



सत्यमेव जयते

Administration of the
Union Territory of Lakshadweep
Department of Finance & Accounts
Secretariat, Kavaratti-682 555

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F.No.3/1/2009-F&A(1)/ 1700

Dated: 11.05.2018.

WORK ORDER

Sub: - Finance Department - Supply of Private four wheelers (**Non Air - Conditioned Mini vehicles**) for UTL Administration at Kavaratti - Work Order issued.

The rate quoted by Shri. Mujeeburaahman, Nambicham Kavaratti in response to Tender Notice F.No.3.1/2009-F&A(1)/3403 dated 14.08.2017 for supply of private four wheel "**Non Air-Conditioned Mini vehicles**" to the Departments under UTL Administration at Kavaratti has been accepted by the competent authority at the following rates.

Day means	Rate per day	Rate per additional Hour
9.15 Am. to 6.30.Pm.(Monday to Thursday)	Rs.899.00	Rs.139.00
8.15 Am. to 6.30.Pm.(Friday)		

Therefore, Shri. Mujeeburaahman, Nambicham Kavaratti is hereby directed to supply private four wheel **Non Air-Conditioned Mini vehicles** as and when necessity arises in the Departments under Lakshadweep Administration at Kavaratti as per the terms and conditions specified in the Tender Notice F.No.3.1/2009-F&A(1)/3403 dated 14.08.2017. The contract shall come into force with effect from 01.06.2018 and valid upto to 31.05.2019.

Shri. Mujeeburaahman, Nambicham Kavaratti (contractor) is liable to provide such number of vehicles as may be required by the Departmental heads under the UTL Administration from time to time. Needy Departments shall inform their requirements to the contractor at least a day in advance. Contractor may also keep a log book duly signed by the driver of the vehicle and the user department in order to submit it to the authority concerned along with monthly claims.

Violation of the terms and conditions stipulated in Annexure – A of the Tender Notice F.No.3.1/2009-F&A(1)/3403 dated 14.08.2017 issued by the Department of Finance & Accounts will tantamount to cancel the contract and forfeit the Performance Guarantee.

PTO→

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To file
15/5/18

[Handwritten Signature]

The Extension of contract period granted to Smt. Sainabi Mullachetta (former contractor) vide this office order F.No.3.1/2009-F&A (2)/3402 dated 14.08.2017 will be upto 31.05.2018 only.

Shri. Mujeeburahman, (Contractor) shall furnish the monthly details of vehicles provided to each Department/ Office in the following format to the Finance Department before 10th of every succeeding month.

MONTH:			YEAR:	
S.No.	Name of Office/ Department	Daily Rate Claimed	Over Time / Additional Hours Claimed	Total

This is issued with approval of Hon'ble Administrator, UTL vide diary No.260 Dated 10.02.2018.


[C. AZHAK NAVAZ]
ACCOUNTS OFFICER (SECRETARIAT)

To

Shri. Mujeeburahman, (Contractor)
Nambicham, Kavaratti,
(Mobile No. 9446027640)

Copies to:→

- 1) The PA to the Hon'ble Administrator, UTL for kind information.
- 2) The PA to the Secretary (Finance), UTL.
- 3) The PA to the Collector, UTL.
- 4) The PA to the Secretary (Printing & Stationery), UTL.
- 5) The PA to the Secretary (Environment & Forests), UTL.
- 6) The PA to the Secretary (Education), UTL.
- 7) The Departmental Heads at Kavaratti for strict compliance.
- 8) The Accounts Officers at Kavaratti
- 9) The Junior Accounts Officers at Kavaratti.
- 10) The Technical Director, NIC, Kavaratti with request to direct the concerned to upload this work Order at the appropriate place in Lakshadweep Administration's website.

The Departmental heads at Kavaratti who are in need of Private four wheel vehicles should take prior permission from the Secretary (Finance) through Department of Finance & Accounts as per rates fixed in this work order before hiring four wheelers from the contractor.


[C. AZHAK NAVAZ]
ACCOUNTS OFFICER (SECRETARIAT)

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