



District Disaster Management Authority, Chamba
Office of the Deputy Commissioner
CHAMBA, HIMACHAL PRADESH – 176310

Email Id: ddmachamba@gmail.com, Contact No.: 01899-226950



Proceedings of Monsoon Preparedness Meeting held on 7th June, 2021 at 12:00 Noon in virtual mode in the Video Conference Hall of DC Office Chamba under the Chairmanship of the Deputy Commissioner Chamba, Himachal Pradesh.

A preparedness meeting for impending Monsoon Season was convened on 7th June, 2021 under the chairmanship of Sh. D.C. Rana, Deputy Commissioner-Cum-Chairman, DDMA- Chamba. The representatives of the line department and other stakeholders were present virtually. The meeting was held to keep the concerned departments in readiness for the Monsoon Season, to take necessary steps to prevent damages, loss of human life and property and to ensure that normal life is restored without any loss of time.

Sh. Mukesh Repaswal ADC, District Chamba welcomed Deputy Commissioner and all participants. He emphasised that all line departments should take preventive measures from their past experience of Monsoon Season. In order to tackle impending Monsoon Season effectively and efficiently, the following directions were given by the Deputy Commissioner-Cum-Chairman, DDMA Chamba to the representatives as well as to the Heads of the departments.

The cleaning/clearing of drains, channels, nallahs to ensure free flow of rainwater: -

1. To ensure the cleaning/clearing of drains, channels, nallahs for free flow of rainwater. Special focus should be kept on the sites where construction is under progress.
2. The removal of blockage and encroachments from the drainage system in a campaign mode and the losses due to blockage of drains etc. will be viewed as the lack of preparedness.
3. The dumping sites shall be identified for the disposal of muck from construction sites so that debris can be dumped at designated dumping sites only.

Action by:- PWD, Jal Shakti, ULBs and BDOs

Early Warning/ Advisories by the IMD, CWC, Project Authorities and Alerting People:-

1. The DEOC shall regularly disseminate the warnings received from IMD and CWC personally to the concerned officers.

2. The concerned BDOs shall disseminate the information regarding Early Warning/ Advisories at Panchayat level issued by IMD, CWC & DEOC Chamba.
3. All the power project authorities shall make the arrangement of adequate systems of alerting the public downstream to avoid losses due to sudden release of water from Dam sites as per CWC guidelines.
4. The Deputy Commissioner observed that the information about disasters/damages was not being reported by the Patwaris and Panchayat Secretaries and took a very serious note of this. In future if it is found that any Patwari or Panchayat Secretary fails to inform of any disaster like event in their area, suitable action shall be initiated. SDMs and BDOs may take necessary steps for this and disseminate the 1077 number amongst all officers for immediate reporting. Further, all Patwaris and Secretaries shall be compulsorily stay at their place of posting.

Action by:- SDMs, BDOs, DEOC and Power Projects

Identification of Vulnerable Areas:-

1. The Sub-Divisions shall identify landslide prone areas, vulnerable road stretches, and adequate arrangements shall be made for clearing of roads in the event of blockades.
2. The Jal Shakti Vibhag shall identify the vulnerable water supply schemes & natural water resources and make sure that they all are cleaned before Monsoon and make sure chlorination may be done on time.
3. The HPSEBL department are directed to ensure the cutting, pruning of dry/dangerous trees near electricity lines with the help of forest department so that they don't create any type of hindrance in the form of road blockage/electricity disruption.

Action by:- Revenue, PWD, Jal Shakti and HPSEBL

Storage of Essential Items:-

1. The sufficient stock of essential medicine for water borne diseases shall be arranged before Monsoon Season.
2. Jal Shakti Vibhaag, PRIs and concerned departments shall ensure to clean all water tanks, water sources, paniharas, etc to prevent any incidence of water borne diseases.
3. Adequate arrangement shall be made for essential commodities like food grains, edible oils, salt extra, chlorine tablets for water sources etc. at strategic locations of the District.

