

Enquiry Particulars	
Department Name	RURAL DEVELOPMENT
Circle/Division	Project Director, District Water Management Agency, East Godavari District, Kakinada
Tender ID	341440
IFB No / Tender Notice Number	03/F2/9/EGS/DWMA/2017
Name of Project	Procurement of Desktop Computers under MGNREGS
Name of Work	Procurement of Desktop Computers under MGNREGS
Package number	N/A
Period of Completion/ Delivery Period (In Months)	N/A
Bidding Type	OPEN
Tender Category	PRODUCTS
Type of Product	Others
Currency Type	(INR)
Default Currency	Indian Rupee - INR
Estimated Contract Value	1300000.00
Evaluation Type	Item Wise
Evaluation Criteria	Based on Price
Consortium / Joint Venture	Not Applicable

Tender Dates	
Bid Document Download Start Date & Time	08/07/2020 05:00 PM
Bid Document Download End Date & Time	22/07/2020 05:00 PM
Bid Submission Closing Date & Time	23/07/2020 10:30 AM
Bid Validity Period (In Days)	90

Tender Inviting Authority Particulars	
Officer Inviting Bids	PROJECT DIRECTOR DWMA EG DISTRICT KAKINADA
Bid Opening Authority	PROJECT DIRECTOR DWMA EG DISTRICT KAKINADA
Address	O/o DWMA JALABHAVAN COLLECTORATE COMPOUND
Contact Details	9100970616
Email	egdwwa@rediffmail.com

Transaction Fee Details	
Transaction Fee Payable to 'APTS ' payable at Hyderabad.	The participating bidders have to pay a transaction fee of 0.03 % on the Total Cost + GST as applicable.

Bid Security Details		
Bid Security(INR)	Bid Security In Favour Of	Mode of Payment
Rs.50000.00	Online	Online Payment,Challan Generation,BG

Process Fee Details	
Process Fee	Process Fee Payable To
No Data Found. . .	

Decrypter List

Department User Name	Department Name	Phone Number	Email	Designation	Certificate serial No	Certificate Expiry
Syamala Maddipatla	RURAL DEVELOPMENT	9100970616	egdwma@rediffmail.com	Project director	2ff5cae	29/06/2021 03:02 PM
Syamala Maddipatla	RURAL DEVELOPMENT	9100973199	egdwma@rediffmail.com	Additional project director	2ff5cc2	29/06/2021 03:07 PM

Tender Documents

S.No	File Name	File Description	File Size (in Bytes)	Uploaded Date
1	Desktop Tender.pdf	Tender Notice	76544	04/07/2020 07:17 PM

Required Tender Documents Details

S.No	Documents Required from Contractor	Stage	Optional
1	EMD	COMMON	Mandatory
2	Transaction Fee Details	COMMON	Mandatory
3	Pancard	COMMON	Mandatory
4	Annual turnover The bidder should have a minimum average annual turnover of 10 times of the value of tender during financial years of 2017-18 2018-19 2019-20 Evidence of turnover should be supported by a certificate from Chartered Account	COMMON	Mandatory
5	Firm Registration Certificate	COMMON	Mandatory
6	IT license	COMMON	Mandatory
7	IT Certificate of the manufacturer	COMMON	Mandatory
8	The bidders should submit authorization letter from the Manufacturer Stockiest for quoted IT related items Desktop Computers Laptops Software Hardware Products If the authorization letter is issued by the stockiest then authorization of stockiest from the manufacturer also should be submitted in support	COMMON	Mandatory
9	Litigation History Statement	COMMON	Mandatory
10	Qualification Certificate of Key Personnel	COMMON	Mandatory
11	The firm should have experience in the supply of the Desktop Computers to the Government Agencies	COMMON	Mandatory
12	Any other documents required as per tender document	COMMON	Mandatory

General Terms and Conditions / Eligibility

General Terms and Conditions / Eligibility

OFFICER INVITING BIDS: Project Director, DWMA, East Godavari District, Kakinada. Bids are invited on the e-procurement platform for the above work from the Contractors/Contracting firms registered with Government of Andhra Pradesh. The details of Tender conditions and terms can be downloaded from the electronic procurement platform of Government of Andhra Pradesh i.e., www.eprocurement.gov.in approximate Estimate Contract Value of work: Rs.13,00,000/-.

