



## DISTRICT OFFICE: JHARSUGUDA

(G.P. SECTION)

No. 789 /Dt 12/11/2021

### QUOTATION NOTICE

Sealed quotations in plain paper along-with samples are hereby invited from the intending whole-sellers / suppliers, for supply of election materials for General Election to PRIs, 2022 as per the list enclosed herewith.

### TERMS AND CONDITION

1. The quotation should be delivered in a sealed cover through **Regd. Post / Speed Post** only to the District Panchayat Officer, Jharsuguda by **05:00 PM** on dt.**25.11.2021** along-with samples. The sample should be signed or stamped by the quotationer. The quotation will be opened at **11:30 AM** on dt.**26.11.2021** by the Chairman, Purchase committee in presence of the quotationers or their authorised agent in the Office Chamber of the District Panchayat Officer, Jharsuguda. The quotations received in other mode and beyond the scheduled time and date will not be entertained.
2. The election materials would be made available in the District Panchayat Office, Jharsuguda within **05 (five) days** from the date of issue of supply order, failing which security money will be forfeited.
3. The cost of materials should include cost of transportation (if any) and all taxes.
4. The earnest money of **Rs. 5,000.00 (Rupees five thousand)** only shall be deposited in Demand Draft in favour of the **District Panchayat Officer, Jharsuguda** payable at **Axis Bank, Sarbahal Branch, Jharsuguda** with the quotations. The quotation submitted without deposit of earnest money will not be accepted. The earnest money will be refunded to the quotationer after finalisation of quotation except whose quotation is accepted.
5. The approved quotationer will have to deposit **5 %** of the total cost of the election materials as security money.
6. The quotationer should submit their sale tax and income tax clearance certificates along-with quotations.
7. Any difference between the sample materials and material actually supplied will be liable for rejection or imposition of suitable penalty along-with forfeiture of security.



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8. If the supplier is unable to deliver the material in due time, 2% of the total bill of the suppliers will be deducted from the bill for the everyday of delay.
9. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reasons thereof.

  
Collector, Jharsuguda

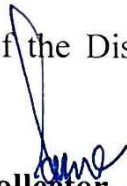
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Copy forwarded to the Sub-Collector, Jharsuguda / D.I.P.R.O, Jharsuguda / R.T.O, Jharsuguda / All Tahasildar / All B.D.O. / All Executive Officers of Municipality of Jharsuguda district with a request to publish in their notice boards for wide publicity.

Copy to D.I.O, N.I.C. for publication in the District website for information and necessary action by all concerned.

Copy to the Secretary, Co-operative Society, Jharsuguda / all local suppliers for information and necessary action.

Copy of the same is published in the notice board of the District Office, Jharsuguda.

  
Collector, Jharsuguda

Item Required for Booths		No. of Booth : 984	
Sl. No.	Name of Item	Per Booth	Total required
1	Full Scape Paper	4 pcs	3936
2	Pin	1 sml pkt	984
3	Sutuli	1 sml bndl	984
4	Sealing Wax	10 pcs	9840
5	Gum Paste	1 bot.	984
6	Match Box	1 no.	984
7	Carbon Paper	4 sheets	3936
8	Flexible Wire	1 pcs	984
9	Candle	2 pcs	1968
10	Pencil	3 nos.	1227
11	Ball Pen	3 nos.	1227
12	Ink Pad & Ink	2 nos.	818
13	Pusher	1 no.	409
14	Blade	1 no.	409
15	Cloth	1 mtr	409
16	Metal Rule to detach ballot paper	1 no.	409
17	Wet Sponge	2 nos.	818
18	LED Lamp	1 no.	409
19	Empty small pastic bottle	1 no.	409

Counting Material for each table			
Sl. No.	Name of Item	Per Table	Total required
1	Knife	1 no.	50
2	Pencil / Ball Point Pen	3 nos.	234
3	Full Scape Paper	4 pcs.	312
4	Paper Weight	10 nos.	500
5	Tray as per number of candidates	10 nos.	500
6	Rubber Band	1 pkt.	80
7	Water Sponge	2 nos.	100

Collector, Jharkhand  
12.11.2022