

OFFICE OF THE KASTURABA GANDHI BALIKA VIDYALAYA, KHUARD

At- Khuard, Block- Jaleswar, Dist- Balasore

TENDER CALL NOTICE

Letter No- 809/KGBV/2021

Date- 13/09/21

Sealed Tender are invited from the registered/ reputed firms/ wholesaler/ dealers and manufacturer for supply of the items like Grocery, Vegetable & Fruit, Bakery, Non-Veg, Cosmetics and Toiletry, Hostel/ office equipment and Students/ Office stationary and Night Dress/ Sports Dress Materials items and Electrical Items to Kasturaba Gandhi Balika Vidyalaya , Khuard, Block- Jaleswar, Dist- Balasore for one year. Interested parties/ firms can purchase the Tender forms from the office of the KGBV, Khuard, w.e.f. dt.14.09.2021 to 27.10.2021 in all working days from 10 A.M to 4 P.M. On payment of Rs. 100/- (Rupees one Hundred) only non refundable in Cash or Bank Draft in favor of the Headmistress and SMC Chairperson KGBV, Khuard payable at Jaleswar. The Tender completed in all respect along with requisite documents and Earnest Money (refundable) in shape bank draft in favor of the Headmistress and Chairperson KGBV, Khuard. The Tender forms along with other particulars list of items and details instruction can be collected from the KGBV, Khuard and also be downloaded from www.baleswar.nic.in from date- 14.09.2021 to 27.10.2021.

Tender form submitted without EMD will be summarily rejected. The last date of receipt of Tender is up to 4 P.M of dated 27.10.2021 only through Registered/ Speed Post with address to Kasturaba Gandhi Balika Vidyalaya, At/ Po- Khuard, Via- Hatigarh, Dist- Balasore. The KGBV level purchase committee meeting held on dt-29/10/2021 at 11 A.M in KGBV for opening of the Tender. The KGBV purchase committee reserves the right to accept or reject the Tender in whole or in part without assigning any reason there off.

Nibedita Nayak
Sd/- Head Mistress, KGBV, Khuard, Balasore

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TERMS & CONDITIONS

1. Sealed tender for supply of the articles shown in the attached statement are invited from the registered firms/ authorized dealers /whole sellers/Govt. stores having valid sales tax/ VAT registration and having their own existence of shop and dealing with Tender items by Head Master of KGBV Khard, Jaleswar block up to 4.00 PM dated. 27.10.2021 The tender should be sent under sealed cover marked as **"TENDER FOR THE SUPPLY OF....."**. The sealed tenders will be opened in the office of the Head Master of KGBV Khard **at 11.00 AM on Dtd 29. 10.2021.**
2. The rate should be for. Head Master of KGBV Khard, Jaleswar and should include excise duty, sales tax/VAT, and any other taxes, or imposition whatever liable in respect of the supplier including transportations. The articles should be supplied at the KGBV point.
3. There should not be any overwriting, corrections in the tender. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature of the party and date. In the absence of the attested signature the tender is liable to be rejected.
4. The undersigned does not bind himself to accept the lowest tender and reserves the right to accept the tender in whole or in part i.e with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as he/she may decide.
5. On acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender and the provision of G.F.R.
6. The Tenderer should submit his/her tender form along with **Earnest Money** amounting Rs.2000/- (Rupees two thousand) separately for each category of items and should be enclosed herewith only in the form of bank draft/Bankers' cheque in favour of the Head Master & SMC Chairperson of KGBV Khard, Jaleswar which will be refunded in the event of rejection of the tender. The earnest money will be forfeited in the event of failure to comply with the contract. In the event of the tender being accepted the successful bidder will deposit security money to the extent of 5% of the total cost within the stipulated time in shape of DD in favour of Head Master & SMC Chair person of KGBV Khard, Payable at Jaleswar.
7. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance/supply order issued by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person / firm and the difference of price, if any, shall be deducted from the earnest money/ security deposit and in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.
8. **It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called.** The supply order will be placed as per requirement. The contractor is required to supply the quantity of articles as mentioned in the supply order, as per the sample and specifications. The quality should invariably be maintained throughout the contract period as per sample and specifications. Materials cannot be accepted if the items being found substandard or differ from the sample and specifications.
9. The Brand/Make other than the specification given in the tender schedule will not be accepted.
10. The rate quoted by the contractor shall hold good up to **One Year** from the date of execution of agreement. No amount amendment in the rate except **increase/decrease in the rate of sales tax/VAT** during the period of supplies will be accepted. For the branded item, if there would be some free gift schemes, marked on the packing, the same would liable to be supplied with the articles on free of cost and also it should be mentioned in the bill. Rates should not be more than the MRP/ Company price list. If the MRP/ Company price will be less than the approved rate the payment will be made as per the MRP/ Company price list only. **Snickering of MRP is not allowed.**
11. In the event of acceptance of the tender and placing of the order for purchase, the articles ordered for would be subject to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied do not confirm to the approved specification.