Contractor would be required to register on the e-procurement market place www.eprocurement.ap.gov.in and submit their bids online. The department will not accept any bid submitted in the paper form. EMD to be paid by way of Rs.50,000/-online payment Net banking/RTGS/NEFT from registered bank accounts. Online proof of payment towards E.M.D may be uploaded with the bids and originals must be submitted to the Project Director, DWMA, East Godavari District, Kakinada through register post/courier so as to reach before the date of opening of price bid.

- 1)The consignment shall be accepted only after satisfying with the quality.
- 2)EMD of Rs.50,000/- (Rupees Fifty Thousands Only) to be remitted through online payment shall be enclosed to the Tender.
- 3) Disputes arriving if any, out of these Tender Conditions shall be referred to the Joint Collector/Chairman, DPC, East Godavari whose decision shall be final.
- 4)The Firms shall supply the total quantity of the Desktop Computers to this Office within a period of 30 (Thirty) days from the date of supply order issued.
- 5) Payment will be made as follows : a)75% of the total cost shall be paid after supply of the goods in good condition, at the specified place as directed by the undersigned. b)Remaining 25% will be paid after quality control check. c)The amount will not be paid if the goods are damaged or poor quality or not supplied as per the sample submitted at the time of tenders.
- 6) 2% of products supplied shall be tested for the quality standards in any of the Government Testing Labs.
- 7) The undersigned reserves the right to add, delete, modify any condition in the tender before the opening of the tenders.
- 8) The undersigned reserves the right to accept or reject a tender or all tenders without notice and without assigning any reasons thereof.
- 9) The Joint Collector-1/Chairman, DPC, East Godavari reserves the right to negotiate and finalize the rates for supply of items mentioned in the tender items and allocate the work order among the tenders and also distribute the work among more than one tenderer as deemed fit to ensure quality and timely supply of the tools.
- 10) If the tenderer fails to supply the items within the stipulated time, the work will be entrusted to the other agencies and extra cost in doing so shall be borne by the tenderer. In such cases, the EMD paid by the tenderer shall not be returned.
- 11) The tenderer is solely responsible to receive any sort of communication from this office.
- 12) The rates to be quoted includes all taxes an applicable and also loading and unloading and transportation charges and to be delivered at the specified places.
- 13) The rates finalized will be in force for a period of 1 year.
- 14) The material shall be supplied within 30(Thirty) days from the date of placing order and failing which the work order will be automatically cancelled and no refund of EMD and action will be taken for recovery of expenditure incurred towards tender charges etc.
- 15) Any default noticed with regard to quality of the goods supplied, shall be liable for penal action. Penalty will be imposed in case the firm fails to deliver the product within the time as accepted in the agreements. A penalty of Rs.10,000/- per day will be imposed on the delay in supply of the product to the District Head Quarters. In case of non adherence of the of the quality standards, the department will be reject the supplies and the firm will be recommended for black listed for 3 years.
- 16) The Government Rules in Force shall apply.
- 17) The undersigned reserves the right for any addition, deletion or cancellation of tender without giving any prior notice.
- 18)If the department finds that the services of the firm/organization is not correct quality as ordered for or not according to the terms and conditions given by department or otherwise not satisfactory owing to any reasons, the Joint Collector / Chairman, DPC shall be the sole judge and the Joint Collector / Chairman, DPC will be entitled to refuse the material and cancel the contract.
- 19)Last date for receipt of tender forms 22.07.2020 @ 5.00 Pm. Tenders will be closed on 23.07.2020@ 10.30 Am.
- 20)Payment shall be made only after receipt of items in quality/good condition as per the specifications.
- 21)No piecemeal supply of product shall be entertained.
- 22)The L1 tenderer shall invariably submit sample product at the time of finalization of tenders by the Authorities, Joint Collector/Chairman, DPC, East Godavari District on 22.07.2020 otherwise the tender will be cancelled.
- 23)The firm should have experience in the supply of the Computers to the Government Agencies.
- 24)State level Government Agencies/Societies headed by the Government Officials shall also eligible to Participating in Tender process.
- 25) The Firm should not have been black listed.
- 26)The firm should upload GST Registration copy under GST Act 2017.
- 27)The firm should upload PAN card and Latest ITR 2019-20. a) Annual turnover : The bidder should have a minimum average annual turnover of 10 times of the value of tender during financial years of 2017-18,2018-19 & 2019-20. Evidence of turnover should be supported by a certificate from Chartered Account. b) The bidders should submit authorization letter from the Manufacturer /Stockiest for quoted IT related items i.e.,1)Desktop Computers,2) Laptops, 3) Software & Hardware Products. If the authorization letter is issued by the stockiest then authorization of stockiest from the manufacturer also should be submitted in support. c) The bidder also should

