

**Tentative Tour Programme of Tmt.P. Sri Venkada Priya,IAS., District Collector, Perambalur for the period from 01.01.2022 to 15.01.2022**

Date	Time	Venue	Programme	Follow up officer
01.01.2022 Saturday		HQ	New Year's day – Public holiday - Office works	
02.01.2022 Sunday		HQ	Office works	
03.01.2022 Monday	10.00 AM	HQ	Review of pending GD / CM Cell / etc Petitions -and review of the action taken on the DO / Special / other important letters- all HODs, Tahsildars, BDOs, MC & EOs(TP)	SDC (SSS)
	10.30 AM		Receiving Grievance Day Petitions	
	03.30 PM		Water supply co-ordination and Water quality meeting – EEs(TWAD), DE(TANGEDCO), BDOs(VP), District Epidemiologist, MC & EOs(TP).	AD(P &A)
	04.00 PM		Weekly review on the progress of flagship schemes implemented by Agriculture & allied departments – Officials concerned.	JD (Agri)
	04.30 PM		PDS Review meeting - JR(Coop), DR(PDS), RM(TNCSC), CSRs, TSOs & few salesmen	DSO
04.01.2022 Tuesday	10.00 AM	Camp	Schools / Hostels visit	CEO/ DBCWO/ DADWO
	04.00 PM	Camp	Inspection at EVM Godowns	PA(G)/RDO
	04.30 PM	HQ	Review of performance of Anganwadi centers - PO(ICDS), EE(RD), DD(Health), AD(P&A), DSO, RM(TNCSC), ME, AEE of Town Pts. and CDPOs.	PO(ICDS)
	05.00 PM		Review of implementation of Noon Meal Program- PA(NMP), EE(RD), DSO, RM(TNCSC), all AD level officers, and Dy.BDOs(NMP)	PA(NMP)
05.01.2022 Wednesday	07.00 AM	Camp	Inspection of Municipal works–MC& ME	MC
	10.30 AM	HQ	Publication of Electoral Rolls	PA(G)/RDO
	11.00 AM		Review of works executed in Perambalur Municipality	MC
	11.30 AM		Review of works executed in all Town Panchayats	AD(TP)
	04.00 PM		Review of schemes implemented by DBCWO	DBCWO
	04.30 PM		Review of schemes implemented by DADWO	DADWO
	05.00 PM		Review on Prohibition and Excise / TASMAL	AC(Excise)

06.01.2022 Thursday	10.00 AM	Camp	PHCs visit	DD(HS)
	02.30 PM	HQ	High risk referral review -JD(HS), DD(HS), CeMONC Chief, PHC Doctors, SHNs and CHNs	DD(HS) / PA(D)
	03.00 PM		Maternal death audit -JD(HS), DD(HS), CeMONC Chief, PHC Doctors, SHNs, CHNs and spouse or relatives of the deceased	
	03.30 PM		Infant death audit - JD(HS), DD(HS), CeMONC Chief, NICU chief, PHC Doctors, SHNs, CHNs and parents of infant	
	04.00 PM		Family welfare review -JD(HS), DD(HS), DD(FW), CeMONC Chief, PHC Doctors, SHNs,CHNs and FW Counselors	
	05.00 PM		Review of 108 Ambulance performance -108 District coordinator	
07.01.2022 Friday	10.00 AM	HQ	Review of civil works taken up under VP, PU and DP General fund and the works taken up through AD(Pts) & PA(NMP)- EE(RD), all ADs, AEEs(RD), BDOs, AE/JEs, Dy BDOs and Union Overseers	PD,DRDA
	11.00 AM		Review of all Schemes implemented by the DRDA - EE(RD), all ADs, AEEs(RD), BDOs, AE/JEs, Dy BDOs and Union Overseers	
	12.00 PM		Review of performance of all Dy.BDOs – All AD level officers to review their respective Dy BDOs.	
	04.00 PM		Review of schemes implemented by the sericulture Department - AD(Sericulture) and other subordinates	PA(Agri.)
	04.30 PM		“Save Food and share food” activities - Coordination meeting- Officers concerned	DO(FS)
	05.00 PM		Review of performance of Assistant Director of Town & Country Planning, Perambalur and Local Planning Authority	AD(P&A)
08.01.2022 Saturday		HQ	Office works	
09.01.2022 Sunday		HQ	Office works	
10.01.2022 Monday	10.00 AM	HQ	Review of pending GD / CM Cell / etc Petitions and review of the action taken on the DO / Special / other important letters- all HODs, Tahsildars, BDOs, MC & EOs(TP)	SDC (SSS)
	10.30 AM		Receiving Grievance Day Petitions	
	03.30 PM		Review of Education Department officials	CEO
	04.00 PM		Weekly review on the progress of flagship schemes implemented by Agriculture & allied departments - Officials concerned.	JD (Agri)
	04.30 PM		PDS Review meeting - JR(Coop), DR(PDS), RM(TNCSC), CSRs, TSOs & few salesmen	DSO

11.01.2022 Tuesday	10.00 AM	Camp	Inspection of all scheme works being implemented by the RD & PR Dept.	PD,DRDA
	04.00 PM		Review of performance of Co operative department officials- JR(Coop), DR(Coop)& DR(PDS)	JR(Coop)
	04.30 PM		Review of schemes implemented by Employment and Training Department	DEO
	05.00 PM		Review of Aavin and Dairy Development - GM(Aavin) & DR (Dairy)	PA(Agri.)
12.01.2022 Wednesday	10.00 AM	HQ	Review of Highways Works - DE(C & M), DE(NH) and PD(NHAI)	DE(H)
	11.30 PM		Review of performance of RTO and DM, TNSTC	PA(G)
	04.00 PM		Plastic waste management- District level Environment Committee meeting- Officers concerned	DE(PCB)
	05.00 PM		Review on solid waste management - PD, DRDA, AD(TP) and MC	PD, DRDA
13.01.2022 Thursday	10.00 AM	HQ	Review of Tourism projects	Tourism Officer / PA(D)
	04.00 PM		Review of present stage of works taken up under SBGF - Concerned HODs	Sec, D.Pt.
14.01.2022 Friday		HQ	Pongal - Public holiday - Office works	
15.01.2022 Saturday		HQ	Thiruvalluvar day - Public holiday - Office works	

District Collector,  
Perambalur.

To

All Officers Concerned.