

**TENDER DOCUMENT**

**FOR**

**SECURITY SERVICES**

**FOR**

**URBAN HOSTEL COMPLEX**

**POKHARIPUT & KALINGA NAGAR**

**BHUBANESWAR**

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KHORDHA.**

**URBAN HOSTEL COMPLEX  
POKHARIPUT & KALINGA NAGAR  
Bhubaneswar**

Notification No. 1796 / Date: 27.10.20 /

**TENDER FOR SECURITY SERVICES**

Sealed tenders are invited from Registered Security Agencies for providing security services for URBAN HOSTEL COMPLEX at Pokhariput & Kalinga Nagar, Bhubaneswar in the prescribed tender documents, which may be downloaded from the Website: [www.khordha.nic.in](http://www.khordha.nic.in).

Offers in prescribed format duly sealed and superscripted "**Tender for Security Services**" should reach to the office of the **District Welfare Officer, Old Collectorate, Khordha Pin-752056**, by **16<sup>th</sup> November, 2020** (up to 5:00 PM) through Speed Post / Registered Post only. The Technical Bid will be opened on **17<sup>th</sup> November 2020 at 4:00 PM in the office of ADM, Khordha** in the presence of bidder(s) or their authorized representatives followed by Financial Bid.

**Terms & Conditions:** As laid down in the tender documents. The Collector & District Magistrate, Khordha, reserves all right to reject any or all tenders without assigning any reason thereof.

*By the order of Collector, Khordha*

  
**District Welfare Officer, Khordha**

**TENDER DOCUMENT FOR SECURITY SERVICES FOR URBAN HOSTEL COMPLEX AT  
POKHARIPUT & KALINGA NAGAR, BHUBANESWAR.**

District Welfare Officer, Khordha invites sealed tenders under two-bid system from reputed and experienced agencies for providing Security Services addressed to District Welfare Officer, Old Collectorate, Khordha. The interested agencies are required to submit the technical and financial bid separately. The bids in Sealed Cover-I containing "Technical Bid" and Sealed Cover-II containing "Financial Bid" should be placed in a third sealed cover superscribed "Tender for Security Services" and should reach to the above address on or before **16<sup>th</sup> November, 2020 by 05:00 pm** through speed post/ registered post only

The technical bids shall be opened on **17<sup>th</sup> November, 2020 at 04.00 pm**, in the office of the ADM, Khordha and followed by Financial bid of eligible bidders.

The tender document containing eligibility criteria, scope of work, terms & conditions and draft agreement are enclosed as a part of Tender Document which can be download from the website: [www.khordha.nic.in](http://www.khordha.nic.in).

**District Welfare Officer,  
Khordha**

## APPLICATION: TECHNICAL BID

For Providing Manpower Services to For Providing Manpower Services to Urban Hostel Complex at Pokhariput & Kalinga Nagar, Bhubaneswar

1	Name of Bidder	
2	Details of the Earnest Money Deposit, Bid Processing Fee & DD Details	DD No..
		Date:
		Amount(Rs.)
		Drawn on Bank:
3	Name of Proprietor / Director:	
4	Full Address of Registered Office	Postal Address:
		Telephone No..
		FAX No..
		E-Mail Address:
5	Name & Telephone no.of the authorized officer/ person to liaise with authority	Name & designation:
		Mobile No..
6	Bank Name of the Manpower Service Provider	Account Number:
		Bank Name:
		IFS Code:
8	PAN No. (Attach self attested copy)	
9	GSTIN No. (Attach self attested copy)	
10	EPF Registration No. (Attach self attested copy)	
11	ESI Registration No. (Attach self attested copy)	
12	PSARA License No. & Valid upto (Applicable in case of Security Services)	
13	Acceptance to all the terms & conditions of the tender (Yes/No)	
14	Power of Attorney/ Authorization letter for signing of the bid document	
15	Submit an undertaking that no criminal case is pending with the police at the time of submission of the bid	
16	Submit a notary affidavit regarding the organisation has not been black listed by the Govt. or any Offices	



17. Financial turnover of the bidder for the last 3 financial years.

Financial Year	Turn Over Amount (in INR)	Average Turnover (in INR)
2019-20		
2018-19		
2017-18		

18. Give details of the major similar contracts handled by the tendering Manpower Service Provider during the last three years in the following format:

(Attach separate sheet, if required, along with self attested copy of proof)

Sl. No.	Name of client, address, Telephone & FAX Nko.	Details of Manpower Services Provided		Amount of Contract (Rs. In Lakh)	Duration of Contract	
		Type of Manpower Provider	No		From	To

19. Additional information, if any:

20. Declaration

- i. I, Shri .....  
 Son/Daughter/Wife of Shri ..... Proprietor/  
 Director/ Authorized signatory of .....  
 Competent to sign this declaration and execute this tender Document;
- ii. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
- iii. The information / documents furnished along with the tender application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my/ our tender at any stage besides liabilities towards prosecution under appropriate law.

**Signature of the Bidder/ Authorised Representative**

Name:

Seal:

Date:

Place:

