: 06856 – 235277, email-dpcrayagadassa.opepa@nic.in

No. 61 /X1/PED/ /2019
Collection-XI/PED/File No. 35 /2018

Dated 05 / 01 /2019

SHORT TENDER CALL NOTICE


PRINTING AND SUPPLY OF QUESTION – CUM – BLANK ANSWER SHEETS FOR THE
SUMMATIVE ASSESSMENT – II, 2019, EVALUATION FORMATS & PROGRESS REPORT CARDS

Sealed tenders in conformity to the details of Tender Call Notice are invited in prescribed format from the registered Offset Printers / firms having valid PAN / TAN, valid GST registration certificate, DIC registration in form EM-II for the work Printing and supply of following

(1) QUESTION – CUM – BLANK ANSWER SHEETS FOR THE SUMMATIVE ASSESSMENT – II, 2019 OF STUDENTS OF CLASS – I TO VIII OF ALL ELEMENTARY GOVT. / GOVT. AIDED PRIMARY / UPPER PRIMARY SCHOOLS OF RAYAGADA DISTRICT (2) EVALUATION FORMATS & (3) PROGRESS REPORT CARDS

The Details of Tender Call Notice containing specifications with terms and conditions can be downloaded from official website <http://www.opepa.in/> and <http://www.rayagada.nic.in>. Duly Sealed and filled in Tender papers should be submitted to the office of the undersigned through Registered / Speed Post only. The last date of receipt of Tender papers is 25/01/2019 upto 5:00 PM and the same will be opened on 29/01/2019 at 11:00 AM/PM.


Dist. Project Coordinator
Sarva Shiksha Abhiyan, Rayagada.


Collector-cum-Chairman,
Sarva Shiksha Abhiyan, Rayagada.

Memo No. 62 /PED/19

Dated 05 / 01 /19

Copy to the D.I.O., NIC, Rayagada for information and necessary action. He is requested to publish the Tender Call Notice and the Details of Tender Call Notice in the official website of Rayagada district.


Dist. Project Coordinator,
Sarva Shiksha Abhiyan, Rayagada.

Memo No. 63 Dated 05-01-2019

Copy submitted to the Asst. Director, MIS, OPEPA, Bhubaneswar for information and requested to upload the enclosed Advertisement in the official website for information of all concerned.

Encl: As above.

Ajella
19.12.18
District Project Coordinator,
RTE-SSA, Rayagada

Memo No. 64 Dated 05-01-2019

Copy to the Editor, "The Sambad" / "The Pragatibadi" / "The Prameya" for information and necessary action. They are requested to publish the Advertisement for one issue only preferably on 07.01.2019 within a financial limit of Rs.5000/- only per each and submit necessary bill towards the cost of advertisement for payment.

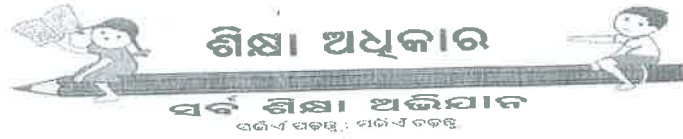
Encl: As above.

Ajella
19.12.18
District Project Coordinator,
RTE-SSA, Rayagada

Memo No. 65 Dated 05-01-2019

Copy submitted to the State Project Director, OPEPA, Bhubaneswar for favour of kind information and necessary action.

Ajella
19.12.18
District Project Coordinator,
RTE-SSA, Rayagada



SARVA SHIKSHA ABHIYAN (S.S.A.), RAYAGADA,

DETAILS OF TENDER CALL NOTICE

FOR PRINTING & SUPPLY OF

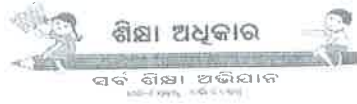
**1. QUESTION – CUM – BLANK ANSWER SHEETS
FOR THE SUMMATIVE ASSESSMENT – II 2019
OF STUDENTS OF CLASS – I TO VIII OF ALL
ELEMENTARY GOVT. / GOVT. AIDED PRIMARY
/ UPPER PRIMARY SCHOOLS OF RAYAGADA
DISTRICT**

2. EVALUATION FORMATS

3. PROGRESS REPORT CARDS

Issued to:

Sri / Ms. _____



SARVA SHIKSHA ABHIYAN (S.S.A.), RAYAGADA

The Tender should be submitted following the terms and conditions specified here under:

A. TERMS AND CONDITIONS FOR QUESTION – CUM – BLANK ANSWER SHEETS FOR THE SUMMATIVE ASSESSMENT – II, 2019 & EVALUATION FORMATS