submit the IT certificate of the manufacturer for the above product related items. d) The Bidder also should submit his IT License copy. e) EMD. f) Transaction Fee Details. g) Qualification Certificate of key personnel. h) The bidders should submit Firm Registration Certificate. i) The agency shall be reputed original manufacturers or franchise and should be register with any state government and central government. j) Taxes, if any, will be deducted from the bill amount and paid to the concerned department as per the Govt. Rules at source. k) Partial Delivery will not be accepted. (l) If the purchase order awarded firm fails to supply the material within the stipulated time, the work order will stand cancelled automatically. (m) The defective product or damages occurred due to defective packing while in transit and any deviation in Operating System (Original), configuration, shall be replaced immediately at their own cost by the supplying unit on receipt of complaints from the Project Director, DWMA, East Godavari. (n) Availability of service Centres : Bidder must have Service Centre In the District of each Consignee's Location and must have Dedicated toll Free Telephone No. for Service Support. (o) Timely Servicing/rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within time limit specified. If the Seller fails to complete service / rectification within defined time limit, a penalty of defined %0.5 of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security. 28) The Escalation Matrix For Service Support : Bidder /OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

General Technical Terms and Conditions (Procedure)

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- 11) The tenderer is solely responsible to receive any sort of communication from this office.
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- 23) The firm should have experience in the supply of the Computers to the Government Agencies.
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submit the IT certificate of the manufacturer for the above product related items. d) The Bidder also should submit his IT License copy. e) EMD. f) Transaction Fee Details. g) Qualification Certificate of key personnel. h) The bidders should submit Firm Registration Certificate. i)The agency shall be reputed original manufacturers or franchise and should be register with any state government and central government. j)Taxes, if any, will be deducted from the bill amount and paid to the concerned department as per the Govt. Rules at source. k) Partial Delivery will not be accepted. (l) If the purchase order awarded firm fails to supply the material with in the stipulated time, the work order will stands cancelled automatically. (m) The defective product or damages occurred due to defective packing while in transit and any deviation in Operating System (Original), configuration, shall be replaced immediately at their own cost by the supplying unit on receipt of complaints from the Project Director, DWMA, East Godavari. (n)Availability of service Centres : Bidder must have Service Centre In the District of each Consignee's Location and must have Dedicated toll Free Telephone No. for Service Support. (o) Timely Servicing/rectification of defects during warrantee period: After having been notified of the defects / service requirement during warrantee period, Seller has to complete the required Service / Rectification within time limit specified. If the Seller fails to complete service / rectification with defined time limit, a penalty of defined %0.5 of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security. 28) The Escalation Matrix For Service Support : Bidder /OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

Legal Terms & Conditions

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Litigation History

Procedure for Bid Submission

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The bidder shall submit his response through Bid submission to the tender on eProcurement platform at www.apecurement.gov.in by following the procedure given below. The bidder would be required to register on the e-procurement market place <https://tender.apecurement.gov.in> and submit their bids online. Offline bids shall not be entertained by the Tender Inviting Authority for the tenders published in e-procurement platform.