Nibedita Nayak
Headmistress
Kasturba Gandhi
Balika "Sya"
Khard, Dadasore

12. The amount of security deposit shall be retained by the KGBV for a period of six month from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period & the same will be refunded in the shape of A/C pay Cheque only.
13. In case of authorized dealers the authorization certificate issued by the Manufacturer/Company should be enclosed along with the tender. The tenderer for supply of articles are required to submit the samples along with the tender for verification. The approved sample will be kept in this Vidyalaya for verification during the supply of the articles which is non refundable.
14. The payment will be made in the shape of A/C payee Cheque, only after verification of the supplied articles by the quality checking committee/undersigned, entry in the stock register, and scrutiny of bills and after full supply as per the order placed with the party.
15. The rate should be quoted in terms of metric weight measure i.e., quintal/kg/Liter/pcs as the case may be.
16. The approved party will have to make an agreement on non-judicial stamp paper of Rs.10/- as per the terms and condition proforma prepared by the Vidyalaya within the time given by the undersigned failing which the tender will be rejected and EMD will be forfeited.
17. In case the time and date of opening of tenders is changed, the same will be displayed on the KGBV Notice Board.
18. Tender which do not comply with the above conditions are liable to be rejected and all rights reserved with the Head Master of KGBV to reject, cancel and amend any or all tenders/approved rates at any time without assigning any reason thereof. All disputes in this regard is in Balasore court jurisdiction only.
19. The sealed tender should invariably contain the following documents :
 - i. Up-to-date VAT clearance certificate in form No 612 issued by the competent authority for all items (except for vegetable and fruits, Non-veg and sweet) the undersigned may ask to submit the original certificate for verification before placing the supply order.
 - ii. Signature of the Tenderer in all pages with date and seal along with the undertaking and
 - iii. These instructions to Tenderer are to be signed by the Tenderer and returned in originals with the tender with all enclosures.
 - iv. E.M.D in shape of Bank Draft /Banker Cheque as specified in the SI.No.06.
- ii. The specification with rate duly filled in should be kept in .

Nivedita Nayak
Head Master KGBV Khuard
Jaleswar, Balasore

UNDERTAKING BY THE TENDERER

We M/S _____ agreed fully to accept the terms and conditions specified in above Para 01 to 21 and also enclose the rates of the items as per list and specifications given by the Head Master of Khuard Nodal UP School, KGBV Khuard, Jaleswar, Balasore.

Witness (Signature, Name & Address)

- 1.
- 2.

Full signature with seal

Name of the proprietor

Seal of the firm

Nibookya Nayak
Headmistress
Kasturba Gandhi
Balika Vidyalaya
Khuard, Balasore

KASTURABA GANDHI BALIKA VIDYALAYA, KHUARD, JALESWAR, BALASORE (ODISHA)

Quotation for supply of vegetable & fruits

1. Name & address of the party/firm _____
2. Registration No. of the Firm _____ Valid upto _____
3. Earnest money Deposited _____ Vide Bank Draft No _____ dt _____

Specification for 'Vegetables & Fruits'

The suppliers should go through the specification carefully before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not accepted. The suppliers should quote all the rates for all the items. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS

SL NO	ITEM	QUANTITY	QUOTED RATE
01	SARU	Per kg	
02	GREEN BANANA (BIG SIZE)	Per kg	
03	BEANS	Per kg	
04	BITTER GOURD	Per kg	
05	BRINJAL	Per kg	
06	BEAT ROOT	Per kg	
07	CARROT	Per kg	
08	CABBAGE	Per kg	
09	CAULIFLOWER	Per kg	
10	RADISH (WITH OUT LEAF)	Per kg	
11	CUCUMBER	Per kg	
12	DRUM STICK	Per kg	
13	RIDGE GOURD (JANHI)	Per kg	
14	LADYS FINGER	Per kg	
15	JHUDANGA	Per kg	
16	PEA	Per kg	
17	YAM	Per kg	
18	PUMPKIN	Per kg	
19	SWEET POTATO	Per kg	
20	SHIMBA	Per kg	
21	BOTTLE GOURD (LAUKI)	Per kg	
22	CAPSICUM	Per kg	
23	TOMATO	Per kg	
24	TURNIP	Per kg	

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Khuard, Balasore

25	PARBAL	Per kg	
26	PAPAYA	Per kg	
27	KANKADA	Per kg	
28	KUNDURI	Per kg	
29	MUSHROOM (BUTTON)	Per kg	
30	ONION (STANDARD SIZE)	Per kg	
31	GARLIC	Per kg	
32	GINGER	Per kg	
33	POTATO (STANDARD SIZE)	Per kg	
34	TENTULI	Per kg	
35	AMBULA	Per kg	
36	LEMON (BIG SIZE)	Per pc	

FRUITS:

01	APPLE	Per kg	
02	BANANA RIPE STANDARD SIZE	Per dozen	
03	GREEN BANANA	Per dozen	
04	COCONUT (BIG SIZE)	Per pc	
05	GRAPES	Per kg	
06	ORANGE(SWEET & STANDARD SIZE)	Per kg	
07	MANGO	Per kg	
	RAW	Per kg	
	RIPE	Per kg	
08	WATER MELON	Per kg	
09	PINEAPPLE	Per kg	
10	GUAVA	Per kg	
11	MAIZE	Per kg	
12	LITCHI	Per kg	
13	RIPE PAPAYA	Per kg	
14	KHAJUR	Per kg	

N.B.1. The supplied articles must be of fresh and good quality. If required the same may be sent for laboratory test at the cost of the suppliers.

2. Don't quote more than one rate.

SIGNATURE OF THE SUPPLIER:
ADDRESS:

Seal of the Firm

Nibedita Nayak
Headmistress
Kasturba Gandhi
Balika Vidyalyaya
Kannur, Barasore

KASTURABA GANDHI BALIKA VIDYALAYA, KHUARD, JALESWAR, BALASORE (ODISHA)

Quotation for supply of Non-Veg & Sweets

1. Name & address of the party/firm: _____
2. Registration No. of the Firm: _____ Valid up to: _____
3. Earnest Money Deposited: _____ Vide Bank Draft No: _____ dt: _____

Sl no	NAME OF THE ARTICLES WITH SPECIFICATION	QUANTITY/UNIT	RATE QUOTED
01	MEAT(KHASI/ HE GOAT) DRESSED WITHOUT HEAD	Per kg.	
02	CHICKEN BROILER (DRESSED)	Per kg.	
03	CHICKEN (DESI) (DRESSED)	Per kg.	
04	EGG (STANDARD SIZE)	Per pc.	
05	FISH (DESI ROHI/ BHAKUR)-DRESSED		
	MINIMUM 01 K.G SIZE	Per kg.	
	MINIMUM 500 gm TO 800 gm SIZE	Per kg.	
06	FISH (ANDHRA ROHI/ BHAKUR)-DRESSED MINIMUM 01 KG SIZE	Per kg	
07	BUNDI (SWEET)	Per kg	
08	ROSOGOLLA GOOD QUALITY WITHOUT SOUP	Per kg.	
09	SEO (GOOD QUALITY) MADE IN BESAN	Per kg.	
10	BREAD(SIZE 400 gm)		
	SWADIST	Per pkt	
	ANNAPURNA	Per pkt	
11	PANEER		
	OMFED	Per kg.	
	PRAGATI	Per kg.	
12	GULAB JAMUN(GOOD QUALITY)	Per kg	
13	MILK		
	OMFED	Per itr.	
	PRAGATI	Per itr.	
14	CURD		
	OMFED	Per kg.	
	PRAGATI	Per kg	
15	CHENNA	Per kg	

N.B: 1. Fresh chicken/Mutton (khasi)/ Fish should be supplied in the Vidyalaya Mess in presence of the H.M and members.

2. The supplied articles must be of fresh and good quality. If required the same may be sent for laboratory test at the cost of the supplier.
3. Don't quote more than one rate.

Signature of the supplier

Address

Nibedita Nayak
Headmistress
Kasturba Gandhi
Balika Vidyalaya
Khuard, Balasore

KASTURABA GANDHI BALIKA VIDYALAYA, KHUARD, JALESWAR, BALASORE (ODISHA)

Quotation for supply of Mess Articles

1. Name & Address of the party/ firm : _____
2. Registration No. of the Firm : _____ Valid up to _____
3. Earnest Money deposited Rs _____ Vide Bank Draft No _____ dt _____

Specification for the supply of articles of Mess Items (Grocery)

The suppliers should go through the specification carefully before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, falling which the rates quoted will not be accepted. The suppliers should quote all the items in which minimum 25% of the quotation rates if approved will be eligible to receive the supply orders. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

PARTICULARS OF THE ITEMS:

SL NO	NAME OF THE ARTICLES & SPECIFICATIONS	QUANTITY	RATE			
			Unit price	Rate of Tax	Amount of Tax	Total
01	WHEAT FLOUR(CHAKKI ATTA)					
	GANESH	PER 05 KG PKT				
	ASHIRBAD	PER 05 KG PKT				
02	ARHAR DAL(Non Polish) Best quality	Per Quintal				
03	BUTA/CHANA DAL CLEANED (BIG SIZE)	Per quintal				
04	BIRI DAL GOOD QUALITY WITHOUT CHILKA	Per quintal				
05	MASUR DAL CLEANED	Per quintal				
06	MOONG DAL WITHOUT CHILKA CLEANED BEST QUALITY	Per quintal				
07	KABULI CHANA BADA DANA CLEANED	Per quintal				
08	MOTOR (PEAS) WHITE BIG SIZE CLEANED	Per quintal				

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09	Mustard seed cleaned white	Per kg				
	Mustard seed cleaned black	Per kg				
10	BESAN NO.1 MADE IN CHANA DAL					
	GANESH	Per quintal				
	RUCHI	Per quintal				
11	GROUND NUT SEED-BIG SIZE CLEANED	Per kg				
12	SUJI THICK QUALITY					
	GANESH	Per quintal				
	RUCHI	Per quintal				
13	SUGAR THICK QUALITY (CRYSTAL)	Per quintal				
14	CHUDA THIN SUPER FINE	Per kg				
15	CHILLY POWDER					
	BHARAT	Per kg				
	EVEREST	Per kg				
	MDH	Per kg				
16	GOTA JEERA CLEANED					
	BHARAT	Per kg				
	RUCHI	Per kg				
17	RED CHILLY WHOLE CLEANED	Per kg				
18	HALDI (TURMERIC POWDER) BEST QUALITY	Per kg				
19	DHANIA POWDER					
	BHARAT	Per kg				
	RUCHI	Per kg				
20	GARAM MASALA POWDER (RUCHI)	Per kg				
21	TEJ PATTI CLEANED	Per kg				
22	PANCH PHUTAN (RUCHI)	Per kg				
23	CHOLE MASALA					
	EVEREST	Per kg				
	RAMDEV	Per kg				
24	JEERA POWDER					
	EVEREST	Per kg				
	RUCHI	Per kg				

Nibedita Nayak
 Headmistress
 Kasturba Gandhi
 Balika Vidyalyaya
 Ward. Basasore