



Office of the Collector and District Magistrate, Khordha
(Emergency Section)

Order No. 12993/ Emer. Date. 14.8.18

Tender Call Notice

Sealed quotations/ tenders are invited from interested private individuals for providing one no of **Diesel** driven vehicle on terms & conditions enclosed in Annexure I for official use by the District Emergency Officer on monthly rent basis:

1. The Vehicle must be in good running condition and shall not be more than 3yrs old. Must have valid Registration Certificate, Insurance Certificate, Fitness Certificates, Etc. which are mandatory for plying of the vehicle.
2. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle & should be sufficiently experienced in driving transport passenger vehicle.
3. The monthly rate of hire charges is quoted separately in the general bid information (excluding POL Cost).
4. The vehicle must achieve **fuel efficiency 17 Kms per litter**.
5. The details of the make & year of manufacture of the vehicle, registration No, mileage (Kms covered per litter)& name of the driver with valid driving licence no. should be specifically provided in the general bid information to be furnished with the Quotation/ tender.
6. The **Sealed Quotation** completed in all respect should reach the under signed through post or in person on or before **21-08-18** by 3P.M & shall be opened on same day at 4.00 P.M in presence of the bidders.

BY ORDERS OF COLLECTOR

S. K. Mohapatra
07/08/18
District Emergency Officer

Memo No. 12994/Dt. 14.8.18

Copy submitted to the DIO, NIC Khordha for information and necessary action. He is requested to upload the tender Notice in the District Website.

S. K. Mohapatra
07/08/18
District Emergency Officer

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The Following terms & conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate , Valid Contract Carriage Permit, proof of up to date tax payment etc, and D.L. of the Driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or losses of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hired shall be responsible for all such litigation.
2. The Monthly rate of hire charges shall be Rs. 16000/- excluding POI. cost. All the expenditure of the vehicle towards repair replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres& Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
7. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider. No advance payment will be made.

8. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
9. All or any of the tenders (or bids) submitted can be rejected without assigning any reasons thereof. No claim, whatsoever, shall be admissible for the alleged loss/ damage suffered by the bidders on account of such rejections.
10. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached all relevant documents including drafts as per the terms & conditions.
11. The authority will not be responsible for any minor or major repair of the vehicle.