



TOURIST GUIDE TRAINING PROGRAMME
Department of Tourism

Chikkaballapura District
Zilladalitha Bhavana, Chikkaballapura-562101

2019-20

APPLICATION FORM

No.

(Write legibly in block letters in English. Incomplete applications will be rejected)

Application Fee: Rs.50/- Paid

Name of Candidate:		PP .Photo
Name of the Father:		
Name of the Mother:		
Gender:		
Qualification :		
Languages Known :	Read Write Speak KANNADA : <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> ENGLISH : <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> HINDI : <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Category:	SC <input type="checkbox"/> ST <input type="checkbox"/> OBC <input type="checkbox"/> GM <input type="checkbox"/>	
Permanent Address		
House No :		
Village :		
Taluk & District :		
Fee Paid Details:		
Challan Number and Date :		
Correspondence Address:		
Mobile No.:		
E-mail Address :		

Details of Qualifying Examinations Passed

a) 10th II PUC Degree Post Graduation

c) Branch / Subject.....

d) University/ Board.....

e) Month/Year of passing

Details of marks secured in the qualifying examination

Sl.No.	Course	Maximum Marks	Marks Obtained	%
1.	10 th STD			
2.	II PUC			
3.	Degree			
4.	Post Graduation			
5.	Others			

DECLARATION

I hereby solemnly and sincerely affirm that the statements made and the information furnished in the application form, as also in all enclosures thereto, submitted by me are true.

PlaceDate..... Signature of the Applicant.....

List of Documents enclosed (Please put a “ ” mark against each documents attached)

1. Copies of Certificates and Marks cards
2. Proof of Age (SSLC Marks Card/Birth Certificate)
3. Two Passport Size Photos
3. Any other documents (Specify)

FOR OFFICE USE ONLY

Admitted on:

Admission No.:

COURSE CO-ORDINATOR

Eligibility:

1. Qualification
 - a. SSLC qualified or Matriculation Passed
 - b. Fluency in Local language is essential.
 - c. Candidates should have knowledge and fluency in a English and Hindi language in terms of reading and speaking. Preference will be given to these candidates at the time of guides selection for training.
2. Candidates who wish to get admission in training programme and work as District Level Guides will have to submit their residence proof (Voter Identity Card/Ration Card)
3. The process of selection would be undertaken by the District Committee &Based on Eligibility Criteria.
4. Applicants shall submit their applications in the prescribed Proforma along with photocopies of all documents required as proof of their eligibility.
5. On the basis of merit, the qualifying applicants would be called for an open counselling and documents verification. The admission against available seats would be offered strictly on the basis of merit basis subject to fulfilment of all the prescribed eligibility conditions. The candidates shall present themselves in person to claim seat for training and shall report on the time and at the venue notified by Dept of Tourism, Chikkabalapur or the designated institute.
6. Duration and Training : 11 Days.
7. Field Training:
 - I. The field training would be given at Archaeological Survey of India (ASI) Protected Monuments which are open to tourists and would also include special practical training as well as visits to important landmarks, places of interest etc.
 - II. During the training course frequent group discussions shall be arranged to improve their interactive and relational abilities.
 - III. After the training is over, the candidates would submit a report of their learning before the viva-voce.
8. Examination consisting of a written test 50 Marks and viva voce 15 Marks at the end of the training programme. Candidates who secure at least 50% marks will be awarded a licence (Tourist Guide Licence) for 6 months.
9. A minimum of 80 per cent attendance, both in class room teaching and field training, taken separately, would be essential before taking the final examination.
10. Course fee: Free of Cost
11. **Application fee of Rs.50/- (fifty only) to be paid in cash to the “ DC and Chairman, DTDC, Chikkaballapur” Account number:0487101203443, IFSC code: CNRB0000487, CANARA BANK, BB ROAD BRANCH, CHIKKABALLAPUR**
12. After the training a Guide License will be issued by District Administration, Chikkaballapur to successful candidates.
13. The guide license is strictly non – transferable and the licensed guide would not lend his / her guide license or any other document which may have been issued to him / her by District Administration, Chikkaballapur to any other person(s). Any violation of this would lead to withdrawal of the guide license granted to him / her.
14. The guides would charge the guide fees fixed from time to time by District Tourism Committee.
15. Code of ethics for District Level Tourist Guides.
 - i. The guide would not canvass business of any kind on behalf of the business houses, travel agents, hoteliers, paying - guest houses, shopkeepers, transport

- operators, etc., nor he / she would accept monetary commission from them or indulge in any other unethical practices.
- ii. The District Level Guides should not be regularly / permanently employed in Travel & Hospitality industry.
 - iii. The Tourist Guide would always be punctual, well groomed, presentably dressed, well mannered, sober and cultured. His / her dedication and conduct should ensure that the image of the profession or that of the country is never tarnished.
 - iv. The Tourist Guide shall at all times be reliable with the entrusted duties and be of exemplary conduct, not only, in dealing with tourists but, with others such as the Government Officers and members of the public.
 - v. The Tourist Guide would respect and safeguard the heritage, monuments and ecology of India.
- 16.** After the training the Guides should work minimum 3 weeks as a Guide at the specified Tourist centre and will be evaluated for 25 marks. These candidates will be eligible to get a onetime Incentive of Rs.2500/- from the District Tourism Department. Candidates with highest overall score shall be given Intax Mini Camera as a prize.
- 17.** The tourist guides shall adhere to all such conditions imposed the DTDC.