

Proceeding of the Meeting Regarding review of the Video Conference and Pre-Monsoon Preparedness held under the Chairmanship of Additional District Magistrate Kullu on 7th June 2018 at 04:00 PM in the Chamber of ADM Kullu.

List of Participants is at Annexure-A

At the outset of the meeting, Sh. Akshey Sood, Additional District Magistrate, Kullu – cum- CEO DDMA, Kullu welcomed all the DDMA members, SDMs and representatives of various stakeholder departments. As per the agenda the points of the Video Conference held under Chairmanship of ACS (Rev.) to the Government of H.P. on 4th June 2018 and Pre-Monsoon Preparedness meeting held under the Chairmanship of Deputy Commissioner –cum –Chairman DDMA Kullu held on 30th May 2018 were reviewed together and discussed as follows:

Agenda No. 1:

**The cleaning/ clearing of drains, channels, nallahs to ensure free flow of rain water
and**

Pre-monsoon de-siltation, clearing of water channels and removal of blockage and encroachments from the drainage systems and flood plains

- The CEO DDMA once again directed all the departments to undertake Pre-monsoon de-siltation, to carry out cleaning process of Nallahs and Culverts, removal of blockage and encroachments from the drainage systems and flood plains.
- **A Special Cleaning Drive was decided to be mandatory undertaken by all the stakeholders within district on 27th June 2018.**
- DPO was also directed to undertake cleaning drive with the panchayats under the campaign mode.
- All departments to send in report of the same with pictures to DEOC Kullu.

Action to be taken by: All departments

Agenda No. 2:

**Early Warning /Advisories by the IMD, CWC, Project Authorities and Alerting
people**

and

**Releases of water from reservoirs with proper warning sent to DEOC/ DPRO/
Panchayats**

- The officials of Hydro Power Projects were requested to put in place adequate arrangements of alerting public downstream to avoid loss due to sudden flow of water by the projects. They are to alert the population downstream on their own and keep the district administration in loop regards to the same. Secondly, vulnerable population to be shifted / evacuated wherever and whenever required.
- Signals should be clear and understandable by the public.
- The Power Projects are also to intimate the DPRO, Kullu and DEOC for sending out timely public alerts to avoid any undue incidents.

Action to be taken by: Hydro Power Projects/ DPO/ DPRO/DEOC

Agenda No. 3:

Identification of vulnerable areas

- The PWD, Forest, MC were requested to Identify landslide prone areas and vulnerable road stretches along the major roads and inlets within the district.
- They were also requested to deploy machinery at the Hotspots of landslides for the monsoon season for immediate clearing of roads in the event of blockades.
- The ADM Kullu also requested them to provide list of concerned incharge of JCB's at the Hotspots to the DEOC Kullu.

Action to be taken by: PWD/ Forest/ MC

Agenda No. 4:

Storage of essential items

and

Conduct of assessment and preliminary exercise regarding stocking of essential commodities and ensuring existence of sufficient stock

- The CEO-DDMA Kullu directed all the departments to check on the availability of their departmental stocks required for the Monsoon season to overcome emergencies, especially the medical and F&CS departments.
- All departments to have their machinery in working order to make available for the emergencies during the monsoon season.
- As per ACS (Rev.) letter, all departments were directed to have pre- contracts for relief items as per provision of DM Act 2005, in keeping with the district requirements and their previous learnings in the monsoon season:

Action to be taken by: All departments

Agenda No. 5:

**Constitution of Relief and Rescue Teams
and**

Updation of resource inventory and formation of Quick Response Teams (QRTs)

- All the departments were directed to have their response teams prepared for the upcoming monsoon season and keep them in alert position, to meet with the emergencies as per their departmental Standard Operating Procedures (SOP's).
- The stakeholder departments were also directed to check their equipment inventories for their proper functioning and immediate availability.

Action to be taken by: All departments

Agenda No. 6:

**Coordination with Army and Paramilitary forces
and**

**Use of services of trained forest guards/local volunteers for critical situations
during monsoon season**

- The officers were informed by the CEO DDMA Kullu that District Administration is already in liaison with Paramilitary forces of ITBP, Babeli and SSB, Shamshi, District Kullu for emergency situation.
- SDM Manali was directed to be touch with BRO Aloe and ITBP, Babeli for assistance during monsoon season and SDM Banjar was to get in touch with SSB Shamshi.
- Contact number of NDRF Bathinda and Nurpur is also updated at EOC Kullu.
- They were also directed to make use of volunteer service of the NYKS and Red Cross wherever required for support of emergencies during monsoon season.

