

# Centre for Organic Farming and Biodiversity Conservation

Address: Beside Gumargunda Ashram, Village Jhapodi, P.O. Gumurdunda, Tehsil Geedam, District Dantewada, Chhattisgarh

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No./2162/2019-20/

Dantewada, Date: 5/12/2019

## Notice for Recruitment of various positions under Centre for Organic Farming and Biodiversity Conservation

The district administration of Dantewada has set up the Centre for Organic Farming and Biodiversity Conservation at Gumargunda through the funding support of District Mineral Fund for training-capacity building of farmers in Organic Farming, and conservation, promotion of agro-biodiversity, traditional crops and seeds. The recruitment is being carried out for the following positions under the centre.

### I. Description of the posts:

| S.No | Post               | No of posts | Eligibility Criteria:<br>Educational Qualification and Experience   | Expected fields of previous Work Experience and Knowledge base   | Remuneration                                 |
|------|--------------------|-------------|---|--|--|
| 1.   | Center Coordinator | 1           | M.Sc./B.Sc. Agriculture/Horticulture/Botany/ other related fields, Post graduate in the field of Social Work, Rural Development, Rural Management, Social Entrepreneurship, MBA and other related courses<br><br>Work Experience: Minimum 5 years | Work experience in some of the areas such as promotion of Organic Farming, Strengthening of agriculture based livelihood of the community, conservation of traditional seeds, training and capacity building; experience of leading a team, administrative works | Rs. 40,000-60,000 per month based on profile |
| 2.   | Expert:            | 1           | M.Sc./B.Sc. in  | Understanding  | Rs. 20,000-                                  |

|    |   |   |  |   |  |
|----|---|---|--|---|--|
|    | Organic agronomic practices   |   | Agriculture/Horticulture/any other related fields, In case of other educational qualification, candidate should have minimum 2 years of experience in the relevant field and be able to demonstrate the knowledge of relevant field                              | of Organic Farming, techniques of organic cultivation, soil and nutrient management, mixed cropping etc.  | 30,000 per month based on profile            |
| 3. | Expert: Organic Pest and Disease management                               | 1 | M.Sc./B.Sc. in Agriculture/Horticulture/any other related fields, In case of other educational qualification, candidate should have minimum 2 years of experience in the relevant field and be able to demonstrate the knowledge of relevant field               | Understanding of Organic Farming, techniques of organic cultivation and pest and disease management, mixed cropping                                     | Rs. 20,000-30,000 per month based on profile |
| 4. | Expert: Traditional seeds (Conservation, Characterization and production) | 1 | M.Sc./B.Sc. in Agriculture/Horticulture/any other related fields, In case of other educational qualification, candidate should have minimum 2 years of experience in the relevant field and be able to demonstrate the knowledge of relevant field               | Understanding of Organic Farming, importance of traditional seeds and varieties, characterization, seed production etc.                                 | Rs. 20,000-30,000 per month based on profile |
| 5. | Expert: Organic Horticulture  | 1 | M.Sc./B.Sc. in Agriculture/Horticulture/any other related fields, In case of other educational qualification, candidate should have minimum 2 years of experience in the relevant field and be able to demonstrate the knowledge of relevant field               | Understanding of Organic Farming, techniques of organic cultivation, organic vegetable and fruit cultivation, vegetable seed production, mixed cropping | Rs. 20,000-30,000 per month based on profile |
| 6. | Training Coordinator & Community engagement                               | 1 | M.Sc. /B.Sc. in Agriculture/Horticulture/any other related fields, Graduate/ Post graduate in the field of Social Work, Rural Development, Rural Management, Social Entrepreneurship, MBA, any other related course. In case of other educational qualification, | Understanding of Organic Farming, Strengthening agriculture based livelihood of the community, conservation of traditional                              | Rs. 20,000-30,000 per month based on profile |

|    |                      |   |  |  |                      |
|----|----------------------|---|--|--|----------------------|
|    |                      |   | candidate should have minimum 2 years of experience in the relevant field and be able to demonstrate the knowledge of relevant field | seeds, training and capacity building, experience of working with the rural and tribal communities |                      |
| 7. | Accountant cum Clerk | 1 | M.Com/ B.Com   |  | Rs. 10,140 per month |
| 8. | Data Entry Operator  | 1 | Graduate with PGDCA  |  | Rs. 9,360 per month  |

- II. **Age Limit for the posts :** 21 to 45 years (on the date of publishing Advertisement)
- III. **Location of Work:** District South Bastar Dantewada, Chhattisgarh
- IV. **Address for reporting:** Office of Deputy Director of Agriculture, RTI Bhavan, Agriculture College Road, Behind Zilla Panchayat Office, Dantewada, Chhattisgarh, 494449