The bidders shall submit their eligibility and qualification details, Technical bid, Financial bid etc., in the online standard formats displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids and other certificate/documents in the eProcurement web site. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.

The Bidder shall also ensure prior to Final Bid submission that the Encryption certificate present in the DSC Key token is the same as that mapped into his Profile page in the Eprocurement system. Service provider shall not be responsible for Non-submission of Bid in case there is a variance in the Encryption certificate between the Key token and the Uploaded certificate in the Bidders profile in the Eprocurement system.

Registration with eProcurement platform: For registration and online bid submission bidders may contact HELP DESK.

<https://tender.apecurement.gov.in>

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

For obtaining Digital Signature Certificate, you may please Contact:

You may please Contact Registration Authorities of any Certifying Authorities in India. The list of CAs are available by clicking the link <https://tender.apecurement.gov.in/digital-signature.html#>

3. Hard copies:

i) Vide ref. G.O.Ms.No.174, I&CAD dept dated:1-9-2008, submission of original hard copies of the uploaded scanned copies of Proof of online Payment (Remittance)/BG towards EMD by participating bidders to the tender inviting authority before the opening of the price bid is dispensed forthwith.

ii) All the bidders shall invariably upload the scanned copies of Proof of online Payment (Remittance)/BG in eProcurement system and this will be the primary requirement to consider the bid responsive.

iii) The department shall carry out the technical evaluation solely based on the uploaded certificates/documents, Proof of online Payment (Remittance)/BG towards EMD in the eProcurement system and open the price bids of the responsive bidders.

iv) The department will notify the successful bidder for submission of original hardcopies of all the uploaded documents Proof of online Payment (Remittance)/BG towards EMD prior to entering into agreement.

v) The successful bidder shall invariably furnish the original Proof of online Payment (Remittance)/BG towards EMD, Certificates/Documents of the uploaded scan copies to the Tender Inviting Authority before entering into agreement, either personally or through courier or post and the receipt of the same within the stipulated date shall be the responsibility of the successful bidder. The department will not take any responsibility for any delay in receipt/non-receipt of original Proof of online Payment (Remittance)/BG towards EMD, Certificates/Documents from the successful bidder before the stipulated time. On receipt of documents, the department shall ensure the genuinity of the Proof of online Payment

(Remittance)/BG towards EMD and all other certificates/documents uploaded by the bidder in eProcurement system. In support of the qualification criteria before concluding the agreement.

4. The GO. Ms. No. 174 -I&CAD dated: 1-9-2008

Deactivation of Bidders If any successful bidder fails to submit the original hard copies of uploaded certificates/documents, Proof of online Payment (Remittance)/BG towards EMD within stipulated time or if any variation is noticed between the uploaded documents and the hardcopies submitted by the bidder, as the successful bidder will be suspended from participating in the tenders on eProcurement platform for a period of 3 years. The eProcurement system would deactivate the user ID of such defaulting bidder based on the trigger/recommendation by the Tender Inviting Authority in the system. Besides this, the department shall invoke all processes of law including criminal prosecution of such defaulting bidder as an act of extreme deterrence to avoid delays in the tender process for execution of the development schemes taken up by the government. Other conditions as per tender document are applicable.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority a proof of Hardcopies submission to avoid any discrepancy.

5. Payment of EMD:

It is mandatory for all participant bidders to electronically pay EMD Online by utilizing the "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any bank and Direct Debit facility/Net Banking/NEFT payment modes through ICICI Bank and/or Axis Bank Payment Gateways to facilitate the transaction. This is in compliance as per G.O.Ms. 08 dated 08.05.2016. A GST of 18.00% + Bank charges on the transaction amount payable to APTS shall be applicable. In addition to this, Bidders can also pay the EMD through Download of PDF format of RTGS Challan for respective Payment gateway and pay the EMD through their Parent Bank account. Once the EMD is received by the EProcurement application, Bidders can automatically continue with their Bid Submission online.

