



INTEGRATED TRIBAL DEVELOPMENT AGENCY, RAYAGADA

E-mail-itdarayagada@gmail.com, Contract No.06856-235165, Pin Code-765001

Lr. No 2997 /V-135/2018

Dated 1.8/09/18

EXPRESSION OF INTEREST

Expression of interest is invited from among the interested firms, entrepreneuring individuals, to prepare and provide Artisan data base & Identity Card for the tribal Artisan of RAYAGADA District.

The firm should take the entire responsibility for survey & preparing the Artisan database & issue of Artisan cards with due approval of the concerned Department. i.e. Department of Industries, Govt. of India. The rate of expenditure per card should be quoted inclusive of all expenses like GST, transportation, monitoring supervision etc. No extra payment will be made beyond quoted price. The intending firms should apply in prescribed proforma available in the District website www.rayagada.nic.in.

The expression of Interest complete in all respect should reach in the PA, ITDA, RAYAGADA by 25.09.2018 up to 5.00 PM.


Collector-cum-Ex Officio Chief Executive Officer,
Special Development Council, RAYAGADA

Eligibility Criteria

1. The Firms must have been registered under GST Act.
2. The Firms must possess experience in similar type of work in Govt. Sector.
3. The Firms must have its office inside the State of Odisha.
4. The Firms should furnish a certificate that it has not been black listed anywhere.
5. The Firm must have PAN & should submit the latest IT clearance.
6. The Firm should submit their credibility and experience certificate.

SCOPE OF WORK

The firm will prepare the data base with the information provided by the SDC Members/ WEOs/ IPOs of RAYAGADA District and will take the responsibility of issuing I-Card to the Artisan, who have not availed the Artisan I-Card earlier.

Terms and Conditions

1. The tender documents must be accompanied with EMD of Rs. 5,000 /- in shape of DD drawn in favour of **Project Administrator, ITDA, RAYAGADA payable at RAYAGADA.**
2. The envelope containing the tender documents must be super scribed "EOI for providing Artisan Identity Card.
3. The EOI completing in all respect must reach the **Project Administrator, ITDA, RAYAGADA** by **25.09.2018** at **5.00 PM** through Speed Post/ Registered Post/ Courier which shall be opened on **27.09.2018** at 11.00AM in Collectorate, Rayagada in presence of the bidders/ their authorized representatives.
4. The Authority (Collector-cum-Ex Officio Chief Executive Officer, SDC RAYAGADA) reserves the right to cancel the tender/ contract of successful bidder at any point of time without assigning any reason thereof.


Collector-cum-Ex Officio Chief Executive Officer,
Special Development Council, RAYAGADA

Memo No. 2998 / 2018

Date: 18/09/18

Copy submitted to District NIC Officer, RAYAGADA along with enclosure for information and necessary action. He is requested to upload in the District website immediately for wide publicity.

**Project Administrator,
I.T.D.A, RAYAGADA.**

Memo No. 2999 /2018.

Date: 18/09/18

Copy to the Editor, "Sambad" & The "Indian Express" with a request to publish the above advertisement in 5X10cm and submit copy of such advertisement to this office for necessary action.

**Project Administrator,
I.T.D.A, RAYAGADA.**

PROFORMA FOR EXPRESSION OF INTEREST

Name of the firm/entrepreneur

(in CAPITAL Letters)

Details address of communication with

FAX/ Telephone with STD Code/ Mobile No.

TAN No.:

Address: AT _____

Po _____

District _____

PIN _____

Phone No. _____

FAX No. _____

Mobile No. _____

I do hereby render Expression of Interest to execute the under mentioned description of work in accordance with the condition noted in the EOI as specified in the following schedule.

Sl. No	Name of the Item	Specification	Rate	Total Cost
1	2	3	4	5

I shall abide by all the terms and conditions as mentioned EOI papers.

Date: _____

Signature of Firm with Seal
Rendering EOI