Action to be taken by: DDMA / All departments

Agenda No. 7:

**Familiarization with Hazard Risk & Vulnerability Analyses (HRVA) and
DDMP's of Districts**

- The officers were informed that DDMP 2017 is already disseminated to all departments for familiarizing them with the HRVA of the district which includes the response plan and Emergency Support Functions (ESF's) related to stakeholder departments for performing their respective roles within district during emergencies.
- All departments were directed to go over the DDMP 2017 and their respective departmental plans along with ESF's for the district to collectively meet emergencies within district Kullu.

Action to be taken by: All departments

Agenda No. 8:

Functioning of EOC's

and

Proper coordination and sharing information of incidents, damage and loss immediately to DEOC Control room at DC Office Kullu through disaster emergency toll free number 1077 and Sub Divisional Magistrates Offices, through the Liaison Officers and Nodal officers of the departments and the grassroot functionaries.

- The DSP Kullu was informed about the request of the ACS (Rev.) regarding the deployment of a police personal with VHF set in the EOC. He was informed that the letter has already been sent to SP Kullu regarding the same for necessary action.
- CEO DDMA Kullu also directed all departmental officers to direct the grassroot functionaries to providing the information related to any disaster incident immediately to the Toll free No. 1077 for effective response.
- They were also requested that the departments which have not sent in the details of the Liaison Officers and Nodal officers to immediately provide the same to DEOC Kullu for proper coordination.

Action to be taken by: DEOC/ All departments

Agenda No. 9:

Repair / Restoration and Preventive Measures

- PWD department was directed to ensure availability of temporary bridges and pre-position them suitably.
- I&PH department to take up repair and restoration along with providing safe drinking water to prevent outbreak of any water borne diseases and undertake regular cleaning of water resources.
- Forest and MC to make sure that dangerous trees be removed wherever required after observing all codal formalities.
- Electricity department to check on lose wires and repair them.
- All departments undertaking repair and restoration were directed to inform DPRO/ DEOC beforehand to provide information to public of the concerned areas.

Action to be taken by: PWD/ I&PH/ Forest/ MC/ Electricity/ DPRO/ DEOC

Agenda No. 10:

Do's and Don'ts

- The departments were directed to send out advisories related to Do's and Don'ts of disasters on their departmental levels regarding floods/ flash floods, lightening, snake bites, electrocution, etc. for the public.
- Secondly, if any yatras or trips are being organised or planned within district, then they were requested to consider the IMD forecast for preventing any undue incidents during the monsoon season.
- The tourism department was directed to consider the IMD forecast for disseminating warnings to the trekkers and the tourist visiting the district.
- DPRO to disseminate the Do's and Don'ts of disasters during monsoon season both in print and electric media on regular basis and IMD alerts as well.

Action to be taken by: All departments

Agenda No. 11:

Memorandum of Damages and Losses and daily Reports of Damage and Loss

- All departments were directed to provide the daily damage and loss reports to the DEOC room timely for making daily reports of damage and loss in order to share the same with the State by the District EOC before 10:30 in the morning and 02:30 PM in the evening, duly signed by the concerned officers.
- All departments also to provide digital pictures of the disaster events for record both in soft and hard copy to the DEOC along with the report for compiling of the Memorandum of Damages and Losses.

Action to be taken by: All departments

Agenda No. 12:

Checking of School shelters and ensuring safe learning environment for students during pre-monsoon.

- The Deputy Director Higher and Elementary Education were directed to inspect the schools and to make sure for the safety of the students and to take all precautionary measures before the monsoon season.
- The CEO DDMA Kullu also directed them to declare the building unsafe if they feel it would likely be affected from rains during monsoon and inform the district Administration regarding the same.

Action to be taken by: Department of Higher and Elementary Education

Agenda No. 13:

Arrangements for Stray animals and related vector diseases during monsoon Season.

- The department of Animal Husbandry was directed by the Chair to make available the necessary veterinary medicines regards to the livestock within the district keeping with the upcoming monsoon.
- He was also directed to look into the stray animals for spread of any vector borne diseases through them during the monsoon season.

Action to be taken by: Department of Animal Husbandry

The meeting ended with the vote of thanks by Additional District Magistrate-cum-CEO DDMA Kullu to all the present members of DDMA, SDM's and participant's from various stakeholder departments attending the meeting.

(Akshey Sood)

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Endst No.:- 7042-66 /SK (DM) dated: 25-06-2018

A copy is forwarded to:

1. The Special Secretary (Rev-DM), to the Government of Himachal Pradesh, Shimla -2 for information, please.
2. DDMA members, SDM's and all concerned departments for information and necessary action, please.

(Akshey Sood)

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