

Check list for the Issue of Caste Certificate

1. Verified that the Family of the applicant ordinary resides in the hamlet / Village / City which comes under the jurisdiction of competent authority :
 - A) Ration Card :
(Enclose Copy)
 - B) Land Record particulars :
(Enclose Copy)
 - C) House Particulars :

2. Satisfied that the SC /ST/ BC of which the applicant claims to be a member exists in his jurisdiction :
 - A) On the basis of Transfer Certificate :
(School Leaving Certificate)
 - B) Information from Social Welfare / Tribal Welfare Department. :

3. Verified the claim of the applicant in the light of instruction issued by the government from time to time and satisfied the belongs to SC / ST / BC :

4. Verified that the Applicant really belongs to the notified SC / ST / BC in habiting the tract / area it is declared as SC / ST / BC. :

5. Whether the S S I D No. exists in the MPHS Database available in the Office YES / NO :

Signature of the Tahsildar