

Tentative Tour Programme of Tmt.P.Sri Venkada Priya,IAS., District Collector, Perambalur for the period from 01.01.2021 to 15.01.2021

Date	Time	Venue	Programme	Follow up officer
01.01.2021 Friday		HQ	New year's day-Public Holiday- Office works	
02.01.2021 Saturday		HQ	Government Holiday- Office works	
03.01.2021 Sunday		HQ	Public Holiday- Office works	
04.01.2021 Monday	10.00 AM	HQ	Review of activities on COVID -19 pandemic – DRO, JD(HS), DD(HS), AD(P&A) & MC	DD (HS)
	03.30 PM		Weekly review of progress of schemes implemented by Agriculture & allied departments – Officials concerned.	JD (Agri)
	04.00 PM		Review of Education Department officials - CEO, DEO, ADPCs & PAs to CEO	CEO
	04.30 PM		Water supply co-ordination meeting – EEs(TWAD), DE(TANGEDCO), BDOs(VP), MC & EOs(TP)	AD(Pt&A)
	05.00 PM		Water quality meeting – EEs(TWAD), District Epidemiologist, BDOs(VP), MC & EOs(TP)	
	05.15 PM		RD Zonal Officers Meeting	PD, DRDA
	05.45 PM		Review of replies sent to the petitioners (Including CM cell, GDP, Agri GDP and etc.,)	SDC(SSS)
05.01.2021 Tuesday	10.00 AM	HQ	Family welfare review -JD(HS), DD(HS), DD(FW), CeMONC Chief, PHC Doctors, SHNs,CHNs and FW Counselors	JD(HS)/ DD(HS) / PA(D)
	10.30 AM		Review of Health Inspectors including TB / Leprosy- JD(HS), DD(HS), DD(TB) DD(leprosy), PHC MOs, NMS(L), BHSs and HIs	
	11.00 AM		Review of 108 Ambulance performance -108 District coordinator	
	11.30 AM		Maternal death audit -JD(HS), DD(HS), CeMONC Chief, PHC Doctors, SHNs, CHNs and spouse or relatives of the deceased	
	12.30 PM		Infant death audit - JD(HS), DD(HS), CeMONC Chief, NICU chief, PHC Doctors, SHNs, CHNs and parents of infant	
	03.00 PM		NCD review – JD(HS), DD(HS), DPO, PHC MOs and NCD Staff nurses, CeMONC Chief	
	03.30 PM		PMOAs review –JD(HS), DD(HS), HOD(Ophthal), all ophthalmologists, PHC Mos and PMOAs	
	04.00 PM		Review of District Mental Health Program - JD(HS), DD(HS) and Mental Health Doctor & team	
	04.30 PM		Review of RBSK & dental doctors - DD(HS), CEO and RBSK dental Doctors	
	05.00 PM		TANSACS review – JD(HS), DD(HS), DPM, ART MOs, Counsellors and DAPCU staff	

