

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE CUM DISTRICT ELECTION OFFICER, CUTTACK

No 912

/ Dt. 19-11-2018

NOTICE INVITING TENDER

Sealed Tenders are invited from the intending reputed firms/ suppliers having valid CGST/OGST Clearance Certificate and requisite reputation to have worked with Govt. Department and Credibility for CCTV monitoring services during Simultaneous Technical Election-2019 for polling stations during polling hours on polling day and Strong room and Counting Centres during Election period. The selection of polling stations for CCTV monitoring surveillance will be finalized by District Election officer, Cuttack.

Tenders should be submitted in sealed cover superscribed "Tender for CCTV monitoring services". The envelope containing tender should be addressed to the District Magistrate cum District Election Officer & Collector, Collectorate, Cuttack, PIN-753002 on the top of the sealed envelope. Firm name & full address including Telephone number should be mentioned at the bottom of the left side of the envelope.

Tender should reach this office on or before 04/12/2018 by 5 P.M. through registered post/speed post or in the dropbox kept in Election section. No Tender will be received by hand or by any other means. The Tender received after the stipulated time & date will not be entertained. The Technical Bid and Financial Bid for CCTV monitoring services will be opened on 05/12/2018 at 11A.M. in the office chamber of the ADM(Revenue) by the Tender Committee and in the presence of the Bidders/ Authorized persons.

The detail information of the tender is enclosed.



**Collector & District Election Officer,
Cuttack.**

TENDER
For
CCTV Monitoring for
Simultaneous General Elections in Odisha 2019

District Election Officer, Collectorate,
Cuttack.

IMPORTANT INFORMATION

Important Information about the Tender-

Non-Refundable Tender Cost	Rs. 1000/- (Rupees One Thousand only) in cash or through Demand Draft from nationalized or scheduled bank, drawn in favour of the District Election Officer & Collector, Cuttack.
EMD	Rs. 10,000/- (Rupees Ten Thousand only) in the form of Demand Draft in favour of District Election Officer & Collector, Cuttack. The tender without EMD will be liable for rejection.
Last date for submission of Bids	04/12/2018 in the Office of DEO & Collector, Cuttack through Registered post and Speed post or in the drop box kept in Election Section. No other means will be acceptable.
Opening of Technical Bids	05/12/2018
Opening of Financial bids	05/12/2018

Sealed Tenders, under Two Bid Systems are invited for CCTV monitoring services during Simultaneous General Election-2019 for polling stations during polling hours on polling day and Strong room and Counting Centres during Election period. Bidder has to quote for the above activities with the various provisions of this TENDER document. The list of polling stations will be informed to the selected Bidder 07 (Seven) days before the Election Day.

The hiring rate chart per polling station for CCTVs and accessories including installation and service charge should be quoted inclusive of all taxes i.e. GST, Entry Tax etc. as per Govt. guidelines and rate should be valid for one year from the date of finalization of Tender. The rate of the article is negotiable.

The firm whose Tender will be accepted as final bidder shall have to execute an agreement with the DEO & Collector, Cuttack in non-judicial stamp paper worth Rs.10.00 (Rupees Ten only) within the three days of acceptance as final bidder for Hiring. The successful Bidder should be provide all accessories for CCTVs for installation before 07 (Seven) days of the polling day. Deviation if any shall resulted intel forfeiture of the SD to Govt. and action will be taken by the authority as per law.

The authority reserves all rights to accept or reject the tender without assigning any reason thereof.

Opening of Proposal

First the Technical Bid will be opened and if found that the bidder meets the eligibility criteria and has furnished all the supporting documents in the prescribed manner then the financial proposal shall be opened. The financial bid would be opened in presence of short listed bidders from Technical Bid evaluation. The Evaluation Committee or its authorized representative will open the tenders. Sequence of opening shall be as follows:

1. Technical Bid
2. Financial Bid

Evaluation of Technical Bids:

Technical Bid will be evaluated on the basis of the technical specification and the furnished documents as mentioned. Those qualified in the Technical Bid will be short listed for Financial Bid evaluation.

Evaluation of Financial Bids:

Financial Bids of those short listed Bidders will be opened. All other financial bids will be returned un-opened. The names of the bidder who have qualified in the Technical Bid and whose Financial Bid will be opened will be notified in the office Notice Board of the DEO & Collector by 27/11/2018.

Deciding Award of Contract:

Final selection of Bidder will be done based on financial Lower one rate and the contract will be awarded to the lowest quoted Bidder for each type of Technology (Technology wise).

11. The DEO office will provide the list of mobile phone facilities of the election officials (that of the Presiding Officer / PO Officer), in an excel/CSV format, to the bidder, a few hours before the start of the election process for communication purposes.
12. The video and audio should be recorded at each polling centre. The bidder should deploy the necessary resources on the days of polling in each Polling Centre to store the video and audio data.
13. The bidder shall provide the sufficient storage for store the whole poll day event.
14. **In case of any disruption due to power supply, the adequate power backup system should be installed to record the polling activity without get hampered.**
15. Number of Days required for recording at each location: 1 day [References to Day means 24 hours or part thereof]