**V. Procedure to Apply:**

- The candidates can collect the application forms from the office of the Deputy Director of Agriculture at the address above or download from the website [www.dantewada.nic.in](http://www.dantewada.nic.in)
- Candidates interested to apply for multiple posts will have to submit single form only
- The filled application form should be submitted to the office of the Deputy Director of Agriculture at the address above or can be submitted by emailing to the email ID: **cofbcdante@gmail.com**
- Along with the application form following documents should be attached:
  - Degree certificates / Mark Sheet
  - Experience certificates if any
  - Resume
- Deadline to submit the application forms: The application forms should be submitted on or before 13<sup>th</sup> Dec, 2019.
- For the post no. 7 & 8, only candidates resident of Dantewada district are eligible to apply. They will have to submit domicile certificate for the same

**VI. Short listing and the interview:**

- The incomplete application forms or candidates ineligible as per the criteria mentioned in section I shall be rejected. However the committee at its discretion may call upon the candidates to clarify or furnish any additional/ incomplete information to verify the eligibility and may allow the candidate to participate in the interview process
- The list of the candidates short listed for the interview shall be published on [www.dantewada.nic.in](http://www.dantewada.nic.in) and at the office of Deputy Director of Agriculture, Dantewada on 14<sup>th</sup> Dec, 2019.
- The interviews shall be conducted on 17<sup>th</sup> Dec, 2019 by the selection panel at the office of Deputy Director of Agriculture, Dantewada

4. The candidates based outside of Chhattisgarh may attend the interview online or through the telephone. They will have to make such a request prior to the date of the interview by writing to [cofbcdante@gmail.com](mailto:cofbcdante@gmail.com) with required details
5. No financial support of any sort shall be provided to the candidates for lodging, boarding or travel expenses for participating in the interview

**VII. Desirable procedure for the selection of the candidates**

1. The assessment of the candidate shall be done based on overall profile, personal interview, any other information and materials submitted by the candidate, and any verification of background reference that the selection committee may deem appropriate.
2. For every position the selection committee will identify the desirable attributes and assign a relative weightage to each attribute. A Score will be calculated for each candidate based on assessment carried out by the selection committee for each attribute
3. The selection committee may call upon the candidates to clarify or furnish any additional information, or references after the interview.
4. The candidate securing the highest score in the selection process shall be selected for the position. The list of the selected candidate shall be published on the website [www.dantewada.nic.in](http://www.dantewada.nic.in) and at the office of Deputy Director of Agriculture
5. The selection committee may at any time prior to the last date of submission of applications, for any reason, make any amendments in this document or extend the last date of submission of applications or change date of the interview at its discretion. Notice regarding the same will be uploaded on the website [www.dantewada.nic.in](http://www.dantewada.nic.in) and at the office of Deputy Director of Agriculture
6. The selection committee at any time during the selection procedure may decide to stay or abort the recruitment of all the positions or any particulate position at its discretion
7. The selection committee reserves right to decide the remuneration within the range mentioned in the section I to be offered to the selected candidate based on his/her profile
8. The Collector and Chairperson, Centre for Organic Farming and Bio-diversity Conservation, Dantewada shall possess the final authority to take the decision regarding any dispute or problem arising during the selection procedure

**Annexure I**  
**Application form**

Self Attested  
Passport Size  
Photograph

To,  
The Chairperson,  
Center for Organic Farming and Biodiversity Conservation,  
South Bastar Dantewada, (C.G.)

1. Name of the Post for which the application is being submitted: (Please ✓ in front of the position you are interested to apply.)

| S.no. | Post  |  | S.No. | Post  |  |
|-------|---|--|-------|---|--|
| 1     | Center Coordinator  |  | 5     | Expert: Organic Horticulture                |  |
| 2     | Expert: Organic agronomic practices                                       |  | 6     | Training Coordinator & Community engagement |  |
| 3     | Expert: Organic Pest and Disease management                               |  | 7     | Accountant                                  |  |
| 4     | Expert: Traditional seeds (Conservation, Characterization and production) |  | 8     | Data Entry Operator                         |  |

2. Full Name of the Applicant:
3. Gender:
4. Father's /Husband's Name:
5. Category (SC/ST/OBC/General):
6. Date of Birth:
7. Permanent Address:
8. Address for Correspondence:
9. Mobile no:

**10. Educational Qualification: (Please mention details of education of 12<sup>th</sup> and onwards)**

| <b>Degree</b> | <b>Year of Passing</b> | <b>University/Institute/Board</b> | <b>Percentage/CGPA</b> |
|---------------|------------------------|-----------------------------------|------------------------|
|               |                        |                                   |                        |
|               |                        |                                   |                        |
|               |                        |                                   |                        |
|               |                        |                                   |                        |

**11. No. of Years of overall working experience :**

**12. Please write in brief about your profile and relevant working experience (Maximum 200 words) :**

**13. Are you currently employed with any Government/Semi Government Organization? (If yes, please submit the NoC issued by the concerned authority):**

**14. Have you ever by indicted by any Court for any criminal offence or if any criminal case is under process against you in any court of police station? (If yes, please provide the details):**

## **Affidavit**

I hereby declare that the information produced by me and the documents submitted are true and correct to the best of my knowledge. I undertake that, if any of the information produced by me is found to be untrue, I will be liable for any action that the selection committee takes against me

**Date:**

**Signature of the Applicant:**

**Place:**

**Name of the Applicant:**