1. Quantity The tentative number of printing of question-cum-answer sheets (both oral and written questions) will be for - 3080000 (appx.) sheets of Class-I to VIII (actual requirement shall be given to selected firm / press / printer at the time of agreement / work order). No complaints what-so-ever will be entertained in this regard.
2. Paper Quality 60 GSM (Good quality Cream Wove) (sample paper duly signed and stamped should be submitted by the firm along with Tender Paper) for question-cum-answer sheet.
3. Size of paper for question-cum-answer sheets / Evaluation Formats A-4 size. As per instructions of TBPM, Odisha, Bhubaneswar the papers to be chosen from the mentioned Mills / Industries i.e. H.P.C.L. / TNPL / J.K. / BILT / DELTA / ANDHRA PAPER / EMAMI / SATIA. The Bidder must give details about the Mill on sample paper with the signature and seal of the dealer. Only the above prescribed paper is allowed for printing.
4. Quality of printing
 - Font size of the printed text should be as per the sample to be submitted by Dist. Project Coordinator, SSA along with Work Order.
 - All printings shall be of both sides of the paper.
 - The printing must be in Offset process using eco-friendly ink (I.S.O, I.S.I) standard as directed by the Hon'ble High Court, Odisha.
 - 2% spoilage in quantity of paper may be allowed for printing.

5. Packaging

Question – cum – blank Answer sheets shall be packaged by the firm in sealed covers / packets as per the indent placed by the Dist. Project Coordinator, SSA, Rayagada i.e. school wise, class wise and subject wise packets and lastly the question packets of each block be packed in gunny bags for safety purpose prior to delivery at block headquarters. The bidder will be responsible for proper counting and packaging of exact number of question paper as per the indent. The Block Wise, school wise, class wise & subject wise indent will be provided at the time of issue of supply order to the successful and selected bidder by the District Purchase Committee.

6. Delivery of question -cum- answer sheet

Delivery of question-cum-answer sheet should be made at block headquarters i.e. 11 Block Education Offices of Rayagada district within 20 days from the date of issue of work order failing which liquidated damages @ 0.1% per day subject to 10% in total will be deducted from the Bill submitted by the bidder.

7. EMD

Rs.16000/- (Rupees Sixteen thousand) only is to be deposited along with the Tender in shape of Demand Draft in favour of District Project Coordinator, SSA, Rayagada drawn on any nationalized bank payable at Rayagada (amount refundable without interest). The EMD money shall be forfeited in the event of withdrawal of the tender once submitted or in the case of a successful bidder who fails to execute necessary agreement within the specified period and / or express their inability to supply the finished materials within the stipulated period. Besides, EMD of unsuccessful bidders will be refunded soon after finalization of the tender. Deposit of EMD is must for all bidders / tenderers including the registered SSI units. No exemption certificate will be entertained in this regards.

8. Rate of printing and supply
- The printing cost should be inclusive of Plate Making cost. If the number of printed questions is less than 50,000 then one Plate Making Cost @ approved quoted rates per form (i.e. 8 pages) will be allowed. Rates should be quoted for 1000 pages single side of A-4 size Question-cum-Answer sheets and Evaluation Formats in the prescribed format at Annexure – I which should be inclusive of the cost of paper, printing, plate making and packaging and other taxes (if any). The rates in the Tenders should be free from corrections / interpolations and errors. In case there is any difference in numerical and written quoted rates then the rates in written values will prevail and taken for comparison.
9. Transportation Cost
- The Total transportation cost from the Printing Press to all 11 Block Education Offices of Rayagada district be quoted separately. In this connection the distance from District Head Quarter at Rayagada to BEO, Rayagada is 0 KM, Gunupur is 80 KM, B.Cuttack is 50KM, Kolnora is 15 KM, Kashipur is 80 KM, K.Singpur is 50 KM, Ramanaguda is 50KM, Padmapur is 75 KM, Gudari is 90 KM, Chandrapur is 120 KM and Muniguda is 65 KMs which may be referred to during calculation of total transportation cost.
10. Security Deposit For Progress Report Cards
- The successful bidder has required to deposit 5% of the total approved value as Security Deposit (refundable without interest) in shape of Demand Draft in favour of District Project Coordinator, RTE-SSA, Rayagada drawn on any nationalized bank payable at Rayagada at the time of execution of agreement before issuing work order. The Security Deposit shall be forfeited in case any terms and conditions of the contract are infringed or the bidder fails to make complete supply satisfactorily or complete the work in time.