	05.15 PM		Civic amenities coordination Meeting –DD(HS), EE(RD), AEE(M), MC, PRO(EB), PHC MOs	
	05.30 PM		Meeting of District level TB forum – stakeholders concerned	DD(TB)/PA(D)
06.01.2021 Wednesday	10.00 AM	HQ	Review of performance of DM, TNSTC and RTO – Officials Concerned.	PA(D)
	11.00 AM		Review of Highways Works, RR Works and other road works – Officials Concerned.	DE (Highways)
	11.30 AM		Inspection of Highways Works, RR Works and other road works – Officials Concerned.	
	04.00 PM		Review of civil works and M & R works executed by the PWD(C & M)	PA(G)
	04.30 PM		Review of NABARD schemes – NABARD schemes implementing officers	PA(D)
	04.45 PM		Review of SBGF Works – Officials Concerned	Sec, D.Pt.
	05.00 PM		Review of schemes executed by the Animal husbandry Department – JD, DD, ADs of Animal Husbandry Dept.	JD(AH)
	05.30 PM		Review of Aavin and Dairy Development – GM(Aavin) & DR(Dairy)	DR(Dairy)
07.01.2021 Thursday	10.00 AM	HQ	Review of Social security schemes of DDAWO, Tahsildars (SSS) and LO(SSS) – DRO, DDAWO, Tahsildars (SSS), LO(SSS) and LDM.	SDC(SSS)
	10.30 AM		Review of e-Governance new initiatives – eDM, NIC-DIO & other stakeholders	eDM
	11.00 AM		Survey review – DRO, RDO, AD(Survey), Tahsildars, eDM & HSs	PA(G)
	11.30 AM		DRA Meeting – Review of PAs, DRO, RDO, Tahsildars, HAs & HQDTs	
	04.00 PM		Review on Law and Order – SP, DRO, RDO, DSPs, Tahsildars and Police Inspectors	
	04.30 PM		Road Safety Committee Meeting – SP, DRO, RDO, DSPs, RTO, DE(H), DE(NH), EE(RD), Tahsildars, Police Inspectors, BM, TNSTC and other stakeholders	
	05.00 PM		Meeting on the preparedness for the celebration of Republic Day-2021	
08.01.2021 Friday	10.00 AM	HQ	Review of civil works taken up under VP, PU and DP General fund and the works taken up through AD(Pts) & PA(NMP)- EE(RD), all ADs, AEEs(RD), BDOs, AE/JEs, Dy BDOs and Union Overseers	PD,DRDA
	11.00 AM		Review of all Schemes implemented by the DRDA – EE(RD), all ADs, AEEs(RD), BDOs, AE/JEs, Dy BDOs and Union Overseers	
	12.00 PM		Review of performance of all Dy.BDOs – All AD level officers to review their respective Dy BDOs.	
	04.00 PM		PDS Review meeting – DRO, JR(Coop), DR(PDS), RM(TNCSC), CSRs, TSOs & few salesmen	DSO
	04.30 PM		Meeting of District Task Force Committee under Beti Bachao Beti Padhao	DSWO
	05.00 PM		Review of Labour Department officials – DD (F), ACL(SSS) and ACL(E)	PA(D)

09.01.2021 Saturday		HQ	Government Holiday- Office works	
10.01.2021 Sunday		HQ	Public Holiday- Office works	
11.01.2021 Monday	10.00 AM	HQ	Review of activities on COVID -19 pandemic – DRO, JD(HS), DD(HS), AD(P&A) & MC	DD (HS)
	03.30 PM		Weekly review of progress of schemes implemented by Agriculture & allied departments – Officials concerned.	JD (Agri)
	04.00 PM		Water supply co-ordination meeting – EEs(TWAD), DE(TANGEDCO), BDOs(VP), MC & EOs(TP).	AD(Pt&A)
	04.30 PM		Water quality meeting – EEs(TWAD), District Epidemiologist, BDOs(VP), MC & EOs(TP).	
	05.00 PM		Review of Revenue Zonal Officers	PA(G)
	05.30 PM		Review of replies sent to the petitioners (Including CM cell, GDP, Agri GDP and etc.,)	SDC(SSS)
12.01.2021 Tuesday	10.00 AM	Camp	Inspection of works being carried out in Perambalur Municipality- MC & ME	MC
	12.00 PM	HQ	Review of Municipal works–MC & ME	
	12.30 PM		Review of Town Panchayat works- AD(TP), AEE(TP) and EOs(TP)	AD(TP)
	04.00 PM		District intensified pulse polio immunization planning and orientation meeting with officials concerned	DD(HS)
13.01.2021 Wednesday	10.00 AM	HQ	Review of schemes implemented by DBCWO - JR(COOP) & DBCWO	DBCWO
	11.00 AM		Review of schemes implemented by DADWO - DADWO & EE(TAHDCO)	DADWO
	11.30 AM		Review of Prohibition and Excise /TASMAC - AC Excise, DM TASMAC, ADSP(P&EW), DEO & ESO	AC (Excise)
	04.00 PM		Office works	
14.01.2021 Thursday			Pongal - Public Holiday- Office works	
15.01.2021 Friday			Thiruvalluvar - Public Holiday- Office works	

District Collector,
Perambalur.

To

All Officers Concerned.