



Tel : 04896-263119
Fax : 04896-26219
E-mail : lachajiji@gmail.com
Website : www.Lakshadweephajcommittee.com
HCol : www.hajcommittee.gov.in
MEA : http://hajmea.nic.in/haj



Haj-2019, MOST URGENT/ TIME BOUND

GOVT. OF INDIA
LAKSHADWEEP ADMINISTRATION
General Section - Secretariat
(Haj Cell)
Kavaratti Island – 682 555

F.No. 06/01/2015-Haj

Dated: 31.12.2018

Circular

Sub: Training of Trainers' Programme for Haj 1440 (H)-2019 (CE)

Lakshadweep State Haj Committee has proposed to nominate qualified hands for two days training of Trainers programme for Haj-2019 to be conducted by Haj Committee of India (HCol) at Haj House, Mumbai on 28th and 29th January 2019

2. The interested applicants should fill-up the application **online** which is available on website www.hajcommittee.gov.in. The last date for filling online application is **10.01.2019**. The following are essential requirements for trainers.

1. Eligibility

- Should have performed Haj preferably during **last 5 years**.
- Must fully conversant with English/ Urdu/ Hindi Language;
- Must be fluent in the local/ regional language/ dialects;
- Must have thorough knowledge of logistics and rituals of Haj & Umrah;
- No criminal case should be pending against the Trainers in any Courts of law;
- Must be mentally and physically fit to impart training;
- Must be capable of addressing/ giving lectures to big gathering;
- Must be computer literate to receive/ transmit latest information/ messages through email.
- Age limit 58.

2. Desirable

- Having experience as A.H.O/ Haj Assistant/ Medical officer/ Khadim-ul-Hujjaj as they will have practical knowledge of logistic and rituals of haj;

3. Selection should be made on basis of merit, past performance and recent experience of Haj/ Umrah. Selected Trainers has to conduct training classes in all Islands to train intending pilgrims for Haj-2019. Willing candidates from among the Muslim male/ females Islanders working under Lakshadweep Administration may apply in online and submit hard copy of

[Handwritten signature]

[Handwritten notes: Favour, Dis app, 31/12/18]

the online filled application for in original duly completed in all respect to Haj Cell thorough the Department heads concerned and along with one additional recent passport size photo. While forwarding the application the department head may aware that the expenditure if any being TA/ DA to trainee for conducting training shall be met by the parent department, and also ensure that they are in position to spare time for imparting training. The application should be sent to the following address and reached this Office on or before **12.01.2019**

The Executive Officer
Haj Cell
Lakshadweep State Haj Commtee
Kavaratti-682555



(P KOYA)
EXECUTIVE OFFICER
LAKSHADWEEP STATE HAJ
COMMITTEE

Encl. As stated above

To

- EXECUTIVE OFFICER (HAJ)**
कार्यकारी अधिकारी (हज)
H. T. OF LAKSHADWEEP
यु. टी. ऑफ लक्षद्वीप
LAKSHADWEEP OFFICIAL WEBSITE
KAVARATTI-682555
- (1) DC/ SDO's of all concerned with request to give wide publicity.
 - ✓ (2) The Director (NIC) with request to put in the Lakshadweep official website.
 - (3) The Chairman of Lakshadweep State Haj Committee for kind information.
 - (4) All Departments Heads for kind information.