



भारत सरकार

लक्षद्वीप प्रशासन

(Directorate of Social Welfare & Tribal Affairs)

(सामाजिक कल्याण और जनजातीय मामले के निदेशालय)

Kavaratti (कवरत्ती) – 682 555

F. No. 14/02/2018-SWTA/

Dated: 27/06/2019

Employment Notice

The Director, Department of Social Welfare & Tribal Affairs Union Territory of Lakshadweep Kavaratti invites applications from the qualified candidates for the post of State Coordinator (UDID) on contract basis. The appointment shall be initially for six months and extendable upto three years. The Department of Empowerment of Persons with Disabilities (DEPwD) can terminate the service of State Coordinator without any notice. The State Coordinator Should be proficient in English and the regional language of the State/UT concerned.

1. Name of the post : State Coordinator.(UDID)
2. No. of post : 1 (One)
3. Age : Upper Age limit 35 years.
4. Qualification : (i) Graduation with diploma/certificate/course in computer Science/IT from a recognized institution.

OR

Bachelor of Computer Education

(ii) Weightage shall be given to the candidates having experience of working in information technology/computer in a reputed firm/company.

5. Salary/ Monthly } : Rs. 50,000.00/-fixed.
Consolidated }

6. Method of recruitment: A walk-in-interview and Test on computer will be carried out.

The marks of the Interview/Test will be as follows.

- (a) 50% academic mark.
- (b) 30% Computer Test.
- (c) 20% Walk in Interview.

Special Conditions:-

[Handwritten Signature]
27/6/19

Cont.....

*Pls upload
by
27/19.*

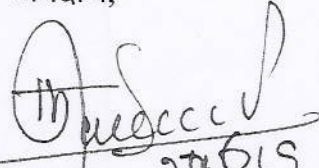
Candidates selected by the department for the above post on contract basis shall execute an agreement with the department before joining.

Application in plain paper with attested copies of Certificates for proof of age, caste and Educational Qualification etc.. should be addressed to the Director, Social Welfare & Tribal Affairs, Room No.4 (Science & Technology Building) Kavaratti so as to reach on or before 19th July,2019 at 6 PM. Application received without attested copies of certificates, proof of age and educational qualification, and received after due date and time will not be entertained.

Duties and responsibilities of State Coordinators

- (i) Coordination with all concerned departments of the State and the Project Management Unit of UDID project in the Department in implementation of project.
- (ii) Monitoring of project process, maintain project schedule and resolve problems arising out implementation of the project in the State.
- (iii) Preparation of project Status report by collection and analyzing data/ information from each village/block/district in the State and submit the same to the Principal Secretary (Social Welfare Department)/ officers-in-charge of UDID project in the State and copy to the Department (DEPwDs)
- (iv) To assist State Government in conducting camps for enrolment/assessment of PwDs wherever organized with due support from the District Administration.
- (v) Escalate any major issues in the project roll-out to Nodal Authorities/officer-in-charge at the State level and Centre.
- (vi) Any other duties/responsibilities assigned to him/her by the concerned State in implementation of UDID project.
- (vii) The State Coordinator will report to the Principal Secretary of the Sate dealing with Social Justice/ Disabilities. His/ Her appointment will be on full time basis (100% involvement).
- (viii) The Principal Secretary of the State/UT dealing with Social Welfare/ disabilities will provide logistic support to the State Coordinator.

भवदीय,


(टी.कासिम) 27/6/19

निदेशक(सामाजिक कल्याण एवं जनजातीय मामले)

दिव्यगों के राज्य आयुक्त

- Copy to: 1.PA to Hon'ble Administrator/ Secretary (SWTA)/DEPwD Delhi for kind information.
2. NIC/IPR for vide publicity.
3. DCs/SDOs in all Islands/Notice Board.