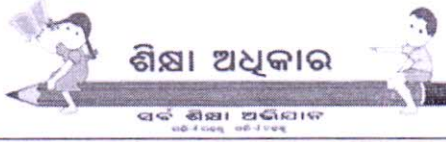




OFFICE OF THE HEADMASTER  
KASTURABA GANDHI BALIKA VIDYALAYA, MAIDALPUR  
BLOCK- PAPDAHANDI, DIST- NABARANGPUR, PIN- 764071



Celi- 9178370505 (HM)



E-mail: kgbvmaidapur123@rediffmail.com

Letter No. 103 /2018

Date: 28 / 11 /2018

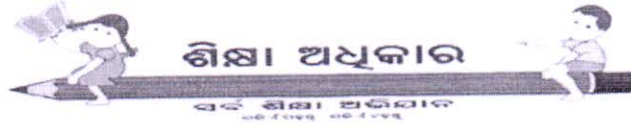
**TENDER CALL NOTICE**

Sealed tenders are invited from the registered / reputed firms who having valid PAN, GST registration for supply of Reading Writing Materials & Dress Materials to KGBV MAIDALPUR, Block-Papdahandi, Dist-Nabarangpur. Bids should be submitted in the envelope duly marked on the top “**Tender for supply of Reading Writing Materials & Dress Materials**” to the Headmistress, KGBV MAIDALPUR, Nabarangpur during office hours by 5.00 pm of Dt. 02.01.19. The bid document shall be opened at 10.00AM on Dt. 05.01.2019 in the office of the District Project Coordinator,RTE-SSA, Dist-Nabarangpur in the presence of the bidders or their authorized representatives. Any SMC member/ official staffs related to the KGBV not allowed to participate as a bidder in tender process invited at KGBV level. The KGBV purchase Committee reserves the right to accept or reject the tender in whole or in part without assigning any reason thereof. The terms and conditions for the tender can be downloaded from the official website <http://www.opepa.in> and [nabarangpur.nic.in](http://nabarangpur.nic.in).

Headmistress  
K.G.B.V MAIDALPUR  
Papadahandi, Nabarangpur  
Headmistress  
**Nodal Govt. U.P. School  
Maidalpur,Block-Papadahandi**

**KASTURBA GANDHI BALIKA VIDYALAYA MAIDALPUR, BLOCK-PAPADAHANDI.**

**DISTRICT: NABARANGPUR, ODISHA**



**Postal Address for Communication**

**Headmistress, KGBV Maidapur  
At / Po- Maidapur, Block-Papadahandi,  
Dist: Nabarangpur  
Pin- 764071, Odisha**

**Headmistress  
Nodal Govt. U.P. School  
Maidapur, Block-Papadahandi**

### TERMS & CONDITIONS

1. The applications must be sent through Registered Post/Speed Post only address to Headmistress, MAIDALPUR KGBV, At/po- Maidapur, Block-Papadahandi, Dist- Nabarangpur, Pin- 764071 on or before 02.01.2019 by 5.00 PM during the office working hours. Sending of quotations by hand and courier services is not allowed.
2. The tender has been invited under two bid system i.e Technical Bid and Financial Bid. The interested agencies/Firm/Suppliers are advised to submit two separate sealed envelopes super scribing " Technical bid for supply of \_\_\_\_\_ items for KGBV" and "Financial Bid for supply of \_\_\_\_\_ items for KGBV". Both sealed envelopes should be kept in a third envelope super scribing "Tender for Supply of \_\_\_\_\_ items for MAIDALPUR KGBV under Papadahandi Block, Dist-Nabarangpur.

**3. Particulars of the Materials as follows.**

Sl.No	Name of the Items	Quantity & Specification & Price Bid
1	Reading & writing Materials	As per Annex- A
2	Dress Materials	As per Annex- B

**4. The date and time schedule relating to tender are cited as under.**

Sl.No	Activity	Date and Time
1	Issue of tender document	29.11.2018 10.00AM
2	Last date & time for receipt of tender document	02.01.2018, 5.00PM
3	Opening of Technical Bid	05.01.2018, 11.00 AM
4	Opening of Financial Bid	05.01.2018, 11.30AM

**5. Following documents must be enclosed with the Technical Bid Application (Annx-C):-**

- a. GST Registration Certificate & Clearance.
- b. PAN card and recent income Tax Clearance certificate.
- c. Sample materials of each item must be produced as per our specification before the Committee at the time of opening of tender.
- d. Money Receipt of Rs. 200/- (Non-Refundable) towards cost of tender paper purchase.
- e. Demand draft of Rs.200/- (Non-Refundable) of any Nationalized Bank in favour of Headmistress & SMC Chairperson, KGBV MAIDALPUR at payable at Utkal Grameen Bank, Maidapur in case tender paper downloaded from web site.
- f. Demand Draft of any Nationalized Bank in favour of Headmistress & SMC Chairperson, KGBV MAIDALPUR as follows towards EMD which is refundable without interest. The bidders can apply for one or all items as per their convenient.

  
**Headmistress**  
**Nodal Govt. U.P. School**  
**Maidapur, Block-Papadahandi**

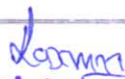
Sl.No	Name of the Items	EMD i.e 2% of estimated cost of goods
1	Reading & writing Materials	Rs.2000/-
2	Dress Materials	Rs.1000/-

All the above documents and sample items will be verified at the time of opening of tender, failing which tender application will be liable to rejected.

6. The financial bid will be opened only those tenderers whose technical bids are found in order. Conditional tender shall not be considered.
7. The approve sample of materials will be kept in the KGBV for verification during supply of items till expire of the agreement period.
8. Payment will be made by HM, KGBV after delivery of materials & obtaining no objection certificate from the Warden. The bills should be submitted in duplicate.
9. The agreement will be executed with the successful firm with the HM of KGBV on non-Judicial stamp paper worth Rs. 20/- only.
10. The rate against each item in the quotation form must be quoted clearly including VAT/ GST. Packing and transporting charges as per the **Prescribed Price Bid (Annex- A, B) only single rate is to be quoted for each items.**
11. Delivery will be made at the KGBV point within 07 days from receipt of supply order.
12. In the event of the tender being accepted the earnest money will be adjusted towards security deposit.
13. If the successful firm fails to execute the contract or withdraw the tender paper, the EMD of the firm will be forfeited.
14. The rate quoted by the contractor shall hold good up to completion of tender period. No amount amendment in the rate except increase/decrease in the rate of sales tax during the period of supplies will be accepted. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person of firm and the difference of price, if any, shall be deducted from the earnest money / security deposit and incase any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount.
15. In case, more than one tenderer quote the same lowest rate, all the tenderers who have quoted the same lowest rates shall be called for and decision will be taken by Purchase Committee / Tender Committee or through public lottery.



**Headmistress**  
**K.G.B.V. MAIDALPUR**  
**Papadahandi, Nabarangpur**



**Headmistress**  
**Nodal Govt. U.P. School**  
**Maidalpur, Block-Papadahandi**