Action by:- Health, Food & Civil Supply, Jal Shakti and BDOs

Constitution of Relief and Rescue Teams:-

1. The Commandant Home Guard shall be the nodal officer for rescue operations in the District.
2. The Home Guard Department is directed to constitute sub-division wise relief & rescue teams and be kept in ready position & share the same with the DEOC Chamba.

3. The department can also use the services of volunteers identified/trained at Panchayat level for any search & rescue operation. The Department may get the volunteers detail from DEOC Chamba.

Action by:- Revenue, Home Guard & Fire Department

Coordination with Army, NDRF and Power Projects:-

1. The DEOC is directed to liaisoning with power projects to identify the divers available with the power projects of Chamba so that we can use them in any emergent situation in the district.
2. To update the directory available with the DEOC within 3-4 days positively. Make sure the DEOC have updated contact numbers of Army, NDRF & Air Force along with their requisition forms and share the same with all concerned officers.

Action by:- DEOC, Power Projects

Functioning of DEOC: -

1. Police department is directed to conduct a mock drill in respect of VHF Sets/Satellite Phones in consultation with the district administration so that the functionality of the communication devices and equipments can be checked.
2. The DEOC shall also ensure that the recharge of the satellite phone is done on priority basis well in advance before the expiry date.

Action by:- Revenue & Police

Repair/Restoration and Preventive Measures:-

1. To ensure repair, restoration and maintenance of foot bridges, roads, paths, water supply lines, etc at strategic locations in the District before Monsoon.
2. The PO DRDA and the BDOs are directed to do evaluation of the damage & losses in their respective blocks during Monsoon Season and share the damage & loss report to the DEOC.
3. Estimates for relief works proposed to be executed should be prepared as per norms of assistance notified and proposals be submitted within next week by concerned agencies.

Action by:- HPSEBL, Jal Shakti, BDOs and concerned Departments

IEC Activities:-

1. IEC activities with regard to floods/flash floods, lightning, snake bites, electrocution, and water borne diseases shall be carried out in a continuous manner. The public shall be informed using electronic & print media.
2. The DEOC will share the IEC material on social media platforms on a regular basis and the DPRO shall take steps through local print and social media to create awareness

Action by:- DEOC and DPRO

Daily reports on damage and loss, use of online reporting tools, familiarization with DDMP of the District:-

1. All departments/officials are directed to share reports of damage & loss of human life and property with the DEOC (1077 TOLL FREE 24X7) without any delay.
2. The departments are directed to document all the major losses and keep pictures of the event and share the same to DEOC so that it can be included in the memorandum of district which is further submitted to the Govt. of Himachal Pradesh.
3. All departments are shall ensure to update the online portal of damage & loss report which is prepared by HPSDMA. The Username & Password of the same are already shared with the concerned departments.
4. All departments are directed to go through the documents "Govt. of HP, Standard Operating Procedure for Responding to Disasters- 2012", "DDMP of District Chamba", "Emergency Support Functions" & revised list of items & norms of assistance from State Disaster Response Fund (SDRF)/ National Disaster Response Fund (NDRF).

Action by:- All Departments

Preparation & Response measures keeping in view COVID-19 protocol:-

The advance steps must be taken for concurrent disaster such as lightening, landslide, flash flood, cloudburst, etc. Normal preparedness plan at local level must be modified keeping in view the requirement of COVID-19 and SDMs shall take appropriate measures for Monsoon Season and procure PPE Kits in advance especially for response agencies.

Action by:- All Departments

The meeting ended with a vote of thanks to and from the Chair.

(Mukesh Repaswal) IAS
Nodal Officer (DM)-cum-
Additional District Magistrate,
Chamba Distt. Chamba (HP)

Endst. No. DDMA/CBA/M.Minutes/2016-09 - 534

Date: 9th June, 2020

Copy is forwarded for information and necessary action:-

1. The Principal Secretary (Rev.) to the Govt. of HP for information please.
2. All the Head of Offices, District Chamba.

(Mukesh Repaswal) IAS
Nodal Officer (DM)-cum-
Additional District Magistrate,
Chamba Distt. Chamba (HP)