

**Tentative Tour Programme of Tmt.P. Sri Venkata Priya, IAS., District Collector, Perambalur for the period from 01.12.2021 to 15.12.2021**

Date	Time	Venue	Programme	Follow up officer
01.12.2021 Wednesday	10.00 AM	Camp	Schools / Hostels visit	CEO/ DBCWO/ DADWO
	04.00 PM	HQ	Review of present stage of works taken up under SBGF - Concerned HODs	Sec, D.Pt.
	04.45 PM		VC to review the pre preparedness for the forthcoming Elections to ULBs	PA(LBE)
02.12.2021 Thursday	10.00 AM	Camp	Inspection of all scheme works being implemented by the RD & PR Dept.	PD,DRDA
	04.00 PM	Camp	Inspection at EVM Godowns	PA(G)/RDO
	05.00 PM	HQ	Review of schemes executed by the Animal husbandry Department - JD, DD, ADs of Animal Husbandry Dept.	PA(Agri.)
	05.30 PM		Review of Aavin and Dairy Development - GM(Aavin) & DR(Dairy)	
03.12.2021 Friday	10.00 AM	HQ	Review of Highways Works - DE(C & M), DE(NH) and PD(NHAI)	DE(H)
	11.30 PM		Review of performance of RTO and DM, TNSTC	PA(G)
	2.30 PM	Camp	Interview for the selection of chairperson and members for child welfare committee	DCPO
04.12.2021 Saturday		HQ	Office works	
05.12.2021 Sunday		HQ	Office works	
06.12.2021 Monday	10.00 AM	HQ	Review of pending GD / CM Cell / etc Petitions and review of the action taken on the DO / Special / other important letters- all HODs, Tahsildars, BDOs, MC & EOs(TP)	SDC (SSS)
	10.30 AM		Receiving Grievance Day Petitions	
	04.00 PM		Review of Education Department officials	CEO
	04.30 PM		PDS Review meeting - JR(Coop), DR(PDS), RM(TNCSC), CSRs, TSOs & few salesmen	DSO
07.12.2021 Tuesday	10.00 AM	HQ	Armed Forces Flag Day - Meet with ex-servicemen and other activities	DD(Ex ser)
	10.30 AM		Review of Social Security Schemes of DDAWO, Tahsildars (SSS) and ACL(SSS) - DRO, DDAWO, Tahsildars (SSS), ACL(SSS) and LDM	SDC(SSS)
	11.00 AM		Survey review - DRO, RDO, AD(Survey), Tahsildars, eDM & HSs	PA(G)
	11.30 AM		DRA Meeting - DRO, RDO, Tahsildars, HAS & HQDTs	

	04.00 PM		Review on Law and Order - SP, DRO, RDO, DSPs, Tahsildars and Police Inspectors	
	04.30 PM		Road Safety Committee Meeting - SP, DRO, RDO, DSPs, RTO, DE(H), DE(NH), EE(RD), Tahsildars, Police Inspectors, BM, TNSTC and other stakeholders	
	05.00 PM		District Level Steering Committee Meeting on eviction of encroachments- SP, DRO, PA(G), DFO, Tahsildars, AD(Survey), DSP, DE(Highways), EE(WRD), AC(HR&CE), AD(P&A), JD(AH), Municipal Commissioner & EOs(TP)	
	05.30 PM		Review on Geology and Mining- SP, DRO, RDO, DSPs, Tahsildars and Police Inspectors	AD (Mines)
08.12.2021 Wednesday	07.00 AM	Camp	Inspection of Municipal works-MC& ME	MC
	11.00 AM	HQ	Review of works executed in Perambalur Municipality	
	11.30 AM		Review of works executed in all Town Panchayats	AD(TP)
	04.00 PM		Review on Prohibition and Excise / TASMACH	AC(Excise)
	04.30 PM		Review of schemes implemented by DBCWO	DBCWO
	05.00 PM		Review of schemes implemented by DADWO	DADWO
09.12.2021 Thursday	10.30 AM	Camp	PHCs visit	DD(HS)
	02.30 PM	HQ	High risk referral review -JD(HS), DD(HS), CeMONC Chief, PHC Doctors, SHNs and CHNs	DD(HS) / PA(D)
	03.00 PM		Maternal death audit -JD(HS), DD(HS), CeMONC Chief, PHC Doctors, SHNs, CHNs and spouse or relatives of the deceased	
	03.30 PM		Infant death audit - JD(HS), DD(HS), CeMONC Chief, NICU chief, PHC Doctors, SHNs, CHNs and parents of infant	
	04.00 PM		Family welfare review -JD(HS), DD(HS), DD(FW), CeMONC Chief, PHC Doctors, SHNs, CHNs and FW Counselors	
	05.00 PM		Review of 108 Ambulance performance -108 District coordinator	
10.12.2021 Friday	10.00 AM	HQ	Review of civil works taken up under VP, PU and DP General fund and the works taken up through AD(Pts) & PA(NMP)- EE(RD), all ADs, AEEs(RD),	PD,DRDA
	11.00 AM		Review of all Schemes implemented by the DRDA - EE(RD), all ADs, AEEs(RD), BDOs, AE/JEs, Dy BDOs and Union Overseers	
	12.00 PM		Review of performance of all Dy.BDOs - All AD level officers to review their respective Dy BDOs.	
	04.00 PM		Review of schemes implemented by the sericulture Department - AD(Sericulture) and other subordinates	PA(Agri.)

	04.30 PM		Review of schemes of Fisheries Department – AD (Fisheries) and other officers concerned	AD (Fisheries)
	05.00 PM		Review of performance of Assistant Director of Town & Country Planning, Perambalur and Local Planning Authority	AD(P&A)
11.12.2021 Saturday		HQ	Office works	
12.12.2021 Sunday		HQ	Office works	
13.12.2021 Monday	10.00 AM	HQ	Review of pending GD / CM Cell / etc Petitions -and review of the action taken on the DO / Special / other important letters- all HODs, Tahsildars, BDOs, MC & EOs(TP)	SDC (SSS)
	10.30 AM		Receiving Grievance Day Petitions	
	03.30 PM		Water supply co-ordination meeting – EEs(TWAD), DE(TANGEDCO), BDOs(VP), MC & EOs(TP).	AD(P &A)
	04.00 PM		Water quality meeting – EEs(TWAD), District Epidemiologist, BDOs(VP), MC & EOs(TP)	
	04.30 PM		PDS Review meeting - JR(Coop), DR(PDS), RM(TNCSC), CSRs, TSOs & few salesmen	DSO
14.12.2021 Tuesday	10.00 AM	Camp	Inspection at any one Village Panchayat Office	AD(P&A)
	04.00 PM	HQ	Review of performance of Co operative department officials- JR(Coop), DR(Coop)& DR(PDS)	JR(Coop)
	04.30 PM		Review of schemes implemented by Employment and Training Department	DEO
	05.00 PM		Review of schemes implemented by WRD(PWD)	EE,WRD
15.12.2021 Wednesday	10.00 AM	Camp	Schools / Hostels visit	CEO/ DBCWO/ DADWO
	04.00 PM	HQ	Review of performance of Anganwadi centers - PO(ICDS), EE(RD), DD(Health), AD(P&A), DSO, RM(TNCSC), ME, AEE of Town Pts. and CDPOs.	PO(ICDS)
	04.30 PM		Review of implementation of Noon Meal Program- PA(NMP), EE(RD), DSO, RM(TNCSC), all AD level officers, and Dy.BDOs(NMP)	PA(NMP)

District Collector,  
Perambalur.

To

All Officers Concerned.