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12/6/19

**GOVT. OF INDIA
LAKSHADWEEP ADMINISTRATION
DEPARTMENT OF EDUCATION (DP)
KAVARATTI – 682555**

F.No.228/1/2019-Edn (DP)

Dated:11/06/2019

E-TENDER NOTICE

The Department of Education (DP) invites competitive E-Tender from Original Licensed Travel Agencies/ Bus owners for hiring buses for conducting Educational Tour for 8th passed and 11th completed students (2018-19 academic year) of Schools of Lakshadweep as detailed below:

1.	Name of bidd	:	Hiring buses for conducting educational tour for 8 th passed and 11 th completed students in the academic year 2018-2019.
2.	Tender Fee/ Cost of Tender Form	:	Rs.500/-
3.	EMD for bidding	:	Rs.5,00,000/-
4.	Bid Document available for downloading up to	:	12.06.2019, 11:30 am
5.	Last date & Time for submission of Bid	:	01.07.2019, 11:30 am
6.	Opening of the Bid	:	01.07.2019, 03.30 pm

The required EMD for bidding for Rs.5,00,000/- and cost of tender form fee of Rs.500/- (non refundable) has to be credited to SB Account No.9950-22000-18653 (Syndicate Bank, Kavaratti IFSC code SYNB 0009950 MICR code 682025101) Joint Account of Education Officer and President Cum Chief Counsellor, District Panchayat through RTGS/NEFT separately and copy of counterfoil of remittance slip along with UTR No. has to be uploaded in the e-tendering website well in advance due date and time.

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Tender notice, forms containing terms and conditions can be freely downloaded from the website www.lakshadweep.gov.in for viewing purpose only. The URL of the e-tender portal is <https://www.tenderwizard.com/UTL>. Bidders willing to participate in the tender shall visit the e-tender website www.tenderwizard.com/UTL for participation by clicking "Register Me" option in order to obtain User ID & Password first.

The tender documents are required to be submitted through e-mode will be considered as valid only if quotations submitted to confirm the requirements contained in this quotation and all other required documents are uploaded and submitted. The intending bidders after obtaining User ID and Password are required to upload the scanned copies of particulars/documents mentioned in the Terms & Condition.

For any help/query please contact the representatives of the Department through e-mail saoeducationdp@gmail.com or telephone 04896263835 and any help in processing of e-tender please contact E- Tender Help Desk e-mail (varun.b@etenderwizard.com / harishkumar.kb@etenderwizard.com / jaleel.kk@antaressystems.com or Telephone 080-40482000, Mobile No. 09686115318/ 09945469883/ 9605557738).


(K.K.Hidayathulla)

Senior Administrative Officer

1. Keonics, e tender help desk, No 24, 3rd Stage,4th Block Sudha Complex, Basaveshwara Nagar, Bangalore -560079 for uploading in www.tenderwizard.com/UTL
2. The SIO, NIC for uploading in Lakshadweep website.
3. All Head of Office at Kavaratti and Lakshadweep Office, Kochi to display in their Notice Board.

TERMS AND CONDITIONS

1. Detail of the Bus/Buses required for hiring and route is furnished in **Annexure A & B**
2. The format for quoting the rate by the bidder is enclosed as **Annexure – C** (Soft copy). No tender will be accepted without this format.
3. Bidders who are willing to download the Tender Schedules from the website www.tenderwizard.com/UTL should remit the **cost of Tender form of Rs.500/- (Non-refundable)** to **Account No.9950-22000-18653 (Syndicate Bank, Kavaratti IFSC code SYNB 0009950 MICR code 682025101)** Joint Account of Education Officer and President Cum Chief Counsellor, District Panchayat through RTGS/NEFT separately and **copy of counterfoil of remittance slip along with UTR No. has to be uploaded in the e-tendering website well in advance due date and time.**
4. All pages to be uploaded in PDF format shall be signed by the bidder himself or by his authorized representative with common seal/stamp of firm/company. In case of partnership firm true copy of certificate of Partnership Deed and in the case of Limited Companies, Memorandum of Articles of Association, as the case may be should be enclosed. The Power of Attorney with proper authentication of the signatory who is signing the documents should also be enclosed.
5. Bids shall be opened in the presence of bidders or their authorized representatives, whoever may present at the place, date & time of bid opening as detailed below:

1.	Bid Document available for downloading up to	:	12.06.2019, 11:30 am
2.	Last date & Time for submission of Bid	:	01.07.2019, 11:30 am
3.	Opening of the Bid	:	01.07.2019, 03.30 pm
4.	Venue	:	Office of the Chief Executive Officer, District Panchayath, Kavaratti, island – 682555.

6. An amount of **Rs. 5,00,000/- (Rupees Five Lakh) only** should be remitted as **EMD** along with tender by **NEFT Challan to Account No.9950-22000-18653 (Syndicate Bank, Kavaratti IFSC code SYNB 0009950 MICR code 682025101)** Joint Account of Education Officer and President Cum Chief Counsellor,

District Panchayat through RTGS/NEFT separately and copy of counterfoil of remittance slip along with UTR No. has to be uploaded in the e-tendering website well in advance due date and time. **Tenders without EMD are liable to be rejected. EMD of bidder will be forfeited who fails to comply with tender conditions or fails to supply the items for which he has made a bid.**

7. Successful bidder will have to submit 5% of contract value as performance guaranty/ Security Deposit in the form of an Account Payee Demand Draft, Fixed Deposit Receipt from a commercial bank or online payment to the **Account No.9950-22000-18653 (Syndicate Bank, Kavaratti IFSC code SYNB 0009950 MICR code 682025101)**. SD/ PG of the firm will be released after 6 months from the conduct of tour programme. SD/ PG of the firm who fails to comply with the clause of agreement will be forfeited.
8. Bidder/Firms who are participating in the tender need to attach an undertaking mentioning the adherence to all conditions of tender schedule and specifications of the buses based on the terms and conditions. Any discrepancy found any time during the conduct of tour/contractual period, the contract shall be cancelled and forfeiture of EMD/PG/SD.
9. The Tender invited for **Non AC video coach buses for 8th passed students (a) Full (45 seat capacity) (b) Mini bus (25 seat capacity)**. Rate is to be quoted separately for full bus and Mini bus. Also for **AC video coach buses for 11th completed students (a) Full (45 seat capacity) (b) Mini bus (25 seat capacity)**.
10. Bus rate is for **10 days** tour at mainland and inclusive of charges of taking students from wharf to lodge on the day of arrival at Kochi / Beypore from islands and lodge to wharf on the day of departure from Kochi / Beypore to concerned islands.
11. Itinerary of tour – 8th passed students – **Kerala, Karnataka and Tamil Nadu.**
12. **The maximum travelling distance for 8th passed students is approximately 4000 Km for 10 days.**
13. Itinerary of tour – 11th completed students – **Kerala, Tamil Nadu and Telengana (Hydrabad).**
14. **The maximum travelling distance for 11th completed students is approximately 5000 Km for 10 days.**

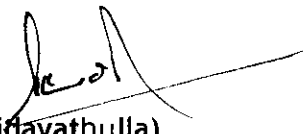
15. The bus operators are not eligible for any amount other than the amount quoted. Thus the amount quoted should include all taxes (including GST / Road Tax / Entry Toll etc. & parking fees, toll charges, State Entry Permit charges, Driver Bata etc.)
16. No increase in the quoted rate will be considered later, under any circumstances. The rate/amount and Tax should be specified separately in tender.
17. The contractor is liable to provide as many buses and operating persons as required by the authority. The exact schedule along with number of buses required will be intimated to the operator in due course. The contractor is liable to supply as many buses in accordance with the strength of the students.
18. The bus operator is required to produce registration Certificate, driving Licence of Drivers and Cleaners, Insurance Documents, Fitness certificate and other relevant documents or more whatever asked for. The bidder should provide list of Buses registered with his/her agency / company. At the time of evaluation due consideration will be given on the registered buses available with owner.
19. The advance payment per bus will not exceed 30% of the anticipated bus charges and payment subject to production of bank guarantee.
20. The successful bidder has to produce a bank guarantee equal to advance claimed in each case.
21. Route permit should be obtained by the contractor and not be allowed to alter at later stages by the Tour Manager or the Contractor. The amount for route permit/Road tax etc. will not be paid by the department. It should be born by the contractor himself.
22. If the contractor failed to operate the buses according to the requirement of the Department, the performance guarantee will be forfeited and other operators will be engaged at the risk and cost of the defaulted contractor.
23. The buses are to be operated according to the instructions of the Tour Manager.
24. Stamped receipt should be issued to the Education officer, District Panchayat, Kavaratti, U.T. of Lakshadweep for every payment for Rs.5.00 Lakhs and above.
25. The validity of the contract will be for one year from the date of issue of work order. Validity period could be further extended by 1 year on mutual agreement.

26. Claim for the payment should be submitted to the Education officer, Lakshadweep Administrative Office (Education wing), Willingdon Island, Kochi-3 in prescribed form.
27. The contract can be terminated by the Department of Education, District Panchayat, Kavaratti, U.T. of Lakshadweep at any time without assigning reasons.
28. The decision of President cum Chief Counsellor, District Panchayat, Kavaratti, U.T. of Lakshadweep shall be final in the matters connected with the contract of the Educational Tour.
29. Income tax will be deducted at the time of payment.
30. District Panchayat can accept the tender in part or whole, as its discretion.

Evaluation of Bid

The Tender Evaluation Committee (TEC) constituted by Hirer shall evaluate the Bids.

- (i) Selection of the bidder or L1 bidder would be based on the basis of lowest Rate quoted fulfilling the requirements.
- (ii) TEC have right to reject any incomplete bidd at the time of evaluation.
- (iii) The bidder shall provide the proof / brochure clearly indicating the capacity of the bidder to provide the buses as specified in the Terms and Conditions.
- (iv) TEC reserves all rights to ask the bidders to submit any missing documents or ask clarification on the documents already submitted by the bidders so as to avoid disqualifying any bidder due to meager negligence. But TEC shall exercise this right impartially, only if there is sufficient reasons to do so, to protect the interest of the Government.



(K.K. Hidayathulla)
Senior Administrative Officer

ANNEXURE -A

I. Detail of the Bus/Buses required for hiring and route for 8th Passed students.

Sl.No	Island	Strength including Escorts	Bus required	
			45 seated bus	25 seated bus
1	Agatti	113	2	1
2	Amini	134	3	
3	Androth	178	4	
5	Chetlat & Bitra	60	1	1
6	Kadmath	92	2	
7	Kalpeni	55	1	1
8	Kavaratti	169	4	
9	Kiltan	78	2	
10	Minicoy	114	2	1
11	Total	993	21	4

Route

THE PROPOSED DESTINATIONS & DURATION FOR 8 TH PASSED STUDENTS			
Tour party	Destination	Tour operator	Duration
8 th Passed students	Kerala, Karnataka (Mysore, Bangalore), Tamilnadu (Coimbatore, & Ooty).	Hiring private Bus	10 Days



(K.K.Hidayathulla)

Senior Administrative Officer

ANNEXURE -B

2. Detail of the Bus/Buses required for hiring and route for 11th completed students.

Sl.No	Island	Total	Bus required	
			45 seated	25 seated
1	Agatti	129	3	
2	Amini	130	3	
3	Androth	216	5	
4	Chetlat & Bitra	60	1	1
5	Kadmath	108	2	1
6	Kalpeni	69	1	1
7	Kavaratti	129	3	
8	Kiltan	70	2	
9	Minicoy	105	2	1
	Total	1016	22	4

Route

THE PROPOSED DESTINATIONS & DURATION FOR 11TH COMPLETED STUDENTS

Tour party	Destination	Tour operator	Duration
11 th Completed students	Kerala, Tamilnadu (Kodaikanal, Hogankkal Water fall at Darmapuri), Thelengana (Hydrabad)	Hiring Bus	10 Days


 (K.K.Hidayathulla)
 Senior Administrative Officer

ADMINISTRATION OF U.T. OF LAKSHADWEEP, DEPARTMENT OF EDUCATION (DP)

Annexure – C

Tender No : 1/4/2019-EDN (DP) DATED/04/2019

Name of Bidd :- Hiring of 45 Seated A/C and Non A/C Full Buses and 25 Seated A/C and Non A/C Mini Buses for conducting Educational Tour for 8th Passed and 11th Completed students.

FORMAT FOR QUOTING THE RATE BY THE BIDDER

Sl. No.		Items/ Particulars	Brand	Quantity	Rate for one bus			Grant Total
					Rate	GST	Other Taxes if any	
		a. 45 Seated A/C Buses						
		b. 25 seated Mini A/C Buses						
		c. 45 Seated Non A/C Buses						
1		d. 25 seated Mini Non A/C Buses						