

## Checklist for District e-Governance Meeting

Name of the District :- Balasore

Date :- 21.08.2018

### 1. Monthly Reporting in 25 Point Parameter

Number of Tahasils	Implementation Status		Action taken/ to be taken
	Number of Tahasils entered data	Number of Tahasils not entered data	
1	2	3	4
12	12	0	

### 2. Internet Connectivity of Tahasil Office

Number of Tahasils	Status of 2 mbps MPLS Connectivity				Action taken/ to be taken
	Disconnected	Slow	Average	Good	
1	2	3	4	5	6
12	0	5	6	1	

### 3. Internet Connectivity of RI Office

Number of Tahasils	Number of RI Circle	Connectivity of RI Office		Action taken/ to be taken
		Number of RI's having Internet	Number of RI's not having Internet	
1	2	3	4	5
12	85	81	4	

Alternatively managing with hotspot (Airtel) & Jio Wifi

### 4. VPN Certificate

Number of Tahasils	Number of RI Circle	Status of VPN Certificate		Action taken/ to be taken
		VPN installed	VPN not installed	
1	2	3	4	5
12	85	36	49	

Defaulting Tahasildars were instructed to install VPN immediately

**5. IT Infrastructure of RI Offices**

Connectivity of RI Office				Action taken/ to be taken
Number of Tahasils	Number of RI Circle	Number of RI's having Laptop/ Computer	RI's not having Laptop/ Computer	
1	2	3	4	5
12	85	77	8	Tahasildar, Bhograi, Basta, Balasore, Remuna, Nilgiri, Soro & Bahanaga are instructed to supply Computers to RIs.

**6. Application Software Issues**

Implementation Status				Action taken/ to be taken
Findings any Software Issue (Yes/ No)	No. of Issues Flagged	No Issues Resolved	No Issues pending	
1	2	3	4	5
Yes	3	2	1	Tahasildar Nilgiri is directed to contact DIO, NIC, Balasore to solve the issue.

**7. Disposal of Mutation Cases**

No. of Tahasils	No. of cases instituted	No. of cases disposed	No. of cases pending	No. of cases exceeded ORTPS timeline	Action taken/ to be taken
1	2	3	4	5	6
12	837	490	8973	0	All Tahasildars are directed to dispose all pending cases within ORTPS timeline

**8. Disposal of 8-A cases**

Disposal of 8-A cases					Action taken/ to be taken
No. of Tahasils	No. of cases instituted	No. of cases disposed	No. of cases pending	No. of cases exceeded ORTPS timeline	
1	2	3	4	5	6
12	49	41	317	0	All Tahasildars are directed to dispose all pending cases within ORTPS timeline

9. Revenue Court Case Monitoring System (RCCMS)

Implementation Status				Suggestions, if any
Tahasil Office (Yes/ No)	Sub-Collector Office (Yes/ No)	ADM Office (Yes/ No)	Collector (Yes/ No)	
1	2	3	4	5
Yes	Yes	No	No	

10. Court Case Monitoring System (CCMS)


Implementation status		Suggestions, if any
Training made (Yes/No)	Implemented in all Office (Yes/No)	
1	2	3
Yes	Yes	

11. Bhunaksha

Implementation Status (Yes/No)	Suggestions, if any
1	2
No	Tahasildars are directed to implement Bhunaksha immediately.

12. Manual of Tahasil Account (Online Saltamami)

No. of RI circles	Total No. of Khatas	Total No. of entries in Khatas	Percentage of entries	Suggestions, if any
1	2	3	4	5
85	1226408	102272	8.33	RI's have been instructed to enter the Revenue data

  
 Additional District Magistrate,  
 Balasore