B. TERMS AND CONDITIONS FOR PRINTING & SUPPLY OF PROGRESS REPORT CARDS

01. Quantity Tentative: 144000 pieces
Report Cards containing 04 pages in both side printing
02. Paper Quality & Printing Specifications Paper : 220 GSM Pulp board
Printing : Bi-Colour (both side printing)
03. Size of paper ¼ Demi size.
04. Quality of printing Bi-Colour (both side printing)
05. Packaging Student Report Card shall be packed by the successful bidder in sealed / stitched covers / packets school wise and Class wise in denominations as 10, 20, 30, 40, 50 as per the indent to be given by the District Project Coordinator, RTE-SSA, Rayagada and lastly the report cards of each block be packed in gunny bags for safety purpose prior to delivery at block headquarters to the Block Education Officers. The bidder will be responsible for proper counting and packaging of exact number of report cards as per the indent.
06. Delivery Delivery of Report Cards should be made at block headquarters i.e. 11 Block Education Offices of Rayagada district within 20 days from the date of issue of work order failing which liquidated damages @ 0.1% per day subject to 10% in total will be deducted from the Bill submitted by the bidder. It is to inform that the distance from District Head Quarter at Rayagada to BEO, Rayagada is 0 KM, Gunupur is 80 KM, B.Cuttack is 50KM, Kolnora is 15 KM, Kashipur is 80 KM, K.Singpur is 50 KM, Ramanaguda is 50KM, Padmapur is 75 KM, Gudari is 90 KM, Chandrapur is 120 KM and Muniguda is 65 KMs.
07. EMD for Progress Report Card Rs.15000/- (Rupees fifteen thousand) only is to be deposited along with the Tender in shape of Demand Draft in favour of District Project Coordinator, RTE-SSA, Rayagada drawn on any nationalized bank payable at Rayagada (amount refundable without interest). The EMD money shall be forfeited in the event of withdrawal



of the tender once submitted or in the case of a successful bidder who fails to execute necessary agreement within the specified period / expression of inability to supply. Besides, EMD of unsuccessful bidders will be refunded soon after finalization of the tender. Deposit of EMD is must for all bidders / tenderers including the registered SSL units. No exemption certificate will be entertained in this regards.

08. Rate of printing and supply

Rates should be quoted per piece of Progress Report Card in the prescribed format at Annexure – II which should include all charges (paper cost, printing cost, plate making and packaging etc.), all taxes and transportation charges from the press to the Block points. The rates in the Tenders should be free from corrections and errors. In case there is any difference in rates, written rates will prevail.

09. Security Deposit For Progress Report Cards

The successful bidder has required to deposit **5% of the total approved value as Security Deposit** (refundable without interest) in shape of Demand Draft in favour of District Project Coordinator, RTE-SSA, Rayagada drawn on any nationalized bank payable at Rayagada at the time of execution of agreement before issuing work order. The Security Deposit shall be forfeited in case any terms and conditions of the contract are infringed or the bidder fails to make complete supply satisfactorily or complete the work in time.

COMMON TERMS AND CONDITIONS:

01. Place, date and time of receiving Tender

The sealed tender papers should reach the District Project Office, RTE-SSA, Behind Govt. Hospital, Old Revenue Colony, Rayagada - 765001 through Registered post / Speed Post only during official hours on or before 25/01/2019. The authority will not be responsible for any postal delay.



02. Place date and time of opening of Tender
- The tenders will be opened at the office of Collectorate, Rayagada on 29/01/2019 by 11:00 am/noon in the presence of the bidders or their authorized representatives and the members of the District Purchase Committee, SSA, Rayagada.
03. Certificates to be furnished along with the Tender
- Attested photo copy of following shall be enclosed in the Tender
- Valid GST Registration Certificate
 - PAN / TAN Registration
 - Valid registration certificate from DIC in EM-II.
 - Sample copy of papers to be used for printing with stamp / seal and signature of the authorized Mill / Industry and the Bidder.
- The Tenders submitted without above documents is liable for rejection. The attested copies will be verified with the Originals at the time of opening of tender / as when required. Therefore the bidders are requested to come with original documents.
04. Signing of Agreement
- The successful bidder has to sign an Agreement in non-judicial stamped paper worth Rs.50/- with the undersigned and deposit the required Security Deposit with DPC, RTE-SSA, Rayagada within 02 days after finalization of the Tender prior to issue of supply order by DPO, SSA, Rayagada.
05. Payment
- Payment will be made on the basis of following:
- Submission of copy of Delivery Challan duly signed by the receiving officers at block level i.e. the Block Education Officers of Rayagada district in respect of receipt of the required quantity of question – cum – answer sheets, Evaluation Formats and Progress Report Cards as indented by DPC, SSA, Rayagada
 - Testing of quality in GSM of the papers used by the Bidder in preparing above items will be sent to the concerned Mill or the Director, Text Book Production & Marketing, Bhubaneswar for confirmation of its quality.
 - No extra amount over and above the rates approved by the District Purchase Committee will



be paid. *Un-necessary delay in submission of claims / Bills after supply of materials by the Bidder should be avoided in order for smooth sanction and payment of the claims.*

06. Only one Tender should be submitted by one party.
07. No preference will be given to any bidder or class of bidders either for price or for any other reason.
08. The envelope containing the Tenders should be duly superscripted as "QUESTION – CUM – BLANK ANSWER SHEETS FOR THE SUMMATIVE ASSESSMENT – II, 2019, EVALUATION FORMATS & PROGRESS REPORT CARDS "
09. Conditional / incomplete Tenders are liable for rejection.
10. The Tenders received without fulfilling the Terms and Conditions are liable for rejection.
11. The Tender will be valid for a minimum period not less than 180 days after the deadline set for submission of bid / tender.
12. The Collector-cum-Chairman, SSA, Rayagada reserves the right to accept or reject any or all Tenders, full or part of the Tenders without assigning any reasons what-so-ever and no intimation will be given to the bidders. In this account no disputes will be entertained. Any dispute arises subject to Rayagada Jurisdiction only.


Dist. Project Coordinator,
Sarva Shiksha Abhiyan, Rayagada.


Collector-cum-Chairman
Sarva Shiksha Abhiyan, Rayagada

Annexure - I

A. Format for Quoting rate for printing and supply of Question – cum – Blank Answer Sheets for SA-II and Evaluation Formats

1. Name of the Firm and Proprietor : _____
2. Detail Address : _____
: _____
: _____
3. Contact No. : _____
4. Whether offset printer is available or not : _____
5. PAN / TAN No. : _____
6. Valid GST Registration Certificate : _____
7. EMD of Rs.16000/- (DD No., Date, Amount, Drawee Bank) : _____
8. Registration Certificate of DIC in EM – II : _____

This rate given below is for 2 paged question papers and of 10,000 sets.

Sl. No.	Item	Quantity	Rate Quoted		Amount
			(in figures)	(in words)	
1	Paper 60 GSM good quality (cream wove) spoilage (2% of 2500)	2 pages X 10,000 8 = 2500 sheets 50 sheets 2550 sheets	@ Rs. _____/- per 500 sheets		
2	Printing	2 pages X 10,000 = 20,000	@ Rs. _____/- per 1000 pages single side printing		
3	Plate making	One Plate	Rs. _____/- per Plate		
4	Packing	Rs.10,000 X 2 = 20,000 pages	Rs. _____/- per 1000 pages		
Total (Excluding transportation cost)					

B. Total Transportation Cost Rs. _____/- (Rupees _____) only for disbursement of printing materials to 11 BEO head quarters. (No more than the amount approved by the District Purchase Committee will be paid extra in any circumstances).

- a. Certify that the documents and information furnished above are correct and no part of it is false and fabricated.
- b. We agree to supply the required quantity of printing materials within the stipulated date in accordance with the technical specifications and as per the terms and conditions specified in the Tender Call Notice.

Date: _____

Signature of the owner / proprietor of the firm



Annexure - II

C. Format for Quoting rate for printing and supply of Student Report Card

1. Name of the Firm and Proprietor : _____
2. Detail Address : _____
3. Contact No. : _____
4. Whether offset printer is available or not : _____
5. PAN / TAN No. : _____
6. Valid GST Registration Certificate : _____
7. EMD of Rs.15000/- (DD No., Date, Amount,
Drawee Bank) : _____
8. Registration Certificate of DIC / EM – II : _____

Sl. No.	Item	Quantity	Rate Quoted	
			(in figures)	(in words)
1	Student Report	Per Report Card containing 04 pages both side printing	@ Rs. _____ /- per piece of Card (should be inclusive of all taxes and transportation charges)	

- a. Certify that the documents and information furnished above are correct and no part of it is false and fabricated.
- b. We agree to supply the required quantity of printing materials within the stipulated date in accordance with the technical specifications and as per the terms and conditions specified in the Tender Call Notice.

Date: _____

Signature of the owner / proprietor of the firm