IMPORTANT NOTE REGARDING EMD PAYMENT:

1. Bidders are encouraged to use only Net banking facility for payment of EMDs as far as possible for faster refunds in case of unsuccessful Bids for the Tender.

2. Bidders are advised not to use RTGS Challan downloads at the penultimate hour of Bid submission closing as any delay by their banker would not enable Bid submission on the platform. Please allow a minimum of 60 minutes for enabling "Continuation of Bid Submission" from the time the Pool Account receives credit of the EMD from the Bidder's Bank for both NEFT and RTGS Transfers. For RTGS Transfers, the Pool Account can get immediate credit whereas NEFT transfers would follow RBI Payment Cycle time.

3. Bidders are advised to pay EMD Online atleast T-1 or T-2 days before Bid submission closing date (T= Bid submission closing date) to avoid last minute delays and denials of successful Bid submission and to take care of any delays in Banking procedures.

Un Successful Bidder EMD Refund process: -

The bid is declared unsuccessful, under the following circumstances.

Bid submitted by the bidder is not the lowest bid.

Upon Finalization of the L1 Bid.

Technical Disqualification of the Bid in case of 2 cover system.

EMD paid but bid not submitted

EMD refund will be initiated by the Tender Inviting Authority directly and through Online only and through the same payment channels as EMD received by the Department. (RTGS / NEFT /Credit Card /Debit Card refund), within 30 days from the date of publishing the Decision / Result. However, Vupadhi /GoAP will not be held responsible for the delays occurring due to banking channels/procedures/processes of the respective vendor.

IMPORTANT NOTE REGARDING EMD REFUNDS:

Bidders are requested to use discretion in their choice of payment channel for remittance of EMD.

Time taken for Refunds under Ideal conditions:

1. Net Banking / NEFT / RTGS Challan: One (1) Banking Business Day from time of initiation of refund by Tender Inviting Authority subject to RTGS/NEFT timings of RBI.

2. Credit card/ Debit card: 7-10 working days from time of initiation of refund by the Tender Inviting Authority. However, this may be longer in case of certain bank cards. In case of delays, bidders are requested to contact the Card issuing Bank for faster resolution.

6. Payment of Transaction Fee:

It is mandatory for all the participant bidders from 1st January 2006 to electronically pay a Non-refundable Transaction fee to M/s. APTS , the service provider through "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any bank and Direct Debit facility/Net Banking of ICICI Bank, Axis Bank to facilitate the transaction. This is in compliance as per G.O.Ms. 13 dated 07.05.2006. A GST of 18.00% + Bank charges on the transaction amount payable to APTS shall be applicable.

7. Corpus Fund:

As per GO MS No.4 User departments shall collect 0.04% of ECV (estimated contract value) with a cap of Rs. 10,000 (Rupees ten thousand only) for all works with ECV upto Rs.50 Crores, and Rs. 25,000/- (Rupees twenty-five thousand only) for works with ECV above Rs.50 Crores, from successful bidders on eProcurement platform before entering into agreement / issue of purchase orders, towards eprocurement fund in favour of Managing Director, APTS . There shall not be any charge towards eProcurement fund in case of works, goods and services with ECV less than and upto Rs. 10 lakhs

8. Tender Document:

The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender Document and seek clarification if any from the Tender Inviting Authority. Any offline bid submission clause in the tender document could be neglected.

The bidder has to keep track of any changes by viewing the Addendum/Corrigenda issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Department calling for tenders shall not be responsible for any claims/problems arising out of this.

9. Bid Submission Acknowledgement:

The bidder shall complete all the processes and steps required for Bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the bidder. Users may also note that the bids for which an acknowledgement is not generated by the e-procurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to the Tender Inviting Authority for processing the bids. The Government of AP are not responsible for incomplete bid submission by users.

Stages

S.No	Stage Name	Evaluation Opening date	Dependent Stage Name
1	PQ Stage	23/07/2020 03:00 PM	
2	Commercial Stage	24/07/2020 04:00 PM	PQ Stage

Schedule Details

S.No	Schedule ID	Schedule Name
1	1	Procurement of Desktop Computers under MGNREGS