



GOVT. OF INDIA
LAKSHADWEEP ADMINISTRATION
PRINCIPAL PAY & ACCOUNTS OFFICE
(PENSION/ GPF WING)

Kavaratti-682 555.

(Ph: 04896-262748, e-mail: paokavarathi@gmail.com)

F.No.PF-21/NPS/2016-PAO(Part.II) / 172

Dated: 7th March, 2019.

OFFICE MEMORANDUM

Sub:- PAOL- Maintenance of GPF A/Cs in respect of LMA account holders-
Regarding.


Ref:- Letter No.S-11022/01/183/MF.CGA/DAM/Discrepancies in A/cs/
2018-19/ 580 dtd.17.01.2019

Office of the Controller General of Accounts, M/o Finance, Dept. of Expenditure, New Delhi vide their letter dated.17.01.2019 observed that there should be no booking under 8009- Gp.D as all Group D officials have been switched over to Gp.C. Therefore, all DDOs under the UTL Administration are hereby directed to strictly adhere the following instructions.


1. The GPF Admission application with Nomination forms of all LMA account officials including Work Charged staff shall be forwarded to Accounts Officer (GPF), Principal Pay & Accounts Office, Kavaratti-682 555 for allotting the GPF Account number urgently.
2. The GPF account of all LMA A/c. officials including Work Charged staff under LPWD/Electricity etc., for the financial year 2018-19 shall be closed after allowing interest for the year 2018-19 and the Closing Balance as on 31st March, 2019 be intimated to the Accounts Officer (GPF) at the earliest. The Pass Book along with Ledger Extract for 3 years in respect of the concerned employees shall be forwarded to Accounts Officer (GPF), Principal Pay & Accounts Office, Kavaratti-682 555.
3. While preparing salary bill for the month of March, 2019 payable on 1.4.2019, the Head of Account for GPF-Others, i.e., 8009 01 101 01 01-Others be chosen in EIS/ PFMS/ Manual towards GPF recovery in respect of said officials.

Therefore, all DDOs/ Heads of Office are hereby directed to **furnish the required documents as mentioned in Sl.No.1 before 25th March, 2019** so as to prepare the March salary GPF schedule in the newly allotted GPF account.

(Contd...Pg.2)


27/3/2019

The DDOs/ Heads of Office should comply the above instructions in a time bound manner in order to adhere the CGA's direction. For avoiding delay, the duly filled GPF admission form (soft copy) may be sent to PAO's E-mail id paokavarathi@gmail.com.


21/3/2019
(R. SEENIVASAN, ICAS)
SECRETARY (PAY & ACCOUNTS)



To

All DDOs/ Heads of Office in islands/ mainland for immediate action.

Copy to:-

1. The Accounts Officer, Principal Pay & Accounts Office, Kavaratti/ JAOs in all islands/ mainland with a direction to not honour the salary bills of March, 2019 payable on 01.04.2019, if there is a booking under the Head of Account 8009-Gp.D.
2. The Accounts Officer, Secretariat, Kavaratti with a direction to stop further allotment of LMA Account with effect from the date of issue of this O.M.

FIRST SCHEDULES
[Rule 5 (3)]
FORM OF GPF NOMINATION

I, _____ hereby nominate the person(s) mentioned below who is / are member (s)/non-member(s) of my family as defined in Rule 2 of the General Provident Fund (Central Services) Rules, 1960, to receive the amount that may stand to my credit in the fund as indicated below, in the event of my death before that amount has become payable or having become payable has not paid.

Name and full address of the nominee(s)	Relationship with the Subscriber	Age of the nominee(s)	Share payable to each nominee	Contingencies on the happening of which the nomination will become invalid	Name, address and relationship of the person(s) if any to whom the right of nominee shall pass in the event of his/her predeceasing the subscriber	In the nominee is not a member of the family as provided in Rule 2 indicate the reasons.
1	2	3	4	5	6	7

Dated this _____

Two Witnesses to Signature

1. Name and Address: _____
2. Name and Address: _____

Signature of the Applicant

Designation _____
 Section / Branch _____

Space for use by the Head of Office/Pay and Accounts Office

Designation _____
 Signature of Head of Office / Pay and Accounts Office _____

Nomination by Shri/Smt /Kumari _____
 Date of receipt of nomination _____

Designation _____
 Date _____

APPLICATION FOR ADMISSION TO THE GENERAL PROVIDENT FUND (To be submitted in duplicate)

Name of applicant	Official Designation	Office to which attached if on deputation date parent depart. Govt.	Service to which the applicant belongs	Whether the applicants service pensionable or not	Whether the applicant temporary give the date of commencement of service	Rate of enrolments in mensum	Rate of subscription per mensum	If subscriber to any other fund the name of such funds	Whether the applicant has family or not	Account No; be allotted by the Office	Date of birth	Remarks

A Form of nomination in the prescribed form, duly filled is enclosed.

Date :
Station :

Certified that the date of birth and date of commencement of service have been verified with reference to the records maintained in this office.

Signature of applicant.

Signature of Head of Office